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ABSTRACT

Materials described in this bibliography were selected from those acquired as the result of a national search for career education instructional materials. They include curriculum units, teacher guides, handbooks, and career related instructional materials. The resumes are arranged in accession number order and include the following information: (1) author(s), (2) title, (3) institutional source, (4) sponsoring agency, (5) source of availability, (6) descriptors and identifiers which characterize the content of the document, and (7) an abstract of the document. A grade level index is provided to help identify documents for specific grades. These documents also have been announced in "Abstracts of Instructional Materials in Vocational and Technical Education", a publication of The Center for Vocational and Technical Education, and most of them are available in the microfiche sets which support that publication. (JS)

ED 068627

BIBLIOGRAPHY SERIES NO. 15

ABSTRACTS OF INSTRUCTIONAL MATERIALS FOR CAREER EDUCATION

1972

THE CENTER FOR VOCATIONAL AND TECHNICAL EDUCATION
The Ohio State University 1960 Kenny Road Columbus, Ohio

VT016524

MISSION

The Center for Vocational and Technical Education, an independent unit on The Ohio State University campus, operates under a grant from the National Center for Educational Research and Development, U.S. Office of Education. It serves a catalytic role in establishing consortia to focus on relevant problems in vocational and technical education. The Center is comprehensive in its commitment and responsibility, multidisciplinary in its approach and interinstitutional in its program.

The Center's mission is to strengthen the capacity of state educational systems to provide effective occupational education programs consistent with individual needs and manpower requirements by:

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* Programmatic focus on state leadership development, vocational teacher education, curriculum, vocational choice and adjustment.

* Stimulating and strengthening the capacity of other agencies and institutions to create durable solutions to significant problems.

* Providing a national information storage, retrieval and dissemination system for vocational and technical education through the affiliated ERIC Clearinghouse.

ABSTRACTS OF INSTRUCTIONAL MATERIALS FOR CAREER EDUCATION

Documents cited in this publication appear in Volume 5, Number 3 and Volume 5, Number 4 of Abstracts of Instructional Materials in Vocational and Technical Education (AIM), Abstracts of Research Materials in Vocational and Technical Education (ARM), and Research in Education (RIE). Information and accession numbers needed for ordering microfiche or hard copy of the documents cited in this publication follow.

Documents appearing in AIM Volume 5, Number 3 are available on microfiche through RIE as ED 063 502. Within this ED number are the following VT numbers:

VT 014 371	VT 014 512	VT 014 516	VT 014 520	VT 014 551	VT 014 556	VT 014 560	VT 014 564	VT 014 569
VT 014 391	VT 014 513	VT 014 517	VT 014 521	VT 014 553	VT 014 557	VT 014 561	VT 014 565	VT 014 713
VT 014 501	VT 014 514	VT 014 518	VT 014 523	VT 014 554	VT 014 558	VT 014 562	VT 014 566	
VT 014 506	VT 014 515	VT 014 519	VT 014 526	VT 014 555	VT 014 559	VT 014 563	VT 014 567	

Documents appearing in AIM Volume 5, Number 4 can be located in the microfiche set cited in RIE January, 1973 (VT 016 648). The set contains the following VT numbers appearing in this publication:

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VT 015 094	VT 015 122	VT 015 224	VT 015 311	VT 015 411	VT 015 563	VT 015 638	VT 015 962	VT 016 129
VT 015 096	VT 015 127	VT 015 225	VT 015 312	VT 015 412	VT 015 573	VT 015 639	VT 015 977	
VT 015 097	VT 015 128	VT 015 226	VT 015 313	VT 015 413	VT 015 574	VT 015 640	VT 015 980	
VT 015 098	VT 015 134	VT 015 232	VT 015 314	VT 015 421	VT 015 575	VT 015 641	VT 016 001	
VT 015 099	VT 015 141	VT 015 233	VT 015 322	VT 015 431	VT 015 595	VT 015 642	VT 016 032	
VT 015 101	VT 015 169	VT 015 261	VT 015 323	VT 015 432	VT 015 596	VT 015 643	VT 016 039	
VT 015 102	VT 015 186	VT 015 262	VT 015 325	VT 015 433	VT 015 598	VT 015 741	VT 016 115	
VT 015 103	VT 015 188	VT 015 263	VT 015 332	VT 015 451	VT 015 614	VT 015 742	VT 016 116	
VT 015 104	VT 015 196	VT 015 264	VT 015 340	VT 015 452	VT 015 622	VT 015 788	VT 016 117	
VT 015 105	VT 015 199	VT 015 283	VT 015 346	VT 015 454	VT 015 626	VT 015 803	VT 016 118	
VT 015 106	VT 015 201	VT 015 285	VT 015 347	VT 015 486	VT 015 627	VT 015 809	VT 016 119	
VT 015 107	VT 015 203	VT 015 289	VT 015 349	VT 015 488	VT 015 628	VT 015 818	VT 016 120	
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VT 015 113	VT 015 206	VT 015 302	VT 015 352	VT 015 518	VT 015 630	VT 015 864	VT 016 122	
VT 015 114	VT 015 212	VT 015 303	VT 015 358	VT 015 528	VT 015 631	VT 015 881	VT 016 123	
VT 015 115	VT 015 213	VT 015 304	VT 015 362	VT 015 535	VT 015 632	VT 015 931	VT 016 124	
VT 015 117	VT 015 214	VT 015 305	VT 015 363	VT 015 536	VT 015 633	VT 015 932	VT 016 125	
VT 015 119	VT 015 216	VT 015 306	VT 015 364	VT 015 550	VT 015 635	VT 015 933	VT 016 126	

Documents in this publication that appear as individual ED numbers and in other issues of AIM and ARM follow:

VT 015 209	ED 063 462	VT 006 323	ED 030 770	AIM Spr 69
VT 015 211	ED 062 545	VT 009 161	ED 049 382	AIM Wtr 70
VT 015 227	ED 063 463	VT 011 339	ED 053 339	AIM Sum 71
VT 015 228	ED 063 464	VT 010 764	ED 049 385	ARM Wtr 70
VT 015 229	ED 063 465			
VT 015 230	ED 063 466			
VT 015 231	ED 063 467	ED 065 678		
VT 015 392	ED 063 473			
VT 015 694	ED 064 488	VT 014 389	ARM Vol. 5, No. 3	
VT 015 820	ED 064 501	VT 014 504	ARM Vol. 5, No. 3	
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VT 013 057	AIM Vol. 5, No. 1
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VT 013 628	AIM Vol. 5, No. 1

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VT 013 888	AIM Vol. 5, No. 2
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BIBLIOGRAPHY SERIES No. 15

ABSTRACTS OF INSTRUCTIONAL MATERIALS FOR CAREER EDUCATION

ALLEN B. MOORE

THE CENTER FOR VOCATIONAL AND TECHNICAL EDUCATION
THE OHIO STATE UNIVERSITY
1960 KENNY ROAD
COLUMBUS, OHIO

1972

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PREFACE

Finding and using relevant information frequently is a major task for curriculum specialists, teachers, administrators and students. The Center for Vocational and Technical Education is dedicated to make useful and vital information accessible so it may be used to improve school practices.

The Center has assembled, under one cover, instructional materials specific to career education. These items, in the form of abstracts, are selections from a national search for career education instructional materials conducted by Palo Alto Educational Systems, Inc. under sub-contract to The Center. The search was for materials that might be used in the school-based comprehensive career education model under development by The Center. The materials announced in this publication were selected because of their availability to the profession, not necessarily because they were selected for review by the model staff. They also have been announced in Abstracts of Instructional Materials in Vocational and Technical Education (AIM) and are available in ERIC microfiche collections.

Other publications in the series, of which this is a part, include compilations of abstracts of instructional materials for agricultural education, business and office education, distributive education, home economics education, industrial arts education, and trade and industrial education. Compilations of instructional materials on any topic from the AIM document collection now are feasible and plans are being developed for possible future publication on such topics as occupational clusters, educational levels, and special problem areas.

We are indebted to Allen B. Moore, project director for Supportive Information for the Comprehensive Career Education Model, who coordinated the compilation of this publication. We also are indebted to Palo Alto Educational Systems, Inc. Appreciation is extended to all local and state education agencies which cooperated by submitting materials. Other members of the profession are encouraged to forward instructional materials for possible inclusion in future issues of AIM to the Acquisitions Specialist at The Center.

We hope that this publication will prove valuable to you in your particular endeavors.

Robert E. Taylor
Director
The Center for Vocational
and Technical Education

INTRODUCTION

The materials included in this publication were acquired by Palo Alto Educational Systems, Inc., under a sub-contract with the Comprehensive Career Education Model, a USOE sponsored project of The Center for Vocational and Technical Education. Documents announced in this publication were indexed, abstracted and input to Abstracts of Instructional Materials in Vocational and Technical Education (AIM). The majority of the documents announced in the publication are available in Vol. 5, No. 3 and No. 4, 1972 of AIM. Commercially-prepared career education instruction materials will be announced in subsequent issues of AIM.

The materials indexed and abstracted in this publication include curriculum units, teacher guides, handbooks, and career related instructional materials. A grade level index is included in the back of the document for ready access to the abstracted materials.

Allen B. Moore
Project Director
Supportive Information for the
Comprehensive Career Education Model

TABLE OF CONTENTS

PREFACE

INTRODUCTION

SAMPLE RESUME

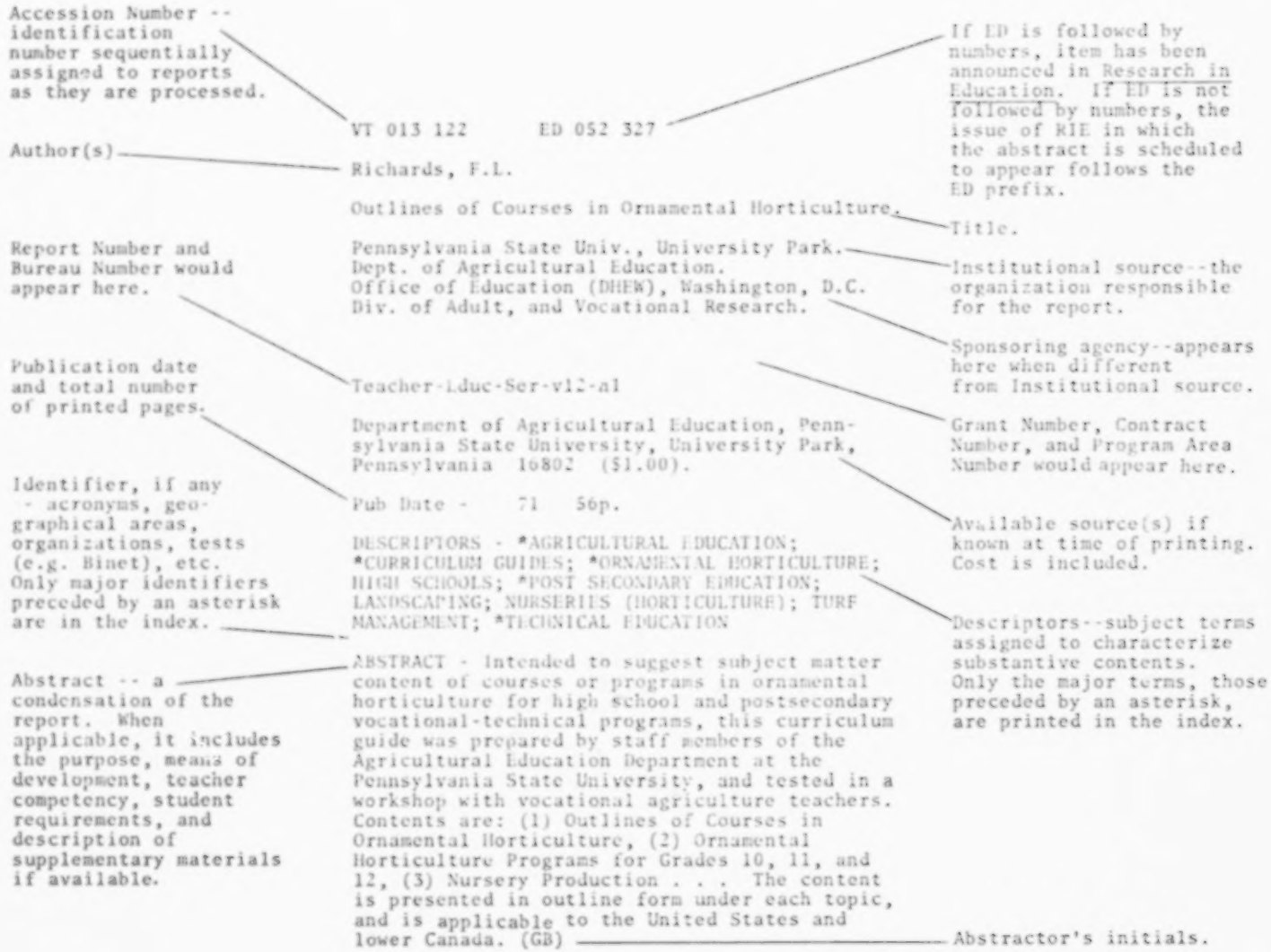
SUBSCRIPTIONS TO AIM

ORDERING THE FULL TEXT OF CITED DOCUMENTS

ABSTRACTS

GRADE LEVEL INDEX

SAMPLE RESUME



SUBSCRIPTIONS TO AIM

Abstracts of Instructional Materials in Vocational and Technical Education (AIM), upon which this publication is based, may be ordered by subscription at $11.00 for one year, $18.00 for two years, or $27.00 for three years. Back orders are available beginning with the Fall 1968 issue. These back issues provide indexes to, and abstracts of, instructional materials for all of the occupational service areas.

Subscription orders, accompanied by check or purchase order, may be placed with:

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The Center for Vocational and Technical Education
1900 Kenny Road
Columbus, Ohio 43210

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INDUSTRIAL ARTS INSTRUCTIONAL GUIDE FOR GRADES K-6. ELEMENTARY SCHOOL PRACTICAL ARTS . PUBLICATION EC-150.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL SERVICES
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 63 103P.

DESCRIPTORS - *CURRICULUM GUIDES; *TEACHING GUIDES; *INDUSTRIAL ARTS; ELEMENTARY GRADES; *STUDENT PROJECTS

ABSTRACT - THIS CURRICULUM GUIDE IS A REVISION OF A 1953 GUIDE BY A LOCAL COMMITTEE OF TEACHERS, SUPERVISORS, AND PRINCIPALS. IT IS FOR USE BY ELEMENTARY TEACHERS AS A PRACTICAL REFERENCE IN PLANNING FOR THE INTEGRATION OF INDUSTRIAL ARTS ACTIVITIES IN THE DAILY PROGRAM OF KINDERGARTEN THROUGH GRADE 6. THE CONTENT IS ORGANIZED INTO THESE SECTIONS: (1) LOCAL EDUCATIONAL PHILOSOPHY, (2) KNOWLEDGE AND ACTIVITY OUTLINE, (3) SAFETY OUTLINE, (4) BASIC HAND TOOL OPERATIONS (ILLUSTRATED), (5) ILLUSTRATIONS AND DESCRIPTIONS OF TOOLS, OPERATIONS, AND MATERIALS, AND (6) PLANS FOR 50 SOCIAL SCIENCE, SCIENCE, AND PERSONAL INTEREST PROJECTS. (EM)|

VT 009 161
SELF UNDERSTANDING THROUGH OCCUPATIONAL EXPLORATION (SUTOE). TEACHER'S GUIDE.

OREGON STATE DEPT. OF EDUCATION, SALEM. DIV. OF COMMUNITY COLLEGES AND VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
DIVISION OF COMMUNITY COLLEGES AND CAREER EDUCATION, OREGON BOARD OF EDUCATION, 942 LANCASTER DRIVE, N.E., SALEM, OREGON 97310.
PUB DATE - JUN69 220P.

DESCRIPTORS - *TEACHING GUIDES; CURRICULUM GUIDES; *OCCUPATIONAL CHOICE; *VOCATIONAL GUIDANCE; *CAREER PLANNING; LESSON PLANS; VOCATIONAL COUNSELING; *PREVOCATIONAL EDUCATION; VOCATIONAL INFORMATION; VOCATIONAL INTERESTS; JUNIOR HIGH SCHOOL STUDENTS; VOCATIONAL APTITUDES

ABSTRACT - THIS TEACHER'S GUIDE WAS DEVELOPED BY A VOCATIONAL GUIDANCE CONSULTANT WITH THE ASSISTANCE OF TEACHERS AND INDUSTRIAL ADVISORY PERSONNEL FOR USE IN PLANNING LESSONS RELATING TO OCCUPATIONAL EXPLORATION ON THE JUNIOR HIGH LEVEL. THE PRIMARY OBJECTIVES OF THE SUGGESTED 160-HOUR COURSE IS TO PREPARE STUDENTS TO MAKE WISE OCCUPATIONAL DECISIONS AND CHOICES. THE PROGRAM PROVIDES THE STUDENT WITH EARLY OPPORTUNITIES TO LEARN ABOUT DIFFERENT OCCUPATIONS AND CAREERS, TO EVALUATE HIS OWN ABILITIES, APTITUDES, AND INTERESTS IN OCCUPATIONAL TERMS, AND TO PLAN HIS FUTURE EDUCATIONAL PROGRAM ACCORDINGLY. TOPICS ARE: (1) PUPIL INVOLVEMENT, (2) SELF APPRAISAL AND UNDERSTANDING, (3) RELATING SCHOOL TO CAREER PLANNING, (4) THE INDIVIDUAL'S ROLE IN THE ECONOMY, (5) STUDENT PREPARATION FOR IN-DEPTH OCCUPATIONAL STUDY, (6) EXPLORATION OF JOBS INVOLVING WORK WITH DATA, WITH PEOPLE, AND WITH THINGS, (7) EXPERIENCE EVALUATION AND PLANNING AHEAD, AND (8) COURSE EVALUATION AND RECOMMENDATIONS. EACH UNIT CONTAINS OBJECTIVES AND SUGGESTIONS FOR IMPLEMENTATION AND EVALUATION. APPENDIXES SUGGEST RESOURCES AND TEACHING TECHNIQUES AND LIST SUPPLEMENTARY TEACHING AIDS SUCH AS OCCUPATIONAL-ORIENTED GAMES AND PROJECTS, SAMPLE FORMS, LETTERS AND DATA SHEETS, AND SUGGESTED TESTS. A BIBLIOGRAPHY IS ALSO PROVIDED. A QUALIFIED TEACHER WITH GUIDANCE AND COUNSELING AND OCCUPATIONAL EXPERIENCE SHOULD TEACH THE COURSE. (AW)|

VT 010 764
COMPUTERIZED VOCATIONAL INFORMATION SYSTEM (CVIS).

WILLOWBROOK HIGH SCHOOL, VILLA PARK, ILL.;DUPAGE COLL., GLEN ELLYN, ILL.
ILLINOIS RESEARCH AND DEVELOPMENT COORDINATING UNIT, SPRINGFIELD
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 17P.

DESCRIPTORS - *OCCUPATIONAL GUIDANCE; *SYSTEMS APPROACH; *COMPUTER ASSISTED INSTRUCTION; *DECISION MAKING; *VOCATIONAL DEVELOPMENT; STUDENT PARTICIPATION; OCCUPATIONS; HIGH SCHOOLS; GUIDANCE SERVICES; PROGRAM EVALUATION
IDENTIFIERS - *COMPUTERIZED VOCATIONAL INFORMATION SYSTEM; CVIS

ABSTRACT - COMPUTERIZING VOCATIONAL INFORMATION ALLOWS STUDENTS TO LEARN ABOUT ALL THE GATEWAYS TO CAREERS. WHILE LEARNING DECISION MAKING, STUDENTS OBTAIN INFORMATION ON OCCUPATIONS, EDUCATIONAL OPPORTUNITIES, APPRENTICESHIPS, LOCAL JOBS, AND THE MILITARY. STUDENTS USE THE SYSTEM BY APPOINTMENT IN 30-50 MINUTE SESSIONS AT ONE OF THE FIVE STUDENT COMPUTER TERMINALS, WHILE EACH OF THE 11 COUNSELORS HAS A TERMINAL IN HIS OFFICE. COUNSELORS ARE FREED FROM DATA RETRIEVAL AND COMPARISON FUNCTIONS TO USE THE SYSTEM'S RECALL OF SPECIFIC ITEMS, SUCH AS STUDENT RECORDS, UP-TO-DATE VOCATIONAL AND EDUCATION INFORMATION, PREVIOUS DECISIONS BY COUNSELORS, AND STUDENT PROGRAMS. THE THEORETICAL FRAMEWORK FOR THE SYSTEM (ROE'S TWO-DIMENSIONAL CLASSIFICATION OF OCCUPATIONS) AND THE COMPUTER HARDWARD AND PROGRAMING ARE DESCRIBED BRIEFLY. A MORE DETAILED DESCRIPTION OF CVIS IS AVAILABLE AS VT 008 285 (ARM SUMMER 1969). (CH)]

VT 011 339
INDUSTRIAL MECHANICS, CURRICULUM GUIDE.

OREGON STATE BOARD OF EDUCATION, SALEM. DIV. OF COMMUNITY COLLEGES AND CAREER EDUCATION.
DOCUMENT NOT AVAILABLE FROM EDRS.
THE OREGON STATE BOARD OF EDUCATION, 942 LANCASTER DRIVE, N.E., SALEM, OREGON 97310 ($2.50).
PUB DATE - SEP69 186P.

DESCRIPTORS - *STATE CURRICULUM GUIDES; *TRADE AND INDUSTRIAL EDUCATION; SECONDARY GRADES; *TEACHING GUIDES; MECHANICAL SKILLS; MECHANICAL EQUIPMENT; MAINTENANCE; INSPECTION; *SAFETY EDUCATION; EDUCATIONAL FACILITIES; *MECHANICS (PROCESS); ACCIDENT PREVENTION; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES

ABSTRACT - THIS CURRICULUM GUIDE, DEVELOPED BY THE DIVISION OF COMMUNITY COLLEGES AND CAREER EDUCATION OF THE OREGON BOARD OF EDUCATION AS A COOPERATIVE EFFORT OF INDUSTRY AND EDUCATION, IS FOR TEACHER USE IN PREPARING GRADE 11 AND 12 STUDENTS TO ENTER ONE OF A BROAD GROUP OF OCCUPATIONS IN THE INDUSTRIAL MECHANICS FIELD. FROM A TOTAL OF 1,023 OCCUPATIONS ANALYZED, FIVE KEY OCCUPATIONS WERE CHOSEN AS REPRESENTATIVE OF KNOWING AND DOING SKILLS: (1) AUTOMOBILE MECHANIC, (2) CONSTRUCTION EQUIPMENT MECHANIC, (3) DIESEL MECHANIC, (4) GARAGE FOREMAN, AND (5) OFFICE MACHINE SERVICEMAN. TO ACQUAINT INDIVIDUALS WITH SYSTEMS AS THEY APPLY TO MECHANICS, TO GIVE BACKGROUND INSTRUCTION ON MECHANICAL EQUIPMENT AND POWER SUPPLIES, AND INSTRUCT IN DIAGNOSTIC TECHNIQUES AND PROCEDURES ARE SOME OBJECTIVES OF THE COURSE. THE CONTENT IS DIVIDED INTO FOUR OCCUPATIONAL SPECIALTY COURSES: (1) SYSTEMS TECHNOLOGY, (2) INSPECTION AND TESTING, (3) TECHNIQUES OF MECHANICAL MAINTENANCE, AND (4) COMMUNICATIONS TECHNOLOGY--INDIVIDUALIZED INSTRUCTION. THE FIRST THREE SPECIALTY COURSES LISTED ABOVE ARE INTENDED FOR 18 WEEKS, 10 HOURS PER WEEK. AN ACCIDENT PREVENTION PROGRAM FOR SCHOOL SHOPS AND LABORATORIES, AND A SUGGESTED EQUIPMENT AND FACILITIES LIST ARE APPENDED.

(GEB)|

VT 013 057
JOHNSON, DORA
HANDWASHING.

NORTHERN COLORADO UNIV., GREELEY. CAREER DEVELOPMENT CENTER.
DOCUMENT NOT AVAILABLE FROM EDRS.
DEPARTMENT OF VOCATIONAL EDUCATION, CAREER DEVELOPMENT CENTER, PUBLICATION AND DISSEMINATION DIVISION, UNIVERSITY OF NORTHERN COLORADO, GREELEY, COLORADO 80631.
PUB DATE - 70 13P.

DESCRIPTORS - *HEALTH OCCUPATIONS EDUCATION; *UNIT PLAN; *AUTOINSTRUCTIONAL AIDS; *SANITATION; STUDY GUIDES; LEARNING ACTIVITIES; BEHAVIORAL OBJECTIVES; ACHIEVEMENT TESTS; ANSWER KEYS
IDENTIFIERS - *HANDWASHING

ABSTRACT - DEVELOPED BY A HEALTH OCCUPATIONS TEACHER COORDINATOR, THIS COLOR-CODED SELF-INSTRUCTIONAL UNIT ON HANDWASHING IS FOR STUDENT AND TEACHER USE. CONTENTS INCLUDE OBJECTIVES, SELF-ASSESSMENT, STUDY GUIDE REFERENCES, STUDY QUESTIONS, SUGGESTED ACTIVITIES, LABORATORY ACTIVITIES, UNIT SUMMARY, SELF-TEST, INSTRUCTOR'S KEY TO SELF-TEST, AND EVALUATION FORMS. (SB)|

VT 013 102
LABOR UNIONS AND ORGANIZATIONS: A SELF-INSTRUCTIONAL UNIT FOR UNIT 18 OF THE VOCATIONAL ORIENTATION TEACHER'S GUIDE.

ARKANSAS UNIV., FAYETTEVILLE. DEPT. OF VOCATIONAL EDUCATION.;ARKANSAS STATE DEPT. OF EDUCATION, LITTLE ROCK. DIV. OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 71 25P.

DESCRIPTORS - *VOCATIONAL EDUCATION; AUTOINSTRUCTIONAL AIDS; *LABOR UNIONS; ORGANIZATION; *INSTRUCTIONAL MATERIALS; *REFERENCE MATERIALS; *ORIENTATION MATERIALS; TEACHING PROCEDURES; TESTS; BEHAVIORAL OBJECTIVES

ABSTRACT - DEVELOPED BY A HOME ECONOMICS TEACHER IN A GRADUATE COURSE IN VOCATIONAL EDUCATION, AND REFINED BY STAFF MEMBERS IN THE DEPARTMENT OF VOCATIONAL EDUCATION, COLLEGE OF EDUCATION, UNIVERSITY OF ARKANSAS, THIS SELF-INSTRUCTIONAL UNIT IS INTENDED FOR BOTH TEACHER AND STUDENT USE. IT IS PREPARED FOR USE WITH UNIT 18 OF THE VOCATIONAL ORIENTATION TEACHER'S GUIDE. THE TEACHER OBJECTIVES ARE TO PROVIDE STUDENTS WITH A BASIC UNDERSTANDING OF LABOR UNIONS AND A REALIZATION OF HOW UNIONS AFFECT INDIVIDUAL WORKERS. THE TEACHER SECTION INCLUDES: (1) TEACHER OBJECTIVES, (2) SUGGESTED TEACHING PROCEDURES, (3) REFERENCE LISTS, (4) ACKNOWLEDGEMENTS, AND (5) TRANSPARENCY MASTERS. THE STUDENT SECTION INCLUDES: (1) STUDENT BEHAVIORAL OBJECTIVES, (2) A PRETEST AND A POSTTEST, (3) THE BODY OF THE CONTENTS, (4) SUGGESTED EXPERIENCES, AND (5) REVIEW QUESTIONS. (GEB)|

VT 013 514
SMALL GAS ENGINES II, COURSE OF STUDY.

PITTSBURGH BOARD OF PUBLIC EDUCATION, PA. DIV. OF CURRICULUM AND INSTRUCTION.
PENNSYLVANIA STATE DEPT. OF PUBLIC INSTRUCTION, HARRISBURG. BUREAU OF VOCATIONAL, TECHNICAL, AND CONTINUING EDUCATION
MF AVAILABLE IN VT-ERIC SET.
PITTSBURGH PUBLIC SCHOOL, ADMINISTRATIVE BUILDING, BELLEFIELD AVENUE AT FORBES AVENUE, PITTSBURGH, PA. 15213 ($4.00, FOR LIBRARIES OF UNIVERSITIES AND SCHOOL DISTRICTS ONLY, ORDERS MUST BE PREPAID--MAKE CHECKS PAYABLE TO PITTSBURGH BOARD OF PUBLIC EDUCATION).
PUB DATE - AUG69 40P.

DESCRIPTORS - *VOCATIONAL EDUCATION; *CURRICULUM GUIDES; *ENGINES; *AUTO MECHANICS; *AUTO MECHANICS (OCCUPATION); COURSE CONTENT; COURSE OBJECTIVES; COURSE ORGANIZATION; BIBLIOGRAPHIC CITATIONS; INSTRUCTIONAL MATERIALS

ABSTRACT - THIS COURSE OF STUDY HAS BEEN CONSTRUCTED TO DEVELOP A BASIC KNOWLEDGE OF THE THEORIES AND PRACTICES OF ALL GASOLINE ENGINE REPAIR. BASICALLY, THE CURRICULUM IS DESIGNED TO PRESENT AN OVERVIEW OF ELEMENTARY KNOWLEDGE OF ENGINE REPAIR AND TO DEVELOP SKILLS WHICH WILL BE USED IN ENTRY LEVEL POSITIONS RELATED TO EMPLOYMENT IN THE SMALL GAS ENGINE MARKET. TOPICS ARE: (1) CONSTRUCTION OF MULTIPLE CYLINDER ENGINES, (2) ORDERING AND STOCKING OF PARTS, (3) DRIVE SYSTEMS, (4) CLUTCH, (5) TRANSMISSION, AND (6) PRODUCT SERVICES. THE CONTENT IS PRESENTED BY TOPICS FOR STUDY WITH SUGGESTED STUDENT LEARNING ACTIVITIES AND EVALUATING PROCEDURES. A BIBLIOGRAPHY IS APPENDED. A RELATED DOCUMENT, "SMALL GAS ENGINES I," IS AVAILABLE IN THIS ISSUE AS VT 013 513. (GB)|

VT 013 580
CAREER ORIENTATION; "MINI" UNIT.

WYOMING STATE DEPT. OF EDUCATION, CHEYENNE. INSTRUCTIONAL SERVICES SECTION.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 16P.

DESCRIPTORS - *CAREER PLANNING; *OCCUPATIONAL INFORMATION; *RESOURCE MATERIALS; *UNIT PLAN; *LESSON PLANS; INSTRUCTIONAL MATERIALS; OCCUPATIONAL GUIDANCE; VOCATIONAL EDUCATION
IDENTIFIERS - CAREER ORIENTATION

ABSTRACT - THE PURPOSE OF THIS "MINI" FOUR WEEK UNIT IS TO HELP THE JUNIOR HIGH SCHOOL STUDENT TO DEVELOP: (1) AN ACQUAINTANCE WITH THE READER-PRINTER AND WYOMING OCCUPATIONAL RESOURCE KIT (WORK) DECK, (2) POSITIVE ATTITUDES TOWARDS WORK AND SOCIETY AND REASONS FOR WORKING, AND (3) THE ABILITY TO EXPLORE OCCUPATIONAL INTERESTS AND APTITUTES. ARRANGED IN OUTLINE FORMAT, THE SAMPLE LESSON PLAN INCLUDES PROCEDURES, STUDENT ACTIVITIES, AND ESTIMATED TIME. ALSO INCLUDED IN THIS COLOR-CODED DOCUMENT ARE SEVERAL TYPES OF RESOURCE MATERIALS. (JS)|

VT 013 628
WYOMING OCCUPATIONAL RESOURCE KIT (WORK), INDEX '70.

WYOMING STATE DEPT. OF EDUCATION, CHEYENNE. INSTRUCTIONAL SERVICES SECTION.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 46P.

DESCRIPTORS - *CAREER PLANNING; *OCCUPATIONAL GUIDANCE; *INDEXES (LOCATERS); *MICROFILM; *NONCOLLEGE PREPARATORY STUDENTS; VOCATIONAL EDUCATION; OCCUPATIONAL INFORMATION; CAREER OPPORTUNITIES; RESOURCE MATERIALS

ABSTRACT - DESIGNED TO ASSIST SCHOOL PERSONNEL IN INFORMING YOUNG PEOPLE ABOUT CAREERS, THIS INDEX IS A GUIDE TO OCCUPATIONAL INFORMATION FOUND IN AN EASY-TO-READ AND UP-TO-DATE MICROFILM COLLECTION. AIMED AT THE STUDENT WHO IS NOT COLLEGE BOUND, THIS KIT PLACES IN JUNIOR HIGH SCHOOLS, SENIOR HIGH SCHOOLS, AND COMMUNITY COLLEGES AN EASILY AVAILABLE SET OF REFERENCE MATERIALS RELATED TO SPECIFIC OCCUPATIONS. THESE MATERIALS ARE CARRIED ON MICROFILM WYOMING OCCUPATIONAL RESOURCE KIT (WORK) CARDS WHICH THE STUDENT CAN READ WITH THE AID OF A VARIETY OF VIEWING DEVICES. PRINT-OUTS ARE ALSO AVAILABLE WITH THIS KIT. (JS)|

VT 013 888
DECIDING ON AND LOCATING YOUR KIND OF JOB.

OHIO STATE UNIV., COLUMBUS. DEPT. OF

AGRICULTURAL EDUCATION.;OHIO STATE DEPT. OF EDUCATION, COLUMBUS. AGRICULTURAL EDUCATION SERVICE.
MF AVAILABLE IN VT_ERIC SET.
AGDEX 900/01-AWE-1
AGRICULTURAL EDUCATION CURRICULUM MATERIALS SERVICE, THE OHIO STATE UNIVERSITY, 2120 FYFFE ROAD, COLUMBUS, OHIO 43210 ($.30)
PUB DATE - 71 16P.

DESCRIPTORS - *VOCATIONAL EDUCATION; *UNITS OF STUDY (SUBJECT FIELDS); *OCCUPATIONAL INFORMATION; JOB APPLICATION; *EMPLOYMENT SERVICES; OCCUPATIONAL CHOICE; INSTRUCTIONAL AIDS

ABSTRACT - THIS UNIT HAS BEEN DEVELOPED FOR STUDENT USE IN FINDING SOURCES OF INFORMATION ABOUT JOBS AND FILLING OUT APPLICATION FORMS USED BY STATE AND PRIVATE EMPLOYMENT AGENCIES. DRAWINGS, SAMPLE NEWSPAPER WANT ADS, EMPLOYMENT AGENCY APPLICATION FORMS, AND A SELF-INVENTORY FORM ARE INCLUDED IN THE TEXT. RELATED UNITS ARE AVAILABLE AS VT 013 889-VT 013 891 IN THIS ISSUE. (SB)|

VT 013 889
GETTING YOUR JOB.

OHIO STATE UNIV., COLUMBUS. DEPT. OF AGRICULTURAL EDUCATION.;OHIO STATE DEPT. OF EDUCATION, COLUMBUS. AGRICULTURAL EDUCATION SERVICE.
MF AVAILABLE IN VT_ERIC SET.
AGDEX 900/05-AWE-2
OHIO AGRICULTURAL EDUCATION CURRICULUM MATERIALS SERVICE, THE OHIO STATE UNIVERSITY, 2120 FYFFE ROAD, COLUMBUS, OHIO 43210 ($.30)
PUB DATE - 71 15P.

DESCRIPTORS - *VOCATIONAL EDUCATION; *UNITS OF STUDY (SUBJECT FIELDS); OCCUPATIONAL INFORMATION; *JOB APPLICATION; EMPLOYMENT SERVICES; OCCUPATIONAL CHOICE; *EMPLOYMENT INTERVIEWS; INSTRUCTIONAL AIDS

ABSTRACT - THIS UNIT HAS BEEN DEVELOPED FOR STUDENT USE IN GETTING A SOCIAL SECURITY CARD, COMPILING A RESUME, FILLING OUT A JOB APPLICATION FORM, AND PREPARING FOR A JOB INTERVIEW. ILLUSTRATIONS, SAMPLE APPLICATION FORMS, AND A SAMPLE RESUME ARE INCLUDED IN THE TEXT. RELATED UNITS ARE AVAILABLE AS VT 013 888-VT 013 891 IN THIS ISSUE. (SB)|

VT 014 371
ARBAUGH, FRANKLIN D.
INDUSTRIAL ARTS, K-12+.

DELAWARE STATE DEPT. OF PUBLIC INSTRUCTION, DOVER. DIV. OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 15NOV70 105P.

DESCRIPTORS - *INDUSTRIAL ARTS; *CURRICULUM GUIDES; ELEMENTARY GRADES; SECONDARY GRADES; ADULT EDUCATION; *PROGRAM PLANNING; *EDUCATIONAL OBJECTIVES; RESOURCE MATERIALS; EDUCATIONAL FACILITIES; SCHOOL SAFETY; *STATE CURRICULUM GUIDES; PROGRAM GUIDES
IDENTIFIERS - *DELAWARE

ABSTRACT - DEVELOPED WITH THE HELP OF A CURRICULUM COMMITTEE AND MEMBERS OF A SUMMER INSTITUTE PROGRAM, THIS HANDBOOK IS DESIGNED TO ASSIST TEACHERS AND SCHOOL ADMINISTRATORS IN PLANNING AND CONDUCTING EFFECTIVE INDUSTRIAL ARTS PROGRAMS. SPECIFIC OBJECTIVES OF THE PROGRAM ARE TO (1) DEVELOP AN INTEREST, AND AN UNDERSTANDING OF, ALL ASPECTS OF INDUSTRY AND THE TRADES OR CRAFTS, (2) EXPLORE INDUSTRY, (3) DEVELOP SKILLS IN THE USE OF TOOLS, MACHINES, MATERIALS, AND PROCESSES, AND (4) MAKE A CONTRIBUTION AS PREPARATION FOR MORE SELF-SUFFICIENT HOME LIVING. THE CURRICULUM IS EXPLAINED IN TERMS OF THE VARIOUS AREAS COVERED AND THE PROGRAMS ARE BRIEFLY DESCRIBED FOR ELEMENTARY, INTERMEDIATE, AND SECONDARY GRADES AND FOR ADULT EDUCATION. THE K-12 SEQUENCE, CHILD

LABOR REQUIREMENTS, A SUMMARY OF THE INTERMEDIATE EXPLORATORY AND HIGH SCHOOL PROGRAMS, A LIST OF FACTORS THAT AFFECT THE PROGRAM, GUIDELINES FOR FACILITIES PLANNING, A LIST OF EYE PROTECTION PUBLICATIONS, AND A LIST OF PROFESSIONAL RESPONSIBILITIES ARE APPENDED. (GEB)|

VT 014 389
AN ACCELERATED PROJECT FOR A SYSTEMS PROGRAM APPROACHING NON-UNEMPLOYMENT OF VOCATIONAL STUDENTS (SPAN). EVALUATION REPORT, 1970-71. APPENDIX W TO ANNUAL INTERIM REPORT.

MEMPHIS CITY SCHOOL SYSTEM, TENN. DIV. OF VOCATIONAL EDUCATION.;TENNESSEE UNIV., KNOXVILLE. BUREAU OF EDUCATIONAL RESEARCH AND SERVICE.
BUREAU OF ADULT, VOCATIONAL, AND TECHNICAL EDUCATION (DHEW/OE), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
OEC-0-70-5181
PUB DATE - 30AUG71 114P.

DESCRIPTORS - EDUCATIONAL INNOVATION; *CAREER EDUCATION; *VOCATIONAL COUNSELING; OCCUPATIONAL GUIDANCE; CAREER PLANNING; *PROGRAM DEVELOPMENT; *PROGRAM EVALUATION; *REPORTS; SCHOOL COMMUNITY RELATIONSHIP; EDUCATIONAL TELEVISION; ELEMENTARY EDUCATION; JUNIOR HIGH SCHOOLS; KINDERGARTEN; JOB PLACEMENT; POTENTIAL DROPOUTS; SECONDARY EDUCATION; COOPERATIVE EDUCATION; CURRICULUM DEVELOPMENT; STUDENT NEEDS

ABSTRACT - DEVELOPED TO HELP MEET THE COGNITIVE AND AFFECTIVE NEEDS OF SELECTED STUDENTS, THIS PROJECT WAS DESIGNED TO INCLUDE VOCATIONAL EDUCATION COMPONENTS FOR GRADES K-6, GRADES 7-9, AND GRADES 10-12. MORE SPECIFICALLY THE ELEMENTARY PROGRAM WAS PLANNED TO PROVIDE LABORATORY EXPERIENCES IN OCCUPATIONAL SKILLS, FILMS FOR INSTRUCTIONAL TELEVISION, AND RELATED MATERIALS. TO COMPLIMENT THIS COMPONENT THE JUNIOR HIGH PROGRAM WAS DEVELOPED TO INTEGRATE AN OCCUPATIONAL GUIDANCE SERIES INTO INDUSTRIAL ARTS AND HOME ECONOMICS. AND FINALLY THE SENIOR HIGH PROGRAM WAS DESIGNED TO ESTABLISH A VOCATIONAL GUIDANCE AND JOB DEVELOPMENT CENTER, A COOPERATIVE WORK-STUDY PROGRAM, A BASIC SKILL PROGRAM, AND PROGRAMS FOR DROPOUTS. EVALUATION OF THE FIRST YEAR ACTIVITIES LED TO SEVERAL RECOMMENDATIONS INCLUDING: (1) THE SERIES OF TELEVISION FILMS DEVELOPED FOR THE ELEMENTARY PROGRAM SHOULD BE COMPLETED AND WIDELY UTILIZED, (2) THE JUNIOR HIGH PROGRAM, HAVING PASSED THROUGH THE DEVELOPMENTAL STAGE, SHOULD BECOME OPERATIONAL EARLY IN THE SCHOOL YEAR SO THAT THE FULL IMPACT OF THE PROGRAM CAN BE FELT AND EVALUATED, AND (3) THE SENIOR HIGH PROGRAM SHOULD DEVELOP BETTER METHODS OF IDENTIFYING THE NEEDS OF POTENTIAL DROPOUTS. RELATED DOCUMENTS ARE AVAILABLE AS VT 014 388 (ALSO IN THIS ISSUE AND VT 014 390, VT 014 391, AND VT 014 392 (IN AIM VOL. 5 NO. 3). (JS)|

VT 014 391
WILLIAMS, GRACE
A CURRICULUM GUIDE FOR OCCUPATIONAL ORIENTATION AND EXPLORATION IN JUNIOR HIGH SCHOOL HOME ECONOMICS AND INDUSTRIAL ARTS. APPENDIX X TO ANNUAL INTERIM REPORT.

MEMPHIS CITY SCHOOL SYSTEM, TENN. DIV. OF VOCATIONAL EDUCATION.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
OEC-0-70-5181
PUB DATE - 71 117P.

DESCRIPTORS - *CAREER EDUCATION; JUNIOR HIGH SCHOOLS; *CAREER PLANNING; VOCATIONAL COUNSELING; *CURRICULUM GUIDES; RESOURCE MATERIALS; *INDUSTRIAL ARTS; *HOME ECONOMICS EDUCATION; OCCUPATIONAL GUIDANCE; TEACHING TECHNIQUES; EDUCATIONAL OBJECTIVES; OCCUPATIONAL CLUSTERS

IDENTIFIERS - *OCCUPATIONAL EXPLORATION

ABSTRACT - DEVELOPED FOR JUNIOR HIGH SCHOOL STUDENTS ENROLLED IN INDUSTRIAL ARTS AND HOME ECONOMICS CLASSES, THIS CURRICULUM GUIDE IS DESIGNED TO PROVIDE OCCUPATIONAL GUIDANCE IN TERMS OF EMPLOYMENT OPPORTUNITIES AND IN TERMS OF HELPING STUDENTS SELECT A COURSE OF STUDY. ARRANGED IN TABULAR FORMAT, THE COLOR-CODED GUIDE SUGGESTS CONCEPTS TO BE TAUGHT, LEARNING ACTIVITIES AND EXPERIENCES, AND RESOURCE MATERIALS. MAJOR SECTIONS OF THE GUIDE ARE: (1) GENERAL OBJECTIVES, (2) ORIENTATION TO THE WORLD OF WORK, (3) UNDERSTANDING SELF AND OTHERS, (4) CLUSTERS OF OCCUPATIONS IN HOME ECONOMICS, (5) OCCUPATIONS IN MECHANICS AND REPAIRING, (6) OCCUPATIONS IN BUILDING TRADES, AND (7) OCCUPATIONS IN PRINTING (GRAPHIC ARTS). ADDITIONAL INFORMATION IS PROVIDED IN THE APPENDIX WHICH INCLUDES CASE STUDIES, A PERSONALITY INVENTORY, BULLETIN BOARD IDEAS AND SOURCES OF TEACHING AIDS. IT IS SUGGESTED THAT THIS UNIT CAN BE TAUGHT EITHER IN A 3-WEEK BLOCK OR BY INTEGRATING THE CONCEPTS WITH OTHER ACTIVITIES. RELATED DOCUMENTS ARE AVAILABLE AS VT 014 392 AND VT 014 390 (ALSO IN THIS ISSUE) AND VT 014 388 AND VT 014 389 (IN ARM VOL. 5 NO. 3). (JS)|

VT 014 501
GLENN, C. STAN
LESSON PLANS, GRADES 7 AND 8.

HENDERSON COUNTY MIDDLE SCHOOL, KY.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - DEC71 106P.

DESCRIPTORS - *LESSON PLANS; *VOCATIONAL EDUCATION; *INSTRUCTIONAL MATERIALS; GRADE 7; GRADE 8; LANGUAGE ARTS; MATHEMATICS; SCIENCES; SOCIAL STUDIES; GUIDANCE FUNCTIONS; *CAREER EDUCATION; *RESOURCE MATERIALS

ABSTRACT - DEVELOPED BY A COORDINATOR, THESE LESSON PLANS ARE FOR INSTRUCTOR USE IN TEACHING VOCATIONAL EDUCATION IN GRADES 7 AND 8. CONTENTS INCLUDE: (1) NINE UNITS FOR THE LANGUAGE ARTS DEPARTMENT, (2) SEVEN UNITS FOR MATHEMATICS, (3) EIGHT FOR THE SCIENCE DEPARTMENT, (4) EIGHT FOR SOCIAL STUDIES, (5) THREE IN GUIDANCE, (6) 14 UNITS CONCERNING CAREER EDUCATION, AND (7) AN OUTLINE FOR CAREER EDUCATION AND GROUP GUIDANCE ACTIVITIES IN THE EIGHTH GRADE EXPLORATORY SESSIONS. EACH UNIT INCLUDES STATED OBJECTIVES, BEHAVIORAL OBJECTIVES, ASSIGNMENTS, NEEDED MATERIALS, AND EVALUATION SUGGESTIONS. LISTS OF RECOMMENDED BOOKS, INSTRUCTIONAL MATERIALS AND SPECIAL WORKERS ARE INCLUDED. (GEB)|

VT 014 504
EXEMPLARY VOCATIONAL EDUCATION PROGRAM BASED ON ENVIRONMENTAL STUDIES K-14.

MINNESOTA ENVIRONMENTAL SCIENCES FOUNDATION, INC., MINNEAPOLIS.;MINNESOTA INDEPENDENT SCHOOL DISTRICT 281, NEW HOPE.
BUREAU OF ADULT, VOCATIONAL, AND TECHNICAL EDUCATION (DHEW/OE), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - DEC71 24P.PRESENTATION OF CONTENT AND ACTIVITIES OF PRESCHOOL IN-SERVICE INSTITUTE, K-6 (MINNEAPOLIS, MINN., AUGUST 23-27, 1971)

DESCRIPTORS - *CAREER EDUCATION; *CURRICULUM DEVELOPMENT; PROGRAM DEVELOPMENT; *TEACHER WORKSHOPS; INSERVICE TEACHER EDUCATION; PROGRAM PLANNING; LEARNING ACTIVITIES; ACTIVITY LEARNING; ENVIRONMENT; PROGRAM EVALUATION; *DEVELOPMENTAL PROGRAMS
IDENTIFIERS - CAREER AWARENESS; *CAREER ORIENTATION

ABSTRACT - THIS REPORT DESCRIBES THE CONTENT AND ACTIVITIES OF A 1-WEEK, 30-HOUR INSERVICE PROGRAM DESIGNED AND CONDUCTED FOR 19 ELEMENTARY TEACHERS WHO ARE CURRENTLY FIELD

TESTING CAREER EDUCATION MATERIALS IN GRADES K-6. SINCE COMPLETING THE WORKSHOP, 15 OF THE 19 TEACHERS HAVE IMPLEMENTED A PORTION OF THE PROGRAM FOR WHICH THEY ARE RESPONSIBLE. THE TEACHERS ARE EVALUATING THE UNITS THEY HAVE TAUGHT WHILE PROJECT STAFF ARE CONDUCTING A CONTINUAL EVALUATION OF THE TOTAL PROJECT. A TEACHER EVALUATION OF THE WORKSHOP ITSELF REVEALED THAT THE KIND OF ACTIVITIES TEACHERS ENJOY MOST AND PERCEIVE TO BE MOST EDUCATIONALLY USEFUL ARE THOSE WHEREIN THERE IS ACTIVITY, INVOLVEMENT, AND OPEN ENDEDNESS. (AUTHOR/JS)|

VT 014 506
OWEN, MARGARET
COMMERCIALLY PREPARED MATERIALS. A "UNIVERSE MODEL" OF OCCUPATIONAL EDUCATION FOR PIKEVILLE, KENTUCKY, IN CONJUNCTION WITH THE PIKEVILLE MODEL CITIES PROGRAM.

KENTUCKY INDEPENDENT SCHOOL DISTRICT, PIKEVILLE.;EASTERN KENTUCKY UNIV., RICHMOND.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - DEC71 59P.PREPARED FOR PROJECT DIRECTOR'S CONFERENCE (COLUMBUS, OHIO, DECEMBER 13-14, 1971).

DESCRIPTORS - VOCATIONAL EDUCATION; *BIBLIOGRAPHIES; *CAREER EDUCATION; *RESOURCE MATERIALS; *INSTRUCTIONAL MATERIALS; *OCCUPATIONAL INFORMATION; PROGRAM DEVELOPMENT; VOCATIONAL COUNSELING

ABSTRACT - THE TWO SECTIONS OF THIS BIBLIOGRAPHY INCLUDE MATERIALS WHICH ARE USED IN THE CLASSROOM WITH STUDENTS AND MATERIALS WHICH HAVE BEEN USED BY TEACHERS, COUNSELORS, AND ADMINISTRATORS DURING INSERVICE PROGRAMS. LISTINGS FOR THE STUDENT MATERIALS ARE ARRANGED ALPHABETICALLY BY AUTHOR IN THE SUBJECT GROUPINGS OF: (1) AGRICULTURE, (2) COMMUNICATION, (3) CONSTRUCTION, (4) FAMILY, (5) FINANCE, (6) FISHERIES, (7) FORESTRY, (8) GENERAL, (9) GOVERNMENT, (10) GUIDANCE, (11) HOUSES, (12) MANUFACTURING, (13) MINERALS, (14) SERVICE, (15) TRANSPORTATION, (16) WHOLESALE AND RETAIL TRADE. THE REMAINDER OF THE BIBLIOGRAPHY INCLUDES: (1) DIRECTORY OF PUBLISHERS, (2) STAFF RESOURCES, (3) DIRECTORY OF BOOK PUBLISHERS LISTED IN STAFF RESOURCES, (4) FILMSTRIPS, (5) ADDRESSES OF FILMSTRIP PUBLISHERS, AND (6) ACTIVITY KITS - FLANNEL BOARDS, POSTERS, SUPPLIES, TRANSPARENCIES. THE BIBLIOGRAPHY SHOULD BE USEFUL IN REVIEWING RESOURCES RELATED TO OCCUPATIONAL OR CAREER EDUCATION PROGRAMS. (JS)|

VT 014 512
CAREERS UNLIMITED...SERVICES--PEOPLE ORIENTED--SOCIAL STUDIES.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 14P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEXTBOOKS; TEACHING GUIDES; EMPLOYMENT OPPORTUNITIES; *SOCIAL STUDIES; *SERVICE OCCUPATIONS

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS, AND SCIENCE NEEDED BY PERSONS IN PEOPLE-ORIENTED SERVICE CAREERS. THIS PARTICULAR DOCUMENT CONCERNS THE HELP THAT MAY BE FOUND THROUGH SOCIAL STUDIES. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE DEAL WITH THE SOCIAL PROBLEMS OF JOBS WITH THE JOB FAMILY, HOW THE JOB HAS CHANGED, AND THE FUTURE OF JOBS WITHIN THE FIELD. (GEB)|

VT 014 513
CAREERS UNLIMITED...MANUFACTURING--SCIENCE.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 5P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEXTBOOKS; TEACHING GUIDES; *SCIENCE EDUCATION; *MANUFACTURING INDUSTRY; EDUCATIONAL NEEDS
IDENTIFIERS - *SKILL NEEDS

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN MANUFACTURING. THIS PARTICULAR DOCUMENT CONCERNS THE CONTRIBUTIONS SCIENCE MAKES TO MANUFACTURING INDUSTRIES. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE BECOMING FAMILIAR WITH SKILLS NEEDED, CHARACTERISTICS OF MATERIALS, MANUFACTURING'S RELATION TO THING-ORIENTED SERVICES, AND MACHINES AND EQUIPMENT USED. (GEB)]

VT 014 514
CAREERS UNLIMITED...SERVICES--PEOPLE ORIENTED--MATHEMATICS.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 12P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEACHING GUIDES; EMPLOYMENT OPPORTUNITIES; EDUCATIONAL NEEDS; *MATHEMATICS; *SERVICE OCCUPATIONS; SKILL DEVELOPMENT

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN PEOPLE-ORIENTED SERVICE CAREERS. THIS PARTICULAR DOCUMENT CONCERNS MATHEMATICS FOR WORKERS SUCH AS GOVERNMENT EMPLOYEES, POLICEMEN, FIREMEN, WAITERS, AND COOKS. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE THOSE CONCERNING JOB POSSIBILITIES, EDUCATION NEEDED FOR CERTAIN CAREERS, SKILL DEVELOPMENT, AND INVESTIGATING PAY SCALES. (GEB)]

VT 014 515
CAREERS UNLIMITED...SERVICES--PEOPLE ORIENTED--ENGLISH.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 31P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEACHING GUIDES; EMPLOYMENT OPPORTUNITIES; EDUCATIONAL NEEDS; *SERVICE OCCUPATIONS; *ENGLISH; SKILL DEVELOPMENT

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES,

MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN PEOPLE-ORIENTED SERVICE CAREERS. THIS PARTICULAR DOCUMENT CONCERNS THE NEEDS THAT PERSONS PREPARING FOR SERVICE CAREERS HAVE FOR ENGLISH. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE LEARNING ABOUT SKILLS NEEDED AND OPPORTUNITIES AVAILABLE IN JOBS IN OR AROUND PRIVATE HOMES, GOVERNMENT SERVICE, LAW ENFORCEMENT, FIRE PREVENTION, FOOD SERVICE, BEAUTY CULTURE, AND OTHER AREAS. (GEB)|

VT 014 516
CAREERS UNLIMITED...STRUCTURAL WORK--SOCIAL STUDIES.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 8P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEXTBOOKS; TEACHING GUIDES; *BUILDING TRADES; EMPLOYMENT OPPORTUNITIES; JOB DEVELOPMENT; *SOCIAL STUDIES

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS DOING STRUCTURAL WORK. THIS PARTICULAR DOCUMENT CONCERNS THE CONTRIBUTIONS SOCIAL STUDIES CAN MAKE TO THESE PERSONS. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE STUDYING PAY SYSTEMS, HOW MATERIALS AND ORGANIZATIONS HAVE CHANGED, DEVELOPMENTS OF THE TRADE, AND EFFECTS OF POPULATION SHIFTS. (GEB)|

VT 014 517
CAREERS UNLIMITED...ENTERTAINMENT AND COMMUNICATIONS--ENGLISH.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 16P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEXTBOOKS; TEACHING GUIDES; *ENGLISH; *COMMUNICATIONS; GRAPHIC ARTS; HOUSEWIVES
IDENTIFIERS - *ENTERTAINMENT INDUSTRY

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN ENTERTAINMENT AND COMMUNICATIONS. THIS PARTICULAR DOCUMENT CONCERNS THE CONTRIBUTIONS ENGLISH CAN MAKE TO PERSONS IN THESE INDUSTRIES. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE THOSE CONCERNED WITH CAREERS IN SPORTS, THE PERFORMING ARTS, RADIO AND TELEVISION, GRAPHIC ARTS, ADVERTISING, AND THE DUTIES OF A HOUSEWIFE. (GEB)|

VT 014 518
CAREERS UNLIMITED...ENTERTAINMENT AND COMMUNICATIONS--SCIENCE.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 4P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL

GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEXTBOOKS; TEACHING GUIDES; *SCIENCE EDUCATION; *COMMUNICATIONS
IDENTIFIERS - *ENTERTAINMENT INDUSTRY

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN ENTERTAINMENT AND COMMUNICATIONS. THIS PARTICULAR DOCUMENT CONCERNS HOW SCIENCE RELATES TO WORK IN THESE AREAS. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE RECOGNIZING THE DEPENDENCE OF SOCIETY UPON MECHANIZED COMMUNICATIONS NETWORKS, AND REALIZING THE EXISTENCE OF SCIENTIFIC BODIES OF KNOWLEDGE. (GEB)]

VT 014 519
THE WORLD OF WORK. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 83P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; SUPPLEMENTARY TEXTBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *JOBS
IDENTIFIERS - *WORLD OF WORK

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH THE WORLD OF WORK. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES ARE INCLUDED FOR FIVE LESSONS. A PRETEST, POSTTEST, SOCIAL SECURITY INFORMATION, INTERVIEW SHEETS, INFORMATION REGARDING LABOR UNIONS AND LAWS, APPLICATION BLANKS, AND A GLOSSARY ARE APPENDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)]

VT 014 520
GENERAL MECHANICAL TRADES. A CURRICULUM GUIDE.

OKLAHOMA STATE DEPT. OF VOCATIONAL AND TECHNICAL EDUCATION, STILLWATER.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 71 270P.

DESCRIPTORS - *TRADE AND INDUSTRIAL EDUCATION; *CURRICULUM GUIDES; SAFETY; MEASUREMENT; DRAFTING; WELDING; POWER MECHANICS; METALS; EQUIPMENT MAINTENANCE; *TEACHING GUIDES; *BEHAVIORAL OBJECTIVES; *INSTRUCTIONAL MATERIALS; TESTS

ABSTRACT - THROUGH THE COOPERATION OF PERSONNEL IN THE STATE DEPARTMENTS OF AGRICULTURE AND TRADE AND INDUSTRIAL EDUCATION PLUS TEACHERS IN THESE AREAS, THIS CURRICULUM GUIDE WAS DEVELOPED TO AID INSTRUCTORS IN TEACHING VARIOUS MECHANICAL TRADES. UNITS INCLUDED IN SEVEN AREAS ARE: (1) SAFETY, (2) BASIC MEASUREMENT, (3) BLUEPRINT READING, (4) BECOMING A GOOD LEADER, (5) GAS WELDING, (6) OXYACETYLENE FUSION WELDING AND BRAZING, (7) ARC WELDING, (8) POSITION WELDING, (9) ENGINE OPERATION, (10) SERVICING SMALL ENGINES, (11) REPAIRING AND SHARPENING TOOLS, AND (12) METAL WORK. EACH INSTRUCTIONAL UNIT INCLUDES BEHAVIORAL OBJECTIVES, SUGGESTED ACTIVITIES FOR TEACHERS AND STUDENTS, INFORMATION SHEETS, ASSIGNMENT SHEETS, JOB SHEETS, VISUAL AIDS, TESTS, AND

ANSWERS TO THE TEST. LINE DRAWINGS ARE USED FOR ILLUSTRATIONS. (GEB)|

VT 014 521
HOME AND COMMUNITY SERVICES. A CURRICULUM GUIDE.

OKLAHOMA STATE DEPT. OF VOCATIONAL AND TECHNICAL EDUCATION, STILLWATER.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 71 263P.

DESCRIPTORS - *OCCUPATIONAL HOME ECONOMICS; CURRICULUM GUIDES; *FOOD SERVICE; *CLOTHING; *CHILD CARE; *TEACHING GUIDES; BEHAVIORAL OBJECTIVES; INSTRUCTIONAL MATERIALS; TESTS; ANSWER KEYS; DISADVANTAGED YOUTH; CHILD CARE WORKERS; FOOD SERVICE WORKERS

ABSTRACT - DEVELOPED THROUGH THE COMBINED EFFORTS OF INSTRUCTORS, STATE DEPARTMENT OFFICIALS, AND OTHERS, THIS TEACHING GUIDE WAS DESIGNED TO AID INSTRUCTORS IN TEACHING HOME AND COMMUNITY SERVICES TO DISADVANTAGED YOUTH. UNITS IN THIS DOCUMENT ARE PRESENTED FOR THE AREAS OF: (1) CHILD CARE SERVICES, (2) CLOTHING SERVICES, AND (3) FOOD SERVICES. EACH INSTRUCTIONAL UNIT INCLUDES BEHAVIORAL OBJECTIVES, SUGGESTED ACTIVITIES FOR TEACHERS AND STUDENTS, INFORMATION SHEETS, ASSIGNMENT SHEETS, JOB SHEETS, VISUAL AIDS, TESTS, AND ANSWERS TO THE TEST. A REVISED VERSION, TO BE PUBLISHED IN 1972, WILL INCLUDE ADDITIONAL AREAS. (GEB)|

VT 014 523
INSTRUCTIONAL MATERIALS VOCATIONAL RELATED SOCIAL STUDIES. COORDINATED VOCATIONAL EDUCATION TRAINING, PRELIMINARY DRAFT.

OKLAHOMA STATE DEPT. OF VOCATIONAL AND TECHNICAL EDUCATION, STILLWATER. CURRICULUM AND INSTRUCTIONAL MATERIALS CENTER.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - JUL71 210P.PREPARED AT THE TRAINING INST. FOR TEACHERS OF THE HANDICAPPED (DURANT, OKLA., JULY 15-16, 1971).

DESCRIPTORS - *SOCIAL STUDIES UNITS; *VOCATIONAL EDUCATION; *INSTRUCTIONAL MATERIALS; OCCUPATIONAL INFORMATION; *WORKBOOKS; STUDY GUIDES; TEACHING GUIDES; *EDUCATIONAL OBJECTIVES; TEXTBOOK ASSIGNMENTS; INDIVIDUALIZED INSTRUCTION; TESTS; ANSWER KEYS; HANDICAPPED STUDENTS

ABSTRACT - PREPARED DURING A TRAINING INSTITUTE FOR TEACHERS OF THE HANDICAPPED, THIS WORKBOOK WAS DESIGNED FOR STUDENTS AND INSTRUCTORS OF VOCATIONAL SOCIAL STUDIES COURSES. CONTENTS INCLUDE 23 UNITS UNDER THE TOPICS: (1) INDUSTRY IN OKLAHOMA, (2) GENERAL VOCATIONAL SOCIAL STUDIES, AND (3) REPRINTS FROM VOCATIONAL INSTRUCTIONAL MATERIALS. SAMPLE UNIT TITLES ARE: (1) THE CATTLE INDUSTRY, (2) LOCAL INDUSTRY, (3) YOUR CHECKING ACCOUNT, (4) ELECTRIC WIRE SIZES, (5) BUDGETING, (6) EMPLOYER EXPECTATIONS, AND (7) SALARY AND DEDUCTIONS. EACH UNIT CONTAINS STATED TERMINAL AND SPECIFIC OBJECTIVES, SUGGESTED ACTIVITIES, INSTRUCTIONAL MATERIALS, INFORMATION SHEETS, ASSIGNMENT SHEETS, TESTS, AND ANSWERS TO THE TESTS. (GEB)|

VT 014 526
GENERAL CONSTRUCTION TRADES. A CURRICULUM GUIDE.

OKLAHOMA STATE DEPT. OF VOCATIONAL AND TECHNICAL EDUCATION, STILLWATER.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 71 305P.

DESCRIPTORS - *CONSTRUCTION INDUSTRY; *TRADE AND INDUSTRIAL EDUCATION; *CURRICULUM GUIDES; INSTRUCTIONAL MATERIALS; BEHAVIORAL OBJECTIVES; TESTS; SAFETY; HAND TOOLS;

MEASUREMENT; BLUEPRINTS; ELECTRICITY; WOODWORKING; PLUMBING; CEMENT INDUSTRY; PAINTING; *STATE CURRICULUM GUIDES; SECONDARY GRADES; COURSE OBJECTIVES
IDENTIFIERS - OKLAHOMA

ABSTRACT - DEVELOPED BY STATE DEPARTMENT OFFICIALS, TEACHERS, AND GENERAL CONSTRUCTION TRADES PERSONNEL, THIS CURRICULUM GUIDE IS DESIGNED FOR INSTRUCTOR USE IN TEACHING THE GENERAL CONSTRUCTION TRADES IN VOCATIONAL EDUCATION. THE PROGRAM INCLUDES VOCATIONAL INSTRUCTION SO THAT STUDENTS MAY LEARN A SKILL WHILE ALSO AQUIRING BASIC KNOWLEDGE IN THE RELATED FIELDS OF MATH, SCIENCE, ENGLISH, AND SOCIAL STUDIES. EACH OF THE 13 INSTRUCTIONAL UNITS INCLUDES TERMINAL AND SPECIFIC MEASURABLE OBJECTIVES, SUGGESTED ACTIVITIES, INFORMATION SHEETS, ASSIGNMENT SHEETS, JOB SHEETS, TRANSPARENCY MASTERS, A QUIZ, AND ANSWERS TO THE QUIZ. THE UNITS ARE INCLUDED UNDER THE FOLLOWING TOPICS: (1) SAFETY AND TOOLS, (2) MEASURING AND BLUEPRINT READING, (3) LEADERSHIP, (4) CARPENTRY, (5) CONCRETE, (6) PLUMBING, (7) PAINTING, AND (8) ELECTRICITY. THE DOCUMENT IS COLOR CODED FOR EASY IDENTIFICATION OF THE SECTIONS WITHIN EACH UNIT. (GEB)|

VT 014 551
CAREERS UNLIMITED...MANUFACTURING--ENGLISH.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 12P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEACHING GUIDES; *MANUFACTURING INDUSTRY; *ENGLISH; EDUCATIONAL NEEDS; EMPLOYMENT OPPORTUNITIES; SKILL DEVELOPMENT

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN MANUFACTURING INDUSTRIES. THIS PARTICULAR DOCUMENT CONCERNS THE CONTRIBUTIONS ENGLISH CAN MAKE TO THESE PERSONS. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE THOSE CONCERNED WITH THE AUTOMOBILE INDUSTRY, TEXTILES, STEEL MAKING, MACHINE TRADES, AND BENCH WORK. (GEB)|

VT 014 553
HOSPITAL CAREERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 52P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *HOSPITAL PERSONNEL

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH HOSPITAL CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 22 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 554
HEALTH CAREERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 36P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *HEALTH PERSONNEL

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH HEALTH CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 16 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 555
CAREERS IN CONSERVATION. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 34P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *TEXTBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *CONSERVATION EDUCATION
IDENTIFIERS - *CONSERVATION CAREERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH CAREERS IN CONSERVATION. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR SEVEN ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 556
TRANSPORTATION CAREERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 61P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *TEXTBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *TRANSPORTATION

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH TRANSPORTATION CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 33 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD

INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 557
PEOPLE WHO WORK WITH ANIMALS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 29P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *TEXTBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *ANIMAL CARETAKERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH PEOPLE WHO WORK WITH ANIMALS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 13 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 558
FASHION AND CLOTHING CAREERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 39P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *CLOTHING; MERCHANDISING
IDENTIFIERS - *FASHIONS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH FASHION AND CLOTHING CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 16 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 559
TELEPHONE CAREERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 26P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *TELEPHONE COMMUNICATIONS INDUSTRY

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH TELEPHONE CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF

WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR SIX ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 560
SCHOOL WORKERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 61P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; TEACHERS; *PARAPROFESSIONAL; SCHOOL PERSONNEL; SCHOOL ADMINISTRATION

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH SCHOOL WORKERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 12 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 561
RESTAURANT CAREERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 43P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *FOOD SERVICE OCCUPATIONS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH RESTAURANT CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 29 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 562
FIREFIGHTERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 27P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *FIRE FIGHTERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS

DOCUMENT IS CONCERNED WITH FIREFIGHTING CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 11 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 563
STORE WORKERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 27P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; WORKBOOKS; ELEMENTARY GRADES; *RETAILING; LEARNING ACTIVITIES; *NONPROFESSIONAL PERSONNEL; SALES WORKERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH CAREERS FOR STORE WORKERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR NINE ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 564
CAREERS UNLIMITED...WORKING ON THE LAND--SOCIAL STUDIES.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 8P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEXTBOOKS; TEACHING GUIDES; *SOCIAL STUDIES; EMPLOYMENT OPPORTUNITIES; *AGRICULTURAL EDUCATION; VOCATIONAL AGRICULTURE

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS WHO WORK THE LAND. THIS PARTICULAR DOCUMENT CONCERNS THE CONTRIBUTIONS SOCIAL STUDIES CAN MAKE TO THESE PEOPLE. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE EXPLAINING THE EFFECTS OF POPULATION SHIFTS, EXPLORING INFORMATION CONCERNING PRODUCE AND ANIMALS, CONSERVATION PROBLEMS, AND GOVERNMENT ACTIONS. (GEB)|

VT 014 564
CAREERS UNLIMITED...WORKING ON THE LAND--SOCIAL STUDIES.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 8P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEXTBOOKS; TEACHING GUIDES; *SOCIAL STUDIES; EMPLOYMENT OPPORTUNITIES;

*AGRICULTURAL EDUCATION; VOCATIONAL AGRICULTURE

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS WHO WORK THE LAND. THIS PARTICULAR DOCUMENT CONCERNS THE CONTRIBUTIONS SOCIAL STUDIES CAN MAKE TO THESE PEOPLE. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE EXPLAINING THE EFFECTS OF POPULATION SHIFTS, EXPLORING INFORMATION CONCERNING PRODUCE AND ANIMALS, CONSERVATION PROBLEMS, AND GOVERNMENT ACTIONS. (GEB)|

VT 014 565
POST OFFICE WORKERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 24P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; SECONDARY GRADES; LEARNING ACTIVITIES; *CLERICAL WORKERS
IDENTIFIERS - *POST OFFICE WORKERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH POSTAL WORKERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR NINE ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 566
AUTO WORKERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 30P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; ELEMENTARY GRADES; AUTO MECHANICS (OCCUPATION); LEARNING ACTIVITIES; *SERVICE WORKERS
IDENTIFIERS - *AUTO WORKERS; SERVICE STATION WORKERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH CAREERS IN THE AUTO INDUSTRY. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 15 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 567
NEWSPAPER CAREERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.

MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 42P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *SERVICE OCCUPATIONS; *NEWSPAPERS
IDENTIFIERS - *NEWSPAPER CAREERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH NEWSPAPER CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 22 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)|

VT 014 569
RIUTCEL, LUCILLE, AND OTHERS
ELEMENTARY GUIDE FOR CAREER DEVELOPMENT.

MOBERLY SCHOOL DISTRICT, MO.
MISSOURI STATE DEPT. OF EDUCATION, JEFFERSON CITY.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 71 83P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; *CURRICULUM GUIDES; ELEMENTARY GRADES; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; TEACHING GUIDES; EDUCATIONAL OBJECTIVES; CAREER CHOICE; SELF CONCEPT
IDENTIFIERS - *CAREER DEVELOPMENT

ABSTRACT - DEVELOPED BY A CURRICULUM COMMITTEE, THIS CURRICULUM GUIDE IS DESIGNED FOR INSTRUCTOR USE IN PROVIDING CAREER DEVELOPMENT ACTIVITIES FOR ELEMENTARY STUDENTS. THIS GUIDE IS ONE IN A SERIES DEVELOPED AS A RESULT OF A FEDERAL GRANT TO PROVIDE A PROGRAM OF CAREER DEVELOPMENT IN GRADES K-12. OBJECTIVES ARE TO HELP EACH STUDENT TO: (1) DEVELOP AND MAINTAIN SELF RESPECT FOR SELF, FOR OTHERS AND THE WORLD OF WORK, (2) BE EXPOSED TO A WIDE VARIETY OF OCCUPATIONS, AND (3) DEVELOP THE ABILITY TO MAKE WISE DECISIONS. UNIT TOPICS INCLUDE: (1) UNDERSTANDING YOURSELF, (2) RAILROAD OPPORTUNITIES, (3) CAREERS IN THE SPACE AGE, (4) CAREERS IN ECOLOGY, (5) AN INTERESTING CAREER BOOKLET, (6) THE BANKER, AND (7) THE VETERINARIAN. EACH UNIT CONTAINS STATED DEVELOPMENTAL OBJECTIVES, A LIST OF SPECIFIC AREAS TO WHICH THE UNIT RELATES, TEXTS, LESSON TITLES, ACTIVITIES, MATERIAL AND RESOURCES, AND AN EVALUATION UNIT. (GEB)|

VT 014 713
CURRICULUM GUIDE FOR AGRI-BUSINESS OCCUPATIONS IN MINNESOTA.

STAPLES AREA VOCATIONAL SCHOOL, MINNESOTA.;MINNESOTA STATE DEPT. OF EDUCATION, ST. PAUL. DIV. OF AGRICULTURAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
VOCATIONAL MATERIALS CENTER, STAPLES AREA VOCATIONAL SCHOOL, STAPLES, MINNESOTA 56479 ($5.00)
PUB DATE - ND 381P.1971 REVISION.

DESCRIPTORS - *CURRICULUM GUIDES; *TEACHING GUIDES; *VOCATIONAL AGRICULTURE; *AGRIBUSINESS; SALESMANSHIP; HUMAN RELATIONS; BUSINESS SUBJECTS; SECONDARY GRADES

ABSTRACT - A REVISION OF AN EARLIER TEACHER'S GUIDE, THIS COURSE GUIDE IS DESIGNED TO AID VOCATIONAL AGRICULTURE TEACHERS IN PLANNING

AND PRESENTING AGRI-BUSINESS COURSES ON THE HIGH SCHOOL LEVEL. CONTENTS INCLUDE EIGHT TEACHING UNITS, COVERING: (1) ORIENTATION, (2) HUMAN RELATIONS IN AGRICULTURAL OCCUPATIONS, (3) EFFECTS OF AGRI-BUSINESS ON MODERN SOCIETY, (4) AGRI-BUSINESS OCCUPATIONS, (5) AGRI-BUSINESS ORGANIZATION, (6) AGRI-BUSINESS SALESMANSHIP, (7) BUSINESS PROCEDURES, AND (8) PERSONAL MONEY MANAGEMENT. EACH UNIT PROVIDES BROAD OBJECTIVES FOLLOWED BY TEACHING SUGGESTIONS AND CONTENT. ALSO INCLUDED IN EACH UNIT ARE A LIST OF REFERENCES, TRANSPARENCY MASTERS, TESTS, AND OTHER RELATED MATERIAL. ADDITIONAL TEACHING INFORMATION FOR THE FIRST THREE UNITS IS APPENDED. THE GUIDE IS COLOR-CODED FOR EASE IN USING. (AW)]

VT 014 807
GEPPERT, WILLIAM J., JR.;REIHER, JOHN F.
CAREER SCIENCE AND MATHEMATICS EDUCATION WORKSHOP WITH COMPUTER IMPLICATIONS. FINAL REPORT.

DELAWARE STATE DEPT. OF PUBLIC INSTRUCTION, DOVER.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - DEC71 140P.

DESCRIPTORS - *MATHEMATICS EDUCATION; *SCIENCE EDUCATION; *COMPUTER ORIENTED PROGRAMS; *RELEVANCE (EDUCATION); WORKSHOPS; *INTEGRATED CURRICULUM; PROGRAM EVALUATION; PROGRAM IMPROVEMENT; CAREER EDUCATION

ABSTRACT - SINCE EDUCATION MUST BE ADAPTABLE TO A BROAD SPECTRUM OF PUPILS, SCHOOL SITUATIONS, AND COMMUNITIES, SCIENCE MUST BE TAUGHT IN WAYS WHICH ARE RELEVANT TO ALL CHILDREN. SCIENCE AND MATHEMATICS EDUCATION IS AT A CRITICAL POINT WHERE STUDENTS SHOULD LEARN ABOUT SCIENCE'S REDEEMING SOCIAL VALUES, NOW THAT IT IS BEING BLAMED FOR THE ILLS OF SOCIETY AND THE ENVIRONMENT. NOW, MORE THAN EVER, ALL CITIZENS MUST BE SCIENTIFICALLY LITERATE. IT IS NECESSARY THAT SCIENCE EDUCATORS INTEGRATE THE SCIENCE DISCIPLINE WITH OTHER AREAS SUCH AS MATHEMATICS, SOCIAL STUDIES, AND VOCATIONAL EDUCATION. THIS WORKSHOP, ATTENDED BY 38 SCIENCE AND MATHEMATICS TEACHERS, WAS DESIGNED TO DEVELOP A SET OF OVERALL OBJECTIVES FOR SCIENCE AND MATHEMATICS EDUCATION TO SERVE AS THE BASIS FOR CAREER EDUCATION USING THE COMPUTER AS THE VEHICLE. (AUTHOR/GEB)]

VT 015 092
JUNIOR HIGH SCHOOL DRAMA--TO IMPROVE SPEECH IS TO HELP IMPROVE THE QUALITY OF A HUMAN BEING. TENTATIVE OUTLINE COURSE OF STUDY.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-SC-488
PUB DATE - 53 65P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; RESOURCE MATERIALS; INSTRUCTIONAL MATERIALS; *DRAMA; DRAMATICS; *LANGUAGE SKILLS; *LEARNING ACTIVITIES; LEARNING EXPERIENCE; JUNIOR HIGH SCHOOLS; *INDIVIDUAL DEVELOPMENT; SELF ACTUALIZATION
IDENTIFIERS - *SELF AWARENESS

ABSTRACT - THIS TENTATIVE INSTRUCTIONAL UNIT IS DESIGNED TO AID JUNIOR HIGH SCHOOL DRAMA AND ENGLISH TEACHERS IN PRESENTING A 1-SEMESTER COURSE INTRODUCING THE FUNDAMENTALS OF DRAMA TO BEGINNING DRAMA STUDENTS. THE UNIT MATERIAL IS SET UP AS A BASIC OUTLINE, TO BE EXPANDED BY THE TEACHER TO MEET THE INTERESTS AND TALENTS OF INDIVIDUAL CLASSES, AND IS INTENDED TO AID IN PROMOTING GROWTH IN LANGUAGE SKILLS AND DEVELOPING THE ABILITY OF THE INDIVIDUAL STUDENT TO WORK IN A GROUP ACTIVITY. CONTENTS INCLUDE NUMEROUS LEARNING EXPERIENCES DESIGNED TO HELP THE STUDENT

ATTAIN POISE, DEVELOP A PLEASING VOICE, ESTABLISH FREEDOM OF ACTION AND CHARACTERIZATION, AND LOSE SELF-CONSCIOUSNESS. SUGGESTIONS FOR PRESENTING THE MATERIAL, RECOMMENDED TEACHING MATERIALS, AND A BIBLIOGRAPHY OF USEFUL BOOKS AND MAGAZINES FOR TEACHER USE ARE PROVIDED. (AW)

VT 015 093
SENIOR HIGH SCHOOL DRAMA 1 AND DRAMA 2--PLAY PRODUCTION. INSTRUCTIONAL GUIDE.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-SC-623
PUB DATE - 67 141P.PAES COLLECTION.

DESCRIPTORS - *TEACHING GUIDES; ADMINISTRATOR GUIDES; CURRICULUM GUIDES; PROGRAM DESCRIPTIONS; *CAREER EDUCATION; VISUAL AIDS; AUDIOVISUAL AIDS; INSTRUCTIONAL MATERIALS; INSTRUCTIONAL AIDS; SECONDARY GRADES; HUMANITIES; *DRAMA; THEATER ARTS; *DRAMATICS; PANTOMIME; PROMPTING; SKITS; ACTING; *LANGUAGE ARTS
IDENTIFIERS - *SELF AWARENESS; EDUCATIONAL AWARENESS; ATTITUDES APPRECIATIONS;

ABSTRACT - PREPARED THROUGH THE COMBINED EFFORTS OF VARIOUS COMMITTEES CONCERNED WITH HIGH SCHOOL DRAMA INSTRUCTION, THIS GUIDE IS DESIGNED TO SERVE TEACHERS AND ADMINISTRATORS OF THE LOS ANGELES CITY SCHOOL SYSTEM BY OUTLINING THE DEVELOPMENTAL SEQUENCE OF THE SENIOR HIGH SCHOOL DRAMA PROGRAM, BY STATING THE AIMS OF EDUCATIONAL THEATER, AND BY PROVIDING INFORMATION ON THE EXPERIENCES AND RESOURCES THROUGH WHICH THESE AIMS MAY BE ACHIEVED. THE THREE COURSES OUTLINED MAKE UP A 3-SEMESTER PROGRAM WHICH PROVIDES A SEQUENTIAL PATTERN FOR CULTURAL AND PERSONAL GROWTH AND FOR THE DEVELOPMENT OF COMMUNICATION SKILLS. SUBJECT MATTER AND ACTIVITIES ARE ORGANIZED FOR FLEXIBILITY IN ADAPTING INSTRUCTIONAL UNITS TO CLASS NEEDS AND SCHOOL SITUATIONS; STANDARDS FOR PLAY SELECTION AND PERFORMANCE ARE CLARIFIED; AND EVALUATION PROCEDURES ARE DESCRIBED. EACH COURSE OUTLINE PROVIDES OVERVIEW AND OBJECTIVES FOLLOWED BY SPECIFIC UNITS OF STUDY WHICH INCLUDE AIMS, ACTIVITIES, SUPPLEMENTARY MATERIALS, MAJOR EMPHASIS, SKILLS AND KNOWLEDGE TO BE LEARNED, EVALUATION SUGGESTIONS, AND APPROXIMATE TIME REQUIRED FOR COVERAGE OF THE UNIT. RESOURCE MATERIALS, TEACHING AIDS, A GLOSSARY OF TERMS, SAFETY REGULATIONS, AND EXCERPTS FROM ADMINISTRATIVE POLICIES AND PROCEDURES ARE ALSO PROVIDED. (AW)

VT 015 094
ECONOMIC EDUCATION IN THE SOCIAL STUDIES. AN INSTRUCTIONAL GUIDE, KINDERGARTEN THROUGH GRADE 6.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-X-64; CVTE-N-53
PUB DATE - 66 101P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; CURRICULUM GUIDES; *SOCIAL STUDIES; ECONOMICS; *ECONOMIC EDUCATION; ELEMENTARY GRADES; INSTRUCTIONAL MATERIALS; *LEARNING ACTIVITIES; *LESSON PLANS; BUSINESS EDUCATION; CONCEPT TEACHING; MARKETING
IDENTIFIERS - *ECONOMIC AWARENESS

ABSTRACT - THIS INSTRUCTIONAL UNIT IS DESIGNED TO AID TEACHERS IN IMPLEMENTING THE DEVELOPMENT OF ECONOMIC UNDERSTANDINGS, CONCEPTS, AND SKILLS IN THE SOCIAL STUDIES PROGRAM OF THE LOS ANGELES CITY ELEMENTARY SCHOOLS. THE GUIDE IS ORGANIZED IN FOUR SECTIONS, THE FIRST DEALING WITH THE SCOPE AND SEQUENCE OF ELEMENTARY ECONOMIC EDUCATION, THE SECOND CONCERNED WITH THE DEVELOPMENT OF PUPIL LEARNINGS, THE THIRD

PROVIDING TEACHER BACKGROUND INFORMATION, AND THE FOURTH GIVING A BRIEF HISTORICAL OVERVIEW OF THE DEVELOPMENT OF ECONOMIC THOUGHT. SECTION TWO, WHICH MAKES UP THE MAJOR PORTION OF THE GUIDE, IS ORGANIZED BY GRADE LEVELS, WITH THE CONTENT FOR EACH GRADE LEVEL DEVELOPED FOR THE SIX ECONOMIC AREAS OF: (1) NATURE OF ECONOMICS, (2) FACTORS OF PRODUCTION, (3) DIVISION OF LABOR, (4) THE MARKET, (5) MONEY, BANKING, AND CREDIT, AND (6) ROLE OF GOVERNMENT. ALSO PROVIDED IN THIS SECTION ARE AN EXAMPLE AND EXPLANATION OF EACH ECONOMIC CONCEPT ON THE SCOPE AND SEQUENCE CHART, SUGGESTED TEACHING GUIDELINES, AND PUPIL ACTIVITIES. A GLOSSARY OF ECONOMIC TERMS IS ALSO INCLUDED. (AW)

VT 015 096
388 CIVIL SERVICE PREPARATION. TENTATIVE COURSE OUTLINE.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF ADULT EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-41
PUB DATE - 69 6P.PAES COLLECTION; 1969 REVISION

DESCRIPTORS - *REVIEW (REEXAMINATION); *CAREER EDUCATION; *ADULT VOCATIONAL EDUCATION; *EXPERIMENTAL CURRICULUM; *NATIONAL COMPETENCY TESTS; GUIDES; INSTRUCTIONAL AIDS; RESOURCE MATERIALS; JOB APPLICANTS; LANGUAGE SKILLS; ARITHMETIC; OCCUPATIONAL GUIDANCE
IDENTIFIERS - EMPLOYMENT SKILLS; *CIVIL SERVICE TESTS

ABSTRACT - THIS TENTATIVE COURSE OUTLINE FOR FIVE-SEMESTER ADULT EDUCATION COURSE IN CIVIL SERVICE PREPARATION CONTAINS A 1-PAGE INTRODUCTION, A BRIEF EXPLANATION OF COURSE OUTLINE CLASSIFICATIONS WHICH ASKS FOR TEACHER AND ADMINISTRATOR SUGGESTIONS, AND A 3-PAGE OUTLINE WITH EIGHT HEADINGS. "ORIENTATION," THE FIRST HEADING, OUTLINES BRIEFLY POINTS TO INCLUDE ABOUT CIVIL SERVICE EMPLOYMENT IN THE COURSE. THE NEXT FIVE HEADINGS COVER BASIC KNOWLEDGE NECESSARY FOR CIVIL SERVICE TESTS, SUCH AS ARITHMETIC, ENGLISH, AND OFFICE SKILLS. THE SEVENTH HEADING LISTS 13 TYPES OF APTITUDE TESTING FOUND ON CIVIL SERVICE EXAMINATIONS, AND THE FINAL HEADING, "JOB ORIENTATION," OUTLINES PROCEDURES FOLLOWED BEFORE TAKING A CIVIL SERVICE POSITION. (AG)

VT 015 097
ECONOMICS AND GOVERNMENT COURSE, GRADE 12. EXPERIMENTAL INSTRUCTIONAL GUIDE.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 59 60P.PAES COLLECTION

DESCRIPTORS - *EXPERIMENTAL CURRICULUM; *CURRICULUM GUIDES; GRADE 12; *ECONOMICS; *AMERICAN GOVERNMENT (COURSE); LESSON PLANS; LEARNING ACTIVITIES; GENERALIZATIONS; BEHAVIORAL OBJECTIVES; EVALUATION TECHNIQUES; BIBLIOGRAPHIES; VOCABULARY; *INSTRUCTIONAL MATERIALS; TEXTBOOKS
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS 1959 EXPERIMENTAL GUIDE FOR A SEMESTER LENGTH COURSE IN ECONOMICS AND GOVERNMENT FOR GRADE 12 PROVIDES A BASIS FOR PLANNING DAILY LESSONS. DEVELOPED BY A WRITING COMMITTEE OF SENIOR HIGH SCHOOL EDUCATORS GUIDED BY THE CITY-WIDE COMMITTEE ON ECONOMICS, THE TENTATIVE COURSE OUTLINE PRESENTS 11 BEHAVIORAL OBJECTIVES, SEVEN SHORT INSTRUCTIONAL UNITS, A TEXTBOOK LIST, A BIBLIOGRAPHY, AND A CITY POLICY STATEMENT ON CURRENT EVENTS. FOR EACH UNIT, AN OVERVIEW, LIST OF GENERALIZATIONS, SUGGESTED LEARNING EXPERIENCES, AND SAMPLE EVALUATION IDEAS ARE PROVIDED. SPACE FOR THE TEACHER'S NOTES IS GIVEN. LISTS OF KEY TERMS ARE INCLUDED FOR

EVALUATION PURPOSES. (AG)

VT 015 098
MAN AND HIS RESOURCES. PUPIL MATERIAL, SOCIAL STUDIES-GRADE SIX.

LOS ANGELES CITY SCHOOLS, CALIF.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-54
PUB DATE - 71 75P.PAES COLLECTION

DESCRIPTORS - *INSTRUCTIONAL MATERIALS; GRADE 6; *SOCIAL STUDIES UNITS; QUESTIONING TECHNIQUES; *NATURAL RESOURCES; *HUMAN RESOURCES; CONSERVATION; *TEXTBOOKS; VISUAL AIDS; GLOSSARIES; LEARNING ACTIVITIES; INDEXES (LOCATERS)
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS TEXTBOOK FOR A GRADE 6 SOCIAL STUDIES UNIT PRESENTS SPECIFIC SELECTED TOPICS FOR DISCUSSION TO ANSWER QUESTIONS WHICH MAY ARISE ABOUT NATURAL AND HUMAN RESOURCES. DEVELOPED BY THREE TEACHERS, THE BOOKLET INCLUDES A FOREWORD, A GLOSSARY, AND AN INDEX. FIVE CHAPTERS DEAL WITH THE DEMAND FOR RESOURCES, THE NATURE AND DEVELOPMENT OF RESOURCES, HUMAN RESOURCES, AND CONSERVATION PROBLEMS. QUESTIONS AND LEARNING ACTIVITIES ARE PROVIDED FOR EACH CHAPTER. GRAPHS, DRAWINGS, AND OTHER VISUAL AIDS ILLUSTRATE THE TEXT. (AG)

VT 015 099
MAN AND HIS FOOD SUPPLY. PUPIL MATERIAL, SOCIAL STUDIES-GRADE SIX.

LOS ANGELES CITY SCHOOLS, CALIF.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-55
PUB DATE - 70 68P.PAES COLLECTION

DESCRIPTORS - *INSTRUCTIONAL MATERIALS; GRADE 6; *SOCIAL STUDIES UNITS; *TEXTBOOKS; LEARNING ACTIVITIES; GLOSSARIES; QUESTIONING TECHNIQUES; VISUAL AIDS; INDEXES (LOCATERS); *FOOD; NUTRITION; *NATURAL RESOURCES; TRANSPORTATION
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS TEXTBOOK FOR A GRADE 6 SOCIAL STUDIES UNIT PRESENTS SPECIFIC SELECTED TOPICS FOR DISCUSSION, DESIGNED TO ANSWER QUESTIONS WHICH MAY ARISE ABOUT THE WORLD'S FOOD SUPPLY. FIVE CHAPTERS COVER FOOD IN CONNECTION WITH HOLIDAYS, NUTRITION, SUPPLIES, AND TRANSPORTATION. CHAPTER V BRIEFLY DISCUSSES PROBLEMS ENCOUNTERED BY FARMERS, RANCHERS, AND FISHERMEN. GRAPHS AND OTHER VISUAL AIDS ILLUSTRATE THE TEXT. THIS BOOKLET, DEVELOPED BY THREE TEACHERS, INCLUDES A FOREWORD, A GLOSSARY, AND AN INDEX. QUESTIONS AND LEARNING ACTIVITIES ARE PROVIDED FOR EACH CHAPTER. (AG)

VT 015 101
AMERICANS--THEN AND NOW; TEXTBOOK AND TEACHER RESOURCE MATERIAL.

LOS ANGELES CITY SCHOOLS, CALIF.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-56
PUB DATE - 66 73P.PAES COLLECTION

DESCRIPTORS - GRADE 5; *SOCIAL STUDIES UNITS; BIBLIOGRAPHIES; *MINORITY GROUPS; *AMERICAN HISTORY; *RESOURCE MATERIALS; *SUPPLEMENTARY TEXTBOOKS; GLOSSARIES; VISUAL AIDS; LEARNING ACTIVITIES; BEHAVIORAL OBJECTIVES; INSTRUCTIONAL MATERIALS
IDENTIFIERS - *BIOGRAPHICAL SKETCHES; ATTITUDES APPRECIATIONS; EDUCATIONAL AWARENESS

ABSTRACT - THIS SUPPLEMENTARY TEXTBOOK ACCOMPANIED BY RESOURCE MATERIALS FOR A GRADE 5 SOCIAL STUDIES UNIT PROVIDES EIGHT BRIEF BIOGRAPHICAL SKETCHES OF AMERICANS IN HISTORY WHO OVERCAME OBSTACLES CAUSED BY PREJUDICE, POVERTY, AND FOREIGN BIRTH TO MAKE

OUTSTANDING CONTRIBUTIONS TO THE UNITED STATES. INTENDED TO DEVELOP FEELINGS OF PRIDE WITHIN PUPILS OF MINORITY RACES AND TO FOSTER APPRECIATIVE ATTITUDES TOWARDS ALL INDIVIDUALS, REGARDLESS OF ORIGIN, THE TEXTBOOK INCLUDES DIRECTIONS FOR THE TEACHER, A SHORT INTRODUCTION FOR THE PUPILS, AND A GLOSSARY. DRAWINGS ILLUSTRATE THE TEXT. THE CAREERS OF TWO JAPANESE IMIGRANTS, FIVE NOTED NEGROES INCLUDING CRISPUS ATTUCKS AND HARRIET TUBMAN, AND THE PILOT JACQUELINE COCHRAN ARE DISCUSSED. THE LIVES OF FOUR MEN AND FOUR WOMEN ARE DESCRIBED IN THIS BOOK, DEVELOPED BY A STUDY GROUP OF TEACHERS, PRINCIPALS, AND SUPERVISORS AIDED BY CURRICULUM SPECIALISTS AND RESOURCE PEOPLE. THE RESOURCE MATERIALS PROVIDE SUPPLEMENTARY BACKGROUND INFORMATION, SUGGESTED LEARNING ACTIVITIES, BEHAVIORAL OBJECTIVES, BIBLIOGRAPHIES FOR EACH PERSON, AND SPACE FOR THE TEACHER'S NOTES. AN INTRODUCTORY RATIONALE IS INCLUDED. (AG)

VT 015 102
CONTEMPORARY COMMUNITIES SERIES--MOUNTAIN COMMUNITIES. BOOK ONE: MAN USES THE MOUNTAINS AND TEACHER RESOURCE MATERIAL, AN INSTRUCTIONAL BULLETIN, GRADE 3.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-62
PUB DATE - 71 95P.PAES COLLECTION

DESCRIPTORS - GRADE 3; *SOCIAL STUDIES; *UNITS OF STUDY (SUBJECT FIELDS); *RESOURCE MATERIALS; BIBLIOGRAPHIES; *SUPPLEMENTARY TEXTBOOKS; COMMUNITY PROBLEMS; COMMUNITY STUDY; VISUAL AIDS; GEOGRAPHIC REGIONS; *PHYSICAL DIVISIONS (GEOGRAPHIC); QUESTIONING TECHNIQUES; PROBLEM SOLVING
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS BOOKLET ON MOUNTAIN COMMUNITIES FOR A CONTEMPORARY COMMUNITIES SERIES PROVIDES A SOCIAL STUDIES UNIT FOR GRADE 3 IN THREE CHAPTERS COVERING MOUNTAINS OF THE WORLD, THE HISTORY OF MOUNTAIN SETTLEMENTS, AND CHANGES IN MOUNTAINS AND THEIR USES. SUGGESTED LEARNING ACTIVITIES FOR EACH CHAPTER, A GLOSSARY, AND AN INDEX COMPLETE THE READING MATERIALS. A SEPARATE RESOURCE GUIDE AIMS TO ANSWER QUESTIONS ABOUT USES OF MOUNTAINS, CLIMATE, AND PROBLEMS INVOLVING TRANSPORTATION AND COMMUNICATION BETWEEN MOUNTAIN COMMUNITIES AND OTHER AREAS. REFERENCES TO BOOKS AND MAPS ARE GIVEN, AS WELL AS A BIBLIOGRAPHY OF CHILDREN'S BOOKS. PHOTOGRAPHS, CHARTS, AND DRAWINGS ILLUSTRATE THE BOOKLET, WHICH WAS DEVELOPED BY THREE EDUCATORS WITH THE HELP OF AN ELEMENTARY CURRICULUM COUNCIL AND A SOCIAL STUDIES ADVISORY COMMITTEE. (AG)

VT 015 103
THE POST OFFICE POSTAL SYSTEM. PUPIL MATERIALS--SOCIAL STUDIES.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-63
PUB DATE - 64 72P.PAES COLLECTION

DESCRIPTORS - *EXPERIMENTAL CURRICULUM; GRADE 2; GRADE 3; *SOCIAL STUDIES UNITS; *TELECOMMUNICATION; *SUPPLEMENTARY TEXTBOOKS; FEEDBACK; GLOSSARIES; INDEXES (LOCATERS); *INSTRUCTIONAL MATERIALS; PUBLIC FACILITIES; PHOTOGRAPHS; SERVICES
IDENTIFIERS - *POSTAL SYSTEM; EDUCATIONAL AWARENESS

ABSTRACT - THIS EXPERIMENTAL SUPPLEMENTARY TEXTBOOK FOR A SOCIAL STUDIES UNIT IN GRADES 2 AND 3 ON THE POST OFFICE WILL DEVELOP AN UNDERSTANDING OF THIS COMMUNICATION SERVICE AND PROVIDE A REFERENCE FOR TEACHERS. FEEDBACK FROM TEACHERS, SUPERVISORS, AND PRINCIPALS IS REQUIRED FOR EVALUATION

PURPOSES. CHAPTER I PRESENTS GENERAL INFORMATION ABOUT POST OFFICE FACILITIES AND MAIL. CHAPTER II DISCUSSES MAIL CARRYING SERVICES, WHILE CHAPTER III COVERS THE TERMINAL ANNEX MAIL DISTRIBUTION PROCESSES IN THE LOS ANGELES POST OFFICE. AN INTRODUCTORY LIST OF PHOTOGRAPHS ILLUSTRATING THE TEXT, INSTRUCTIONS TO THE TEACHER, A GLOSSARY, AND AN INDEX COMPLETE THE BOOK. DEVELOPED BY TEACHERS, SUPERVISORS, AND PRINCIPALS IN A STUDY GROUP WITH THE AID OF CURRICULUM SPECIALISTS AND CONSULTANTS, THESE INSTRUCTIONAL MATERIALS WERE REVIEWED BY POST OFFICE PERSONNEL. (AG)

VT 015 104
THE BAKERY. RESOURCE MATERIAL FOR TEACHERS, GRADE TWO.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-EC-197; CVTE-N-64
PUB DATE - 57 42P.PAES COLLECTION,
EXCERPTS FROM "INSTRUCTIONAL GUIDE FOR TEACHING SOCIAL STUDIES, GRADE THREE"

DESCRIPTORS - GRADE 2; ANNOTATED BIBLIOGRAPHIES; *RESOURCE MATERIALS; REFERENCE MATERIALS; INSTRUCTIONAL MATERIALS; LEARNING ACTIVITIES; GRAINS (FOOD); *CAREER EDUCATION; *FOOD SERVICE INDUSTRY; *FOOD PROCESSING OCCUPATIONS; *SOCIAL STUDIES
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS PRELIMINARY EDITION OF A RESOURCE GUIDE FOR SECOND GRADE TEACHERS PROVIDES SPECIFIC SUGGESTIONS FOR INITIATING A STUDY OF THE BAKERY. THE BAKING PROCESS IS DESCRIBED IN DETAIL WITH SKETCHES OF EQUIPMENT INVOLVED, AND EMPHASIZING THE COMMUNITY SERVICE IT PROVIDES. REVISED AND EXPANDED MATERIALS ARE INCLUDED IN AN ANNOTATED BIBLIOGRAPHY FOR CHILDREN AND TEACHERS, AND A LIST OF AUDIOVISUAL AIDS IS INCLUDED. THESE RESOURCE MATERIALS, PREPARED BY THE ELEMENTARY STAFF MEMBERS OF THE CURRICULUM BRANCH OF THE LOS ANGELES DIVISION OF INSTRUCTIONAL SERVICES, ARE LARGELY REPRINTS TAKEN FROM "INSTRUCTIONAL GUIDE FOR TEACHING SOCIAL STUDIES, GRADE THREE." (AG)

VT 015 105
SMALL FARMS SOCIAL STUDIES INSTRUCTIONAL GUIDE, GRADE A2. PART I: TRUCK FARMS.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-EC-206; CVTE-N-65
PUB DATE - 59 169P.PAES COLLECTION

DESCRIPTORS - CURRICULUM GUIDES; *TEACHING GUIDES; *LESSON PLANS; CAREER EDUCATION; GRADE 2; SOCIAL STUDIES; *SOCIAL STUDIES UNITS; INSTRUCTIONAL MATERIALS; *AGRICULTURAL SUPPLIES; AGRICULTURAL EDUCATION; FARMERS; *COMMUNITY COOPERATION; LEARNING ACTIVITIES
IDENTIFIERS - *TRUCK FARMS; SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS; ECONOMIC AWARENESS

ABSTRACT - FOR USE BY SECOND GRADE TEACHERS IN PRESENTING A SOCIAL STUDIES UNIT EMPHASIZING THE INTERDEPENDENCE OF PEOPLE WITH THEIR COMMUNITY, THIS GUIDE PROVIDES INFORMATION ON TRUCK FARMS IN GENERAL, AND SPECIFIC INFORMATION ON LETTUCE AND STRAWBERRY FARMS. THIS STUDY OF SMALL FARMS IS DESIGNED TO HELP THE STUDENT REALIZE THE NECESSITY FOR MANY PEOPLE AND MANY DIFFERENT KINDS OF FARMS IN ORDER TO PROVIDE A COMMUNITY WITH ITS DAILY FOOD SUPPLY, AND TO HELP HIM RECOGNIZE THE INTERRELATIONSHIPS BETWEEN THE DIFFERENT KINDS OF FARMS, OTHER AGENCIES PROVIDING COMMUNITY SERVICES, AND HIS OWN HOME. FOLLOWING GENERAL INFORMATION ON THE SOCIAL STUDIES PROGRAM AND A DIAGRAM OF FARM-COMMUNITY RELATIONSHIPS, THE UNIT PROVIDES DETAILED OUTLINES FOR THE STUDY OF

EACH TYPE OF FARM COVERED, INCLUDING TEACHER INFORMATION, SUGGESTED LEARNING EXPERIENCES, AUDIOVISUAL MATERIALS, AND REFERENCES FOR STUDENTS AND TEACHERS. A BIBLIOGRAPHY AND A GLOSSARY OF TERMS ARE ALSO PROVIDED. (AW)

VT 015 106
HOW WE SECURE OUR FOOD--POULTRY FARMS. TEACHER RESOURCE MATERIAL AND EXPERIMENTAL MATERIALS.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-66
PUB DATE - 61 116P.PAES COLLECTION

DESCRIPTORS - GRADE 2; *CAREER EDUCATION; ELEMENTARY EDUCATION; *RESOURCE MATERIALS; AGRICULTURAL EDUCATION; FARM OCCUPATIONS; GLOSSARIES; *SOCIAL STUDIES UNITS; COCURRICULAR ACTIVITIES; CLASS ACTIVITIES; COMMUNITY STUDY; CHARTS; DIAGRAMS; BOOKLISTS; FARM PRODUCTION; FOOD; *ANIMAL SCIENCE; EXPERIMENTAL CURRICULUM; LEARNING EXPERIENCE; REFERENCE MATERIALS; COURSE CONTENT; *UNITS OF STUDY (SUBJECT FIELDS); TEACHING PROCEDURES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; RESOURCE GUIDES
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - TEACHER RESOURCE INFORMATION ON POULTRY FARMING IN SOUTHERN CALIFORNIA PROVIDES DETAILS ON PRODUCTION, PROCESSING, DISTRIBUTION AND CONSUMPTION OF EGGS. DEVELOPED BY A CURRICULUM SPECIALIST WITH THE HELP OF A COMMITTEE OF TEACHERS, PRINCIPALS, AND SUPERVISORS IN ELEMENTARY EDUCATION, THIS DOCUMENT WOULD BE USED TO ANSWER QUESTIONS WHICH ARISE AS PART OF THE LARGER THEME "HOW THE COMMUNITY SECURES ITS FOOD" IN A SECOND GRADE SOCIAL STUDIES PROGRAM. AN ACCOMPANYING 84-PAGE EXPERIMENTAL GUIDE PROVIDES SUGGESTED LEARNING EXPERIENCES, AN OVERVIEW OF THE SECOND GRADE SOCIAL STUDIES PROGRAM, GENERAL AND SPECIFIC PUPIL OBJECTIVES, LINE DIAGRAMS AND CHARTS, A POULTRY INFORMATION LIST, BOOK LIST FOR TEACHER USE, AND A GLOSSARY. ADAPTABILITY OF THE GUIDANCE MATERIALS TO THE DIFFERING NEEDS OF EACH CLASS AND THE NECESSITY FOR CURRENT AGRICULTURAL INFORMATION FOR CLASSROOM AND COCURRICULAR ACTIVITIES ARE STRESSED IN THE INTRODUCTORY DIRECTIONS TO THE TEACHER. BOTH THE RESOURCE UNIT AND THE ACCOMPANYING EXPERIMENTAL GUIDE ARE PLANNED FOR USE IN CONJUNCTION WITH THE GUIDE "SMALL FARMS, PART I." (AG)

VT 015 107
AMERICA'S BREAD BASKET. PUPIL MATERIALS, SOCIAL STUDIES GRADE TWO.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-X-1; CVTE-N-67
PUB DATE - 62 33P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; GRADE 2; *GRAINS (FOOD); *INSTRUCTIONAL MATERIALS; *SOCIAL STUDIES UNITS; REFERENCE MATERIALS; INSTRUCTIONAL AIDS; *HIGH ACHIEVERS; UNITS OF STUDY (SUBJECT FIELDS); LAND USE; FARMERS; *READING MATERIALS
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS EXPERIMENTAL SOCIAL STUDIES REFERENCE MATERIAL FOR ADVANCED READERS IN GRADE 2 IS DESIGNED TO FURTHER KNOWLEDGE OF BASIC CONCEPTS IN THE AMERICAN ECONOMY AND TO STRESS THE INTERDEPENDENCIES OF MEN AND THE LAND. DEVELOPED BY A CURRICULUM SPECIALIST WORKING WITH A COMMITTEE OF TEACHERS, PRINCIPALS, AND SUPERVISORS IN ELEMENTARY EDUCATION, THE PUBLICATION CONTAINS A SHORT INTRODUCTION FOR THE TEACHER, A TABLE OF CONTENTS FOR THE 26 SEPARATE 1-PAGE TOPICS CONCERNING WHEAT FARMS IN THE UNITED STATES, AND AN INTRODUCTION FOR THE PUPILS ASKING SIX QUESTIONS ABOUT AGRICULTURAL PRODUCTION AND

WHEAT FARMING WHICH ARE ANSWERED IN THE READINGS. THIS PUPIL READING MATERIAL IS PLANNED FOR USE IN CONJUNCTION WITH THE LARGER STUDY UNIT, "HOW WE SECURE OUR FOOD, THE BAKERY." WRITTEN IN LARGE PRINT, EACH NUMBERED PAGE OF READING MATERIAL INCLUDES A TITLE AND TWO OR THREE PARAGRAPHS OF INFORMATION. (AG)

VT 015 111
A8 ENGLISH EDUCATIONAL DECISIONS UNIT. AN INSTRUCTIONAL BULLETIN.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-SC-644; CVTE-N-87
PUB DATE - 68 47P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *TEACHING GUIDES; CURRICULUM GUIDES; TEXTBOOKS; SUPPLEMENTARY TEXTBOOKS; BOOKS; REFERENCE MATERIALS; INSTRUCTIONAL MATERIALS; GRADE 8; *ENGLISH CURRICULUM; *DECISION MAKING SKILLS; LEARNING ACTIVITIES; APTITUDE; *EDUCATIONAL OPPORTUNITIES; EDUCATIONAL OBJECTIVES; EDUCATIONAL INTEREST
IDENTIFIERS - DECISIONS; *EDUCATIONAL AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS

ABSTRACT - THIS INSTRUCTIONAL UNIT IS DESIGNED FOR USE BY TEACHERS IN PRESENTING INFORMATION INTENDED TO HELP EIGHTH GRADE STUDENTS MAKE DECISIONS ABOUT THEIR FUTURE EDUCATIONAL PLANS. PRIMARILY INTENDED TO BE COVERED IN ENGLISH CLASSES, THE UNIT MATERIAL ALSO SHOULD RECEIVE ATTENTION IN SOCIAL STUDIES CLASSES AND HOMEROOM. INITIATORY ACTIVITIES, INCLUDING MOTIVATION AND UNIT OVERVIEW, ARE FOLLOWED BY SECTIONS STRESSING INDIVIDUAL SELF-ASSESSMENT OF PUPILS' ABILITIES AND INTERESTS, AND EDUCATIONAL AND VOCATIONAL OPPORTUNITIES AVAILABLE TO STUDENTS IN HIGHER GRADES. THE FINAL SECTION IS CONCERNED WITH HELPING STUDENTS TO SUMMARIZE THEIR FINDING FROM THE EARLIER SECTIONS, AND BASED ON THESE FINDINGS, MAKE THEIR TENTATIVE EDUCATIONAL DECISIONS. MOST OF THE UNIT IS DIVIDED INTO ESSENTIAL AND OPTIONAL LEARNING EXPERIENCES FOR THE STUDENT. A LIST OF ESSENTIAL AND SUPPLEMENTARY INSTRUCTIONAL MATERIALS, SUGGESTIONS FOR PRESENTATION OF INFORMATION BY TEACHERS, EXAMPLES OF MAJOR EDUCATIONAL SEQUENCES AS RELATED TO OCCUPATIONAL LEVELS, BACKGROUND INFORMATION ON VOCATIONAL TRENDS, POST-HIGH SCHOOL EDUCATIONAL OPPORTUNITIES IN SOUTHERN CALIFORNIA, SUGGESTIONS FOR EFFECTIVE STUDY, BRIEF REVIEWS OF RELATED LITERATURE SUGGESTIONS, AND INFORMATION ON VARIOUS HIGH SCHOOL MAJORS ARE APPENDED. (AW)

VT 015 113
PURPOSES AND FUNCTION OF TENTH GRADE GUIDANCE.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-132
PUB DATE - ND 61P.PAES COLLECTION

DESCRIPTORS - AUDIOVISUAL AIDS; GRADE 10; *CAREER EDUCATION; VOCATIONAL EDUCATION; *TEACHING GUIDES; *GUIDANCE OBJECTIVES; ROLE PLAYING; BIBLIOGRAPHIES; CHARTS; GROUP GUIDANCE; *CLASSROOM GUIDANCE PROGRAMS; INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS; SELF EVALUATION; REFERENCE MATERIALS; HUMAN RELATIONS; CITIZENSHIP RESPONSIBILITY; INTELLECTUAL DEVELOPMENT; CREATIVITY; *OCCUPATIONAL CHOICE; INDIVIDUAL DEVELOPMENT; RESOURCE MATERIALS
IDENTIFIERS - *CAREER AWARENESS; ECONOMIC AWARENESS

ABSTRACT - THIS EXPERIMENTAL INSTRUCTIONAL GUIDE FOR A 10-WEEK REQUIRED 10TH GRADE COURSE IN GUIDANCE, IS DESIGNED TO HELP THE

STUDENT ADAPT TO HIS NEW EDUCATIONAL ENVIRONMENT, SUCCEED IN HIGH SCHOOL AND TO MAKE WISE EDUCATIONAL AND VOCATIONAL CHOICES. MAJOR OBJECTIVES ARE SELF-APPRAISAL AS A MEANS OF ACHIEVING SUCCESS WITHIN THE SENIOR HIGH AND POST-SECONDARY EDUCATIONAL FRAMEWORK, AWARENESS OF VOCATIONAL OPPORTUNITIES, AND PLANNING FOR THE FUTURE. FOR THE THREE TEACHING UNITS, SUGGESTED TIME ALLOTMENTS, OUTLINED GOALS WITH RELATED LEARNING EXPERIENCES, AND RESOURCE AND REFERENCE LISTS ARE INCLUDED. THE UNITS FOCUS ON STATED COGNITIVE OBJECTIVES THAT FORM THE BASIS FOR SUGGESTED STUDY QUESTIONS AND CLASS ACTIVITIES. THE APPENDIX INCLUDES A DISCUSSION OF GROUP GUIDANCE TECHNIQUES, POLICY STATEMENTS, EVALUATION SUGGESTIONS, A 10-PAGE BIBLIOGRAPHY FOR STUDENTS AND TEACHERS, AND A 4-PAGE DESCRIPTIVE CHART IN A 3-COLUMN FORMAT GIVING A GUIDANCE SEQUENCE FROM GRADE 7 THROUGH GRADE 12 COMPLETE. (AG)

VT 015 114
THAT'S LIFE. A SENIOR ENGLISH WORKBOOK.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-133
PUB DATE - 71 108P.PAES COLLECTION

DESCRIPTORS - *WORKBOOKS; VISUAL AIDS; JOB APPLICATION; *COMMUNICATION SKILLS; GRADE 12; *ENGLISH INSTRUCTION; *VOCATIONAL DEVELOPMENT; *CAREER EDUCATION; CONSUMER ECONOMICS; OCCUPATIONAL GUIDANCE; ACTIVITY LEARNING; HUMANITIES; MANUALS; INSTRUCTIONAL MATERIALS; TELECOMMUNICATION; WORKSHEETS
IDENTIFIERS - BEGINNING COMPETENCE; EMPLOYMENT SKILLS; CAREER AWARENESS

ABSTRACT - THIS GRADE 12 STUDENT MANUAL PROVIDES OPPORTUNITIES TO PRACTICE COMMUNICATION SKILLS IN ENGLISH BY FOLLOWING DIRECTIONS AND FILLING OUT JOB FORMS. THE 10 CHAPTERS OF THE WORKBOOK, DEVELOPED BY EDUCATIONAL CONSULTANTS WITH THE AID OF A CURRICULUM DEVELOPMENT COMMITTEE, COVER HOME LIVING, COMMUNICATION SERVICES, OWNING A CAR, CONSUMER FINANCES, AND OCCUPATIONAL INFORMATION. DIRECTIONS FOR THE STUDENT ARE PROVIDED FOR THESE "REAL LIFE" GROUP AND INDIVIDUAL ACTIVITIES. THE WORKSHEETS GIVE SPECIFIC BACKGROUND INFORMATION AND A WIDE RANGE OF APPLICATION MATERIALS AND SAMPLE FORMS. (AG)

VT 015 115
BASIC EMPLOYMENT INFORMATION. A HANDBOOK FOR STUDENTS IN OCCUPATIONAL PREPARATION CLASSES. SENIOR HIGH SCHOOL EDITION.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-SC-629;CVTE-N-134
PUB DATE - 69 118P.PAES COLLECTION; 1969 REVISION

DESCRIPTORS - *OCCUPATIONAL GUIDANCE; *CAREER EDUCATION; EMPLOYMENT OPPORTUNITIES; GRADE 10; GRADE 11; GRADE 12; *INSTRUCTIONAL MATERIALS; LABOR UNIONS; RESOURCE MATERIALS; LABOR LAWS; POST SECONDARY EDUCATION; EMPLOYEE ATTITUDES; EMPLOYMENT INTERVIEWS; *EMPLOYMENT SERVICES; JOB APPLICATION; VOCATIONAL EDUCATION; FEDERAL PROGRAMS; *CONSUMER ECONOMICS; OCCUPATIONAL INFORMATION; BUDGETS; FAMILY LIFE EDUCATION; FRINGE BENEFITS; VISUAL AIDS
IDENTIFIERS - BEGINNING COMPETENCE; EMPLOYMENT SKILLS

ABSTRACT - REVIEWED BY AN ADVISORY COMMITTEE OF SECONDARY SCHOOL TEACHERS AND SUPERVISORS AND SUPERVISORS OF THE INSTRUCTIONAL PLANNING AND SERVICES DIVISION, THIS SET OF SPIRAL BOUND STUDENT STUDY SHEETS FOR USE IN SENIOR HIGH OCCUPATIONAL EDUCATION CLASSES INCLUDES SUGGESTIONS FOR TEACHER AND STUDENT USE OF

THE HANDBOOK, INTRODUCTORY ADVICE TO THE STUDENT ABOUT OCCUPATIONAL TRAINING, AND EIGHT UNITS OF STUDY. INFORMATION ABOUT FEDERAL AND STATE EMPLOYMENT LAWS AND PROGRAMS DIRECTLY AFFECTING EMPLOYEES, OTHER RELATED ASPECTS OF THE ECONOMY, AND A FINAL 24-PAGE REFERENCE LIST OF POST-SECONDARY VOCATIONAL COURSES OFFERED IN LOS ANGELES CITY SCHOOLS MAKE UP THE HANDBOOK. AIMED AT MAKING THE SCHOOL-TO-WORK TRANSITION EASIER, THIS STUDENT MANUAL INCLUDES SPECIFIC INFORMATION ON LABOR UNIONS AND MANAGEMENT, FAMILY BUDGETS AND CREDIT BUYING, AND SELF-ANALYSIS AS AN ASSET IN SUCCESSFUL VOCATIONAL PLANNING. A DETAILED SET OF INSTRUCTIONS ABOUT OBTAINING AND KEEPING A JOB ARE A PART OF THE FIRST STUDY UNIT. VARIOUS CHARTS, TABLES, AND SAMPLES OF EMPLOYMENT-RELATED MATERIAL ILLUSTRATE THE STUDY GUIDE. (AG)

VT 015 117
SOCIOLOGY--AN OUTLINE OF CONTENT FOR AN ELECTIVE COURSE IN GRADES 11-12. AN INSTRUCTIONAL BULLETIN.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-SC-708
PUB DATE - 71 15P.PAES COLLECTION

DESCRIPTORS - *SOCIOLOGY; GRADE 11; GRADE 12; *INSTRUCTIONAL MATERIALS; *CURRICULUM GUIDES; ELECTIVE SUBJECTS; *SOCIAL PROBLEMS; COURSE CONTENT; HEALTH; WELFARE
IDENTIFIERS - ATTITUDES APPRECIATIONS

ABSTRACT - THIS OUTLINE IS DESIGNED TO AID TEACHERS IN ESTABLISHING AN ELECTIVE SOCIOLOGY COURSE FOR GRADES 11 AND 12. SOCIOLOGY IS OFFERED TO HELP STUDENTS DEVELOP A GREATER UNDERSTANDING OF THEIR SOCIAL ENVIRONMENT AND BECOME MORE AWARE OF THE FORCES AT WORK WITHIN OUR DEMOCRATIC SOCIETY. IT IS RECOMMENDED THAT SOCIOLOGY BE A 20-WEEK, OR ONE SEMESTER COURSE BASED ON THE CONTENT IN THIS OUTLINE. UNIT TITLES ARE: (1) SOCIOLOGY - A SOCIAL SCIENCE, (2) THE INDIVIDUAL IN SOCIETY, (3) CULTURE - THE PATTERNED WAYS OF MEN, (4) SOCIAL ORGANIZATION, (5) SOCIAL INTERACTION, AND (6) SOCIAL PROBLEMS. (GEB)

VT 015 119
FAMILY AND PERSONAL ARTS B9-A9. AN INSTRUCTIONAL GUIDE AND SUPPLEMENT.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-X-73;CVTE-N-141
PUB DATE - 67 97P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; GRADE 9; AUDIOVISUAL AIDS; BIBLIOGRAPHIES; PROGRAM GUIDES; *EXPERIMENTAL CURRICULUM; *INSTRUCTIONAL MATERIALS; *CAREER EDUCATION; SELF CARE SKILLS; HOME ECONOMICS EDUCATION; PEER RELATIONSHIP; BEHAVIOR DEVELOPMENT; TEENAGERS; MATURATION; BEHAVIORAL OBJECTIVES; *FAMILY LIFE EDUCATION; SOCIALIZATION; THEMATIC APPROACH; GENERALIZATION; RESOURCE MATERIALS; REFERENCE MATERIALS; LEARNING ACTIVITIES
IDENTIFIERS - SELF AWARENESS; ATTITUDES APPRECIATIONS;

ABSTRACT - THIS EXPERIMENTAL INSTRUCTIONAL GUIDE FOR A 1-SEMESTER ELECTIVE COURSE IN A NINTH GRADE HOME ECONOMICS PROGRAM AIMS TO DEVELOP BEHAVIORAL GUIDELINES AND ACCEPTANCE OF RESPONSIBILITIES BY PUPILS. KNOWLEDGE AND ACCEPTANCE OF PEER GROUP ROLES AND DUTIES IN SCHOOL AND FAMILY ARE MAJOR COURSE OBJECTIVES GAINED BY ACHIEVEMENT OF 13 SPECIFIC BEHAVIORAL GOALS. DEVELOPED BY A CURRICULUM COMMITTEE OF JUNIOR HIGH SCHOOL TEACHERS, PRINCIPALS, AND CURRICULUM CONSULTANTS, THE THREE TEACHING UNITS ON APPEARANCE, PERSONAL GROWTH, AND TEENAGE LIVING ARE SUBDIVIDED

INTO SHORT OUTLINES OF STUDY TOPICS CONTAINING A STATEMENT OF THEME, BRIEF ENUMERATED THEMATIC DESCRIPTIONS, AND GENERALIZATIONS DERIVED FROM LISTED LEARNING ACTIVITIES AND THEIR EXPECTED RESULTS. EACH THEMATIC DESCRIPTION WITH ITS CORRESPONDING GENERALIZATION IS KEYED SPECIFICALLY TO RESOURCE MATERIALS. INSTRUCTIONS TO THE TEACHER INCLUDE AN EXPLANATION OF THE PROGRAM ORGANIZATION, DETAILED SUGGESTIONS CONCERNING POSSIBLE TEACHING APPROACHES, AND A REQUEST FOR THE TEACHER'S SUGGESTIONS FOR PROGRAM IMPROVEMENT. A SEPARATE EXTENSIVE SUPPLEMENT PROVIDES A SUGGESTED SEMESTER PLAN, EVALUATION TECHNIQUES, A 2-PAGE LIST OF AUDIOVISUAL MATERIALS, AND A 6-PAGE BIBLIOGRAPHY FOR PUPILS AND TEACHERS. (AG)

VT 015 120
INSTRUCTION GUIDE FOR WORLD OF ART.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-SC-595; CVTE-N-142
PUB DATE - 63 82P.PAES COLLECTION

DESCRIPTORS - *ART EDUCATION; *FINE ARTS; *ART ACTIVITIES; INSTRUCTIONAL MATERIALS; *SECONDARY GRADES; *TEACHING GUIDES; COURSE DESCRIPTIONS; BEHAVIORAL OBJECTIVES; BIBLIOGRAPHIES; RESOURCE MATERIALS; AUDIOVISUAL AIDS; TEACHING PROCEDURES; CHARTS; VISUAL AIDS
IDENTIFIERS - BEGINNING COMPETENCE; CAREER AWARENESS

ABSTRACT - THIS 1963 LOOSE LEAF TEACHING GUIDE FOR A REQUIRED SEMESTER-LENGTH SENIOR HIGH SCHOOL COURSE IN FINE ARTS FOR THOSE NOT ENROLLED IN ANY OTHER COURSE IN THIS FIELD WILL BE USEFUL FOR A BEGINNING TEACHER OF FINE ARTS. WRITTEN BY A COMMITTEE OF TEACHERS AND SUPERVISORS OF ART FOR LOS ANGELES, TOGETHER WITH A CURRICULUM ADMINISTRATOR, THIS GUIDE SUPPLEMENTS THE 1961 INSTRUCTIONAL MATERIALS IN "ART FOR SENIOR HIGH SCHOOL." AIMING TO PROMOTE AESTHETIC AWARENESS, ARTISTIC CAPABILITIES, AN ART VOCABULARY, AND VOCATIONAL OPPORTUNITIES, THE TEACHING UNIT INCLUDES AN INTRODUCTION WITH OBJECTIVES AND TEACHING PROCEDURES, AND SPECIFIC TEACHING SUGGESTIONS. THE EXTENSIVE LEARNING ACTIVITIES ARE GROUPED BY SUBJECT, SUCH AS "AIDS AND DISPLAYS" OR "ADVERTISING." THE SUPPLEMENTARY MATERIALS INCLUDE A CROSSFILE, LISTS OF AUDIOVISUAL AIDS, AN HISTORICAL TIME CHART AND A BIBLIOGRAPHY. (AG)

VT 015 121
CHILD DEVELOPMENT AND FAMILY HEALTH, ALL-A12. AN INSTRUCTIONAL GUIDE--EXPERIMENTAL AND SUPPLEMENT.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-X-82; CVTE-N-143
PUB DATE - 68 189P.PAES COLLECTION

DESCRIPTORS - GRADE 11; GRADE 12; *FAMILY LIFE EDUCATION; HOME ECONOMICS SKILLS; *FAMILY HEALTH; *CHILD DEVELOPMENT; VISUAL AIDS; AUDIOVISUAL AIDS; FILMSTRIPS; FILMS; INSTRUCTIONAL AIDS; *INSTRUCTIONAL MATERIALS; CLASSROOM ACTIVITIES; BEHAVIORAL OBJECTIVES; CHECK LISTS; CARTOONS; RESOURCE MATERIALS; REFERENCE MATERIALS; *TEACHING GUIDES; EXPERIMENTAL CURRICULUM; TESTS; CAREER EDUCATION; PROGRAM GUIDES; EDUCATIONAL OBJECTIVES; PROGRAM CONTENT; LEARNING EXPERIENCE; DEVELOPMENTAL GUIDANCE
IDENTIFIERS - ATTITUDES APPRECIATIONS; *BEGINNING COMPETENCE

ABSTRACT - DEVELOPED BY A CITY CURRICULUM COMMITTEE OF VOCATIONAL TEACHERS AND SUPERVISORS IN SECONDARY EDUCATION, THIS REVISED EXPERIMENTAL FAMILY LIFE TEACHING GUIDE AIMS TO DEVELOP SELF-UNDERSTANDING IN

ADDITION TO AWARENESS OF CHILDREN'S NEEDS AND MOTIVATIONS. THIS SET OF RESOURCE MATERIALS AND TEACHING GUIDELINES FOR PART OF A 1-SEMESTER ELECTIVE HOME ECONOMICS COURSE IN GRADE 11 OR GRADE 12 INCLUDES AN INTRODUCTORY LIST OF STUDENT COURSE OBJECTIVES, INSTRUCTIONS FOR THE TEACHER, AND THREE TEACHING UNITS EACH OF WHICH INCLUDES SUGGESTED TOPICS FOR STUDY, STUDENT ACTIVITIES, AND UNIT OBJECTIVES AND THEIR EVALUATION. PART 1, STRESSES PARENTAL ADJUSTMENT AND THE NEEDS OF THE INFANT, PART 2 EMPHASIZES THE VALUE OF HOME NURSING SKILLS AND FAMILY COOPERATION IN TIMES OF ILLNESS AND PART 3 DISCUSSES THE IMPORTANCE OF THE FAMILY ENVIRONMENT AS AN INFLUENCE UPON A CHILD'S MATURATION. A 105-PAGE SUPPLEMENTARY INSTRUCTIONAL BULLETIN PROVIDES THREE ALTERNATE SEMESTER PLANS, SUGGESTIONS ON COURSE STRUCTURING, STUDENT GUIDANCE MATERIALS, AND AN EXTENSIVE LIST OF RESOURCE MATERIALS INCLUDING A VARIETY OF VISUAL AIDS AND WORK MATERIALS. (AG)

VT 015 122

MONTES, JORGE A.;SANCHEZ, FEDERICO A.
MEXICAN AMERICAN STUDIES, GRADES 10-12.
OUTLINE OF CONTENT.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 68 57P.PAES COLLECTION

DESCRIPTORS - *INSTRUCTIONAL MATERIALS; *TEACHING GUIDES; *SOCIAL STUDIES; *MEXICAN AMERICANS; *MEXICAN AMERICAN HISTORY; SECONDARY GRADES; BIBLIOGRAPHIES; GLOSSARIES; COURSE CONTENT; EDUCATIONAL OBJECTIVES

ABSTRACT - PREPARED BY TWO SOCIAL STUDIES TEACHERS, THIS TENTATIVE OUTLINE WAS DEVELOPED FOR INSTRUCTOR USE IN TEACHING MEXICAN AMERICAN STUDIES IN GRADES 10 THROUGH 12. THE ESSENTIAL PURPOSE OF THIS COURSE IS TO DEVELOP AN APPRECIATION FOR AND AN UNDERSTANDING OF THE ROLE OF THE MEXICAN AMERICAN IN THE DEVELOPMENT OF THE UNITED STATES. MAJOR UNIT TOPICS ARE: (1) SPAIN IN THE NEW WORLD, (2) THE COLLISION OF TWO CULTURES, (3) THE MEXICAN AMERICAN HERITAGE IN THE AMERICAN SOUTHWEST, (4) A SOCIOLOGICAL AND PSYCHOLOGICAL VIEW OF THE MEXICAN AMERICAN, AND (5) THE MEXICAN AMERICAN TODAY. EACH UNIT IS DIVIDED INTO TWO OR MORE DIVISIONS AND THE MATERIAL IN ALL UNITS PROVIDES AN HISTORICAL ACCOUNT OF THE MEXICAN AMERICAN IN THE SOUTHWEST. THE APPENDIX CONTAINS NAMES OF MEXICAN AMERICAN WINNERS OF THE CONGRESSIONAL MEDAL OF HONOR. A BIBLIOGRAPHY AND A GLOSSARY OF SPANISH TERMS ARE INCLUDED. (GEB)

VT 015 127

THE CHANCES ARE--PROBABILITY AND STATISTICS FOR ELEMENTARY SCHOOL PUPILS (PUPIL MATERIAL--LEVELS 3-6). INQUIRY 1-6.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-EC-312-317
PUB DATE - 7C 124P.PAES COLLECTION

DESCRIPTORS - WORKSHEETS; *ELEMENTARY GRADES; AUTOINSTRUCTIONAL AIDS; *PROGRAMED INSTRUCTION; *PROBABILITY; *STATISTICS; MATHEMATICS INSTRUCTION; HIGH ACHIEVERS; BEHAVIORAL OBJECTIVES; CAREER EDUCATION; LEARNING ACTIVITIES; DEVELOPMENTAL PROGRAMS; *STUDY GUIDES; DATA COLLECTION; DIAGRAMS; CHARTS; SOCIAL SCIENCES; DATA ANALYSIS; TEACHING TECHNIQUES; ANSWER KEYS
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS PROGRAMED SET OF STUDENT WORKSHEETS FOR ADVANCED MATHEMATICS LEARNERS ON GRADE LEVELS 3 THROUGH 6 CONTAINS SIX SEPARATE INQUIRIES ON PROBABILITY AND STATISTICS. GEARED FOR INDEPENDENT WORK

WITHOUT A GIVEN TIME LIMIT, THIS STUDY GUIDE ENABLES STUDENTS TO DEVELOP A BASIC STATISTICAL VOCABULARY WHILE PRACTICING DATA INFORMATION PROCEDURES CONCERNING CHANCE AND THE OCCURRENCE OF ALTERNATIVE EVENTS. DEVELOPED BY A MATHEMATICS ADVISORY COMMITTEE AND AN ELEMENTARY CURRICULUM COUNCIL OF TEACHERS AND SUPERVISORS, THE STUDENT MANUAL DEVELOPS THE STUDENT'S ABILITY TO COMPILE AND ORGANIZE DATA IN MATHEMATICAL MODELS IN ORDER TO PREDICT OUTCOMES. EACH INQUIRY ALLOWS THE PUPIL TO CHECK HIS ANSWERS WITH A CORRESPONDING ANSWER KEY, ALTHOUGH SOME RESPONSES ALLOW LEEWAY FOR DISCUSSION AND FURTHER INVESTIGATION. SUPPLEMENTARY IDEAS FOR ENRICHMENT APPEAR IN BLOCKS LABELED "ON YOUR OWN." COMMENTS TO THE TEACHER AND SPECIFIC INSTRUCTIONS TO THE PUPIL FOR COMPLETION OF THE PROBABILITY AND STATISTICS QUESTIONS PRECEDE EACH INQUIRY. THE SIMPLE RESOURCE MATERIALS NEEDED ARE LISTED AT THE BEGINNING OF EACH INQUIRY. DIAGRAMS AND CHARTS ILLUSTRATE THE LEARNING MATERIALS. (AG)

VT 015 128
LIVING WITH CHANGE. A9 ENGLISH UNIT III, A TEACHER'S RESOURCE UNIT.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-SC-660; CVTE-N-150
PUB DATE - 69 33P.PAES COLLECTION

DESCRIPTORS - GRADE 9; *RESOURCE UNITS; AUDIOVISUAL AIDS; *ENGLISH CURRICULUM; TEACHING PROCEDURES; REVIEW (REEXAMINATION); *TEACHING TECHNIQUES; CHARTS; STUDENT EVALUATION; *CAREER EDUCATION; SOCIAL CHANGE; RESOURCE MATERIALS; *INSTRUCTIONAL MATERIALS; ENGLISH LITERATURE; SEMANTICS; COMPOSITION (LITERARY); SENTENCE STRUCTURE; LEARNING ACTIVITIES
IDENTIFIERS - ATTITUDES APPRECIATIONS

ABSTRACT - THIS RESOURCE GUIDE WHICH FOCUSES ON THE THEME OF CHANGE FOR A JUNIOR HIGH SCHOOL ENGLISH CURRICULUM PROVIDES FOUR UNITS DEVELOPING INTERRELATED LANGUAGE SKILLS. THESE TOPICS RELATE TO: (1) LITERATURE, (2) COMPOSITION, (3) SEMANTICS, AND (4) SENTENCE STRUCTURE. INTRODUCTORY SUGGESTIONS INCLUDE CONSIDERATIONS FOR DEVELOPING A THEMATIC UNIT, AND POSSIBLE TEACHER-PUPIL PROCEDURES. SAMPLE CONCEPTS, TEACHING PROCEDURES, EVALUATION METHODS, AND IDEAS FOR RELATING UNIT ACTIVITIES TO OTHER AREAS ARE GIVEN. THE SUGGESTED TEACHING TECHNIQUES INCLUDE THE USE OF DISCUSSION QUESTIONS, LITERARY COMPOSITION, LIBRARY TOPICS, AND VOCABULARY BUILDING. DEVELOPED BY TEACHERS, SPECIALISTS, SUPERVISORS, AND ADMINISTRATORS IN JUNIOR HIGH SCHOOL EDUCATION OF THE CURRICULUM COMMITTEE ON REVISION OF THE JUNIOR HIGH SCHOOL ENGLISH COURSE, THIS INSTRUCTIONAL GUIDE IS FOR USE IN CONJUNCTION WITH THE "JUNIOR HIGH SCHOOL ENGLISH COURSE OF STUDY." (AG)

VT 015 134
WOOD, SANDY
INSURANCE.

MESA PUBLIC SCHOOLS, ARIZ. CENTER FOR CAREER DEVELOPMENT.
MF AVAILABLE IN VT-ERIC SET.
CVTE-T-89
PUB DATE - ND 53P.PAES COLLECTION

DESCRIPTORS - *EDUCATIONAL OBJECTIVES; *LESSON PLANS; *SECONDARY GRADES; *CURRICULUM GUIDES; *INSURANCE PROGRAMS; EDUCATIONAL FINANCE; HEALTH INSURANCE; VISUAL AIDS; EDUCATIONAL RADIO; ACHIEVEMENT TESTS; RESOURCE MATERIALS; ANSWER KEYS; STUDENT DEVELOPED MATERIALS; INSTRUCTIONAL MATERIALS; TEACHING PROCEDURES
IDENTIFIERS - ATTITUDES APPRECIATIONS; ECONOMIC AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE FOR A JUNIOR HIGH SCHOOL COURSE ON INSURANCE, WRITTEN BY A JUNIOR HIGH TEACHER, INTENDS TO DEVELOP APPRECIATION OF THE VALUE OF LIFE AND HEALTH INSURANCE, AS WELL AS SOCIAL SECURITY BENEFITS AND OTHER TYPES OF INSURANCE. UNIT GOALS AND OBJECTIVES PRECEDE THE 23 DAILY LESSON OUTLINES, WHICH GIVE TEACHING PROCEDURES. SUPPLEMENTARY MATERIALS INCLUDE A SAMPLE INSURANCE CLAIM AND POLICY FOR A STUDENT-DEVELOPED INSURANCE COMPANY, IN ADDITION TO A TEST WITH AN ANSWER KEY AND A QUIZ. WORKSHEETS, TRANSPARENCIES, A CROSSWORD PUZZLE, AND A RADIO BROADCAST SCRIPT ENRICH THE UNIT. (AG)

VT 015 141
WOOD, SANDY
BANKING AND MONEY.

MESA PUBLIC SCHOOLS, ARIZ. CENTER FOR CAREER DEVELOPMENT.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 130P.PAES COLLECTION

DESCRIPTORS - *RESOURCE UNITS; GRADE 7; GRADE 8; GRADE 9; *SECONDARY GRADES; WORKSHEETS; GROUP TESTS; *BANKING; *FINANCIAL SERVICES; INSTRUCTIONAL MATERIALS; BEHAVIORAL OBJECTIVES; *CAREER EDUCATION; ECONOMIC EDUCATION; TEACHING PROCEDURES; EVALUATION TECHNIQUES; RESOURCE MATERIALS; MARKETING; TEACHING TECHNIQUES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS RESOURCE UNIT ON BANKING AND MONEY FOR A JUNIOR HIGH SCHOOL CLASS AIMS TO DEVELOP BOTH AN UNDERSTANDING OF BANKING SERVICES IN OUR ECONOMY AND THE ABILITY TO USE A CHECKING ACCOUNT AND OTHER PAYMENT METHODS WISELY. THREE DETAILED PAMPHLETS ARE REPRODUCED FOR USE AS RESOURCE MATERIALS--"FUNDAMENTAL FACTS ABOUT U.S. MONEY," "THE STORY OF CHECKS," AND "USING BANK SERVICES." DAY-BY-DAY INSTRUCTIONS FOR THE TEACHER AND THE STUDENT INCLUDE PROCEDURES FOR KEEPING A NOTEBOOK OF CLASS ACTIVITIES AND A SCHEDULE FOR READING THE THREE BOOKLETS, FILLING OUT THE ENCLOSED WORKSHEETS AND STUDY SHEETS, AND TAKING THE PRETEST, QUIZZES, AND THE 60-QUESTION FINAL EXAMINATION. "THE HOW & WHY OF BANKING" PROVIDES A FINAL SERIES OF 29 STUDENT WORKSHEETS FOR EVALUATING IN DETAIL THE EXTENT OF UNIT COMPREHENSION. TOPICS COVERED FOR DAY 1 THROUGH 12 INCLUDE THE HISTORY OF MONEY, "BEHIND-THE-SCENES" BANKING OPERATIONS INVOLVING THE FLOW OF MONEY AND BANKING SERVICES, AND INFORMATION ON BANKING FORMS AND STANDARD PROCEDURES SUCH AS SERVICE CHARGES AND BANK STATEMENTS. VISUAL AIDS SUCH AS CHARTS, TRANSPARENCIES, AND SAMPLE CHECKS FORM A MAJOR ELEMENT OF THIS TEACHING GUIDE. (AG)

VT 015 169
I'M IMPORTANT--TO OTHERS TOO.

MESA PUBLIC SCHOOLS, ARIZ. CENTER FOR CAREER DEVELOPMENT.
MF AVAILABLE IN VT-ERIC SET.
CVTE-T-209
PUB DATE - ND 21P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *TEACHING GUIDES; BOOKS; INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; GRADE 1; *BEHAVIORAL OBJECTIVES; *SELF CONCEPT; OBJECTIVES; *LEARNING ACTIVITIES; ROLE PLAYING; INDIVIDUAL CHARACTERISTICS
IDENTIFIERS - *SELF AWARENESS

ABSTRACT - PREPARED FOR USE IN THE MESA PUBLIC SCHOOLS, THIS GUIDE IS DESIGNED TO AID FIRST GRADE TEACHERS IN CONDUCTING ACTIVITIES INTENDED TO HELP STUDENTS TO RECOGNIZE THE IMPORTANCE OF "SELF" AS AN INDIVIDUAL AND AS A WORTHY MEMBER OF A GROUP. ACTIVITIES WORKSHEETS ARE INCLUDED FOR 10 PERFORMANCE OBJECTIVES, WITH EACH WORKSHEET ARRANGED IN

OUTLINE FORM PROVIDING: (1) DIRECTIONS FOR LEARNERS AND TEACHERS, (2) TYPE OF ACTIVITY, (3) SIZE OF GROUP, (4) TIME REQUIRED FOR THE ACTIVITY, (5) ADDITIONAL SUGGESTIONS FOR USE WITH FAST OR SLOW LEARNERS, (6) RESOURCES, INCLUDING TYPE, AVAILABILITY, AND COST, (7) TYPES OF APPROPRIATE TEACHING MEDIA, AND (8) EVALUATION TECHNIQUES AND SUGGESTIONS. (AW)

VT 015 186
COMMUNITY HELPERS. A WORLD OF WORK UNIT, SECOND GRADE. ELEMENTARY CAREER GUIDANCE PROJECT.

PONTIAC CITY SCHOOL DISTRICT, MICH.
MF AVAILABLE IN VT-ERIC SET.
CVTE-A-10
PUB DATE - ND 21P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; GRADE 2; *ELEMENTARY GRADES; *CURRICULUM GUIDES; UNIT PLAN; *COMMUNITY RESOURCES; *HUMAN RESOURCES; BIBLIOGRAPHIES; BEHAVIORAL OBJECTIVES; GENERALIZATIONS; EVALUATION TECHNIQUES; DISCUSSION (TEACHING TECHNIQUE); FIELD TRIPS; SERVICES; RESOURCE MATERIALS; FAMILY ROLE; COMMUNITY SERVICES; COMMUNITY INVOLVEMENT
IDENTIFIERS - ATTITUDES APPRECIATIONS; CAREER AWARENESS; EDUCATIONAL AWARENESS

ABSTRACT - THIS GRADE 2 CURRICULUM GUIDE, WRITTEN TO ACCOMPANY "FAMILIES AND SOCIAL NEEDS" FOR GRADE 2, (LAIDLAW BROTHERS, PUBLISHERS, 1968) DEALS WITH WORKERS IN THE COMMUNITY IN RELATIONSHIP TO THE FAMILY. OPPORTUNITIES FOR VOCATIONAL INQUIRY ARE PROVIDED BY MEANS OF DISCUSSIONS AND FIELD TRIPS. THE 2-WEEK UNIT CONTAINS GENERALIZATIONS AND OBJECTIVES, DAY-BY-DAY DESCRIPTIONS OF TEACHING PROCEDURES, IDEAS FOR CONCLUDING ACTIVITIES, AND SUGGESTIONS FOR CLASS EVALUATION. A BIBLIOGRAPHY, CONCEPT DEVELOPMENTS FOR FOUR COMMUNITY JOBS, AND AN OVERVIEW FOR A 2-WEEK CAREER EDUCATION UNIT FOR GRADES 4, 5, AND 6 ENRICH THE GUIDE. THE VOCATIONAL UNIT FOR THE UPPER ELEMENTARY GRADES LISTS COMMUNITY RESOURCE PEOPLE AS ROLE MODELS. DEVELOPED AS AN ELEMENTARY CAREER GUIDANCE PROJECT, THE VOCATIONAL EDUCATION CURRICULUMS INCLUDE ADDITIONAL RESOURCE LISTS AND IDEAS FOR POSSIBLE PROJECTS. (AG)

VT 015 188
ADDENDUM 12--PROUD EMPLOYMENT AGENCY.

PONTIAC CITY SCHOOL DISTRICT, MICH.
MF AVAILABLE IN VT-ERIC SET.
CVTE-A-14
PUB DATE - ND 12P.PAES COLLECTION

DESCRIPTORS - GRADE 5; GRADE 6; VISUAL AIDS; *INSTRUCTIONAL AIDS; *CAREER EDUCATION; *LEARNING ACTIVITIES; *STUDENT PROJECTS; HUMAN RELATIONS ORGANIZATIONS; YOUTH CLUBS; NEGRO HISTORY; ORTHOPEDICALLY HANDICAPPED; *PROJECT TRAINING METHODS
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - SPECIAL ACTIVITIES AND PROJECTS INVOLVING THE HUMAN RELATIONS COMMITTEE AT BETHUNE SCHOOL ARE DISCUSSED IN THE FIRST THREE PAGES OF THE ADDENDUM. ALSO, AN EMPLOYMENT AGENCY FOR 5TH AND 6TH GRADERS WAS SET UP IN EACH CLASSROOM, CONSISTING OF A TEAM OF INTERVIEWERS (THE PRINCIPAL, THE COUNSELOR, A TEACHER-REPRESENTATIVE FROM EACH SCHOOL ORGANIZATION) WHICH SELECTED PUPILS FOR SCHOOL POSITIONS THROUGHOUT THE YEAR. A SAMPLE APPLICATION FORM AND A SAMPLE RECOMMENDATION FORM FOR THE PROUD EMPLOYMENT AGENCY FOLLOW THE 1-PAGE EXPLANATION OF AGENCY PROCEDURES. A DISCUSSION OF SOME OF THE ACTIVITIES RELATING TO THE ORTHOPEDIC DEPARTMENT, A MONTH-BY-MONTH DESCRIPTION OF GIRLS CLUB MEETINGS WHICH INVOLVED 5TH AND 6TH GRADE GIRLS AND THEIR ADVISERS, AND ACTIVITIES OF A MODEL CAR CLUB AND AIRPORT CLUB FOR BOYS COMPLETE THE ADDENDUM ON SPECIAL ACTIVITIES AND PROJECTS. (AG)

VT 015 196
IRISH, CAROL, AND OTHERS
SYSTEM-WIDE CAREER DEVELOPMENT PROGRAM (SECONDARY SCHOOL SECTION). INTRODUCTION OF CAREER DEVELOPMENT IN 10TH GRADE ENGLISH COURSE.

PONTIAC CITY SCHOOL DISTRICT, MICH.
MF AVAILABLE IN VT-ERIC SET.
CVTE-A-28
PUB DATE - AUG71 42P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; *CAREER EDUCATION; GRADE 10; ENGLISH; *VOCATIONAL DEVELOPMENT; CAREER CHOICE; OCCUPATIONAL CLUSTERS; PERSONAL INTERESTS; VOCATIONAL INTERESTS; CAREER PLANNING; CAREER OPPORTUNITIES; OCCUPATIONAL GUIDANCE; *OCCUPATIONAL INFORMATION; LESSON PLANS; LEARNING ACTIVITIES; BEHAVIORAL OBJECTIVES; *DECISION MAKING
IDENTIFIERS - DECISIONS; SELF AWARENESS; *CAREER AWARENESS

ABSTRACT - PART OF A SYSTEM-WIDE CAREER DEVELOPMENT PROGRAM, THIS 20-WEEK PILOT COURSE IS DESIGNED TO HELP 10TH GRADE ENGLISH TEACHERS ACQUAINT STUDENTS WITH THE WORLD OF WORK AND THE PLACE OF STUDENTS IN IT, BY HELPING THEM: (1) UNDERSTAND THE EVER-CHANGING NATURE OF CAREER DEVELOPMENT, (2) COMPREHEND THE STRUCTURE AND TRENDS OF THE LABOR FORCE, (3) DEVELOP DECISION-MAKING SKILLS, AND (4) SYNTHESIZE SELF-APPRAISAL DATA AND CAREER INFORMATION INTO A MEANINGFUL CONCEPT OF SELF. THE MAJOR PORTION OF THE GUIDE CONSISTS OF A TOPICAL OUTLINE OF THE COURSE INCLUDING OBJECTIVES, CONTENT, LEARNING EXPERIENCES, AND RESOURCES FOR THE AREAS OF STUDENT SELF EVALUATION, THE WORLD OF WORK, THE DECISION MAKING PROCESS, AND OBTAINING A JOB. SAMPLE STUDENT HANDOUTS SUCH AS JOB DESCRIPTION SHEETS AND CLUSTER GROUPINGS, JOB SUITABILITY ANALYSIS FORMS, AND JOB EXPERIENCE REPORTS ARE PROVIDED. (AW)

VT 015 199
MINI COURSE: JOB HUNTING TECHNIQUES, AND JOB INTERVIEW TECHNIQUES.

PONTIAC CITY SCHOOL DISTRICT, MICH.
MF AVAILABLE IN VT-ERIC SET.
CVTE-A-32
PUB DATE - 71 30P.PAES COLLECTION

DESCRIPTORS - *EXPERIMENTAL PROGRAMS; CAREER EDUCATION; VOCATIONAL EDUCATION; CAREER PLANNING; HYGIENE; *JOB APPLICATION; *INSTRUCTIONAL MATERIALS; INSTRUCTIONAL AIDS; OCCUPATIONAL GUIDANCE; GUIDES; READING MATERIALS; STUDENT TESTING; ARITHMETIC; LANGUAGE ARTS; *SHORT COURSES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - IN SPRING 1971 THREE SPECIAL NEEDS COORDINATORS DEVISED AND TESTED THIS SHORT SAMPLE "MINI-COURSE" ON JOB HUNTING AND JOB INTERVIEW TECHNIQUES IN A 7-DAY COURSE OF STUDY. SUGGESTIONS FOR CAREER PLANNING, MANY SPECIFIC LISTS OF IMPORTANT FACTORS IN OBTAINING EMPLOYMENT, AND SAMPLE APPLICATION MATERIALS WITH A CHECKLIST ARE INCLUDED IN THE INSTRUCTIONAL GUIDE ON JOB HUNTING. A 7-PAGE "MINI-QUIZ" ON BASIC ARITHMETIC AND LANGUAGE ARTS SKILLS IS PROVIDED IN A SHORT SECTION ON JOB INTERVIEW TECHNIQUES. (AG)

VT 015 201
TRANSPORTATION. UNIT FOR UPPER ELEMENTARY STUDENTS.

PONTIAC CITY SCHOOL DISTRICT, MICH.
MF AVAILABLE IN VT-ERIC SET.
CVTE-A-36
PUB DATE - JAN72 32P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; INTERMEDIATE GRADES; *INSTRUCTIONAL MATERIALS; WORKSHEETS;

AUDIOVISUAL AIDS; RESOURCE MATERIALS; INSTRUCTIONAL AIDS; *TRANSPORTATION; *TEACHING GUIDES; TEACHING PROCEDURES; BEHAVIORAL OBJECTIVES; PROGRAM EVALUATION; LEARNING ACTIVITIES; STUDENT ATTITUDES; GLOSSARIES; VOCABULARY; DEFINITIONS; FILMS; BOOKS
IDENTIFIERS - ATTITUDES APPRECIATIONS; CAREER AWARENESS

ABSTRACT - DEVELOPED BY THE COMPREHENSIVE CAREER EDUCATION STAFF, THIS TEACHING GUIDE ON TRANSPORTATION FOR A 2 TO 4-WEEK UNIT FOR STUDENTS IN THE UPPER ELEMENTARY GRADES ENUMERATES SPECIFIC PERFORMANCE OBJECTIVES IMPLEMENTED BY SUGGESTED TEACHING PROCEDURES. SHEETS FOR THE TEACHER'S NOTES INCLUDE SUGGESTED RESOURCES AND ARE KEYED TO THE 10 PAGES OF APPENDED MATERIALS. THE APPENDIXES PROVIDE A SHORT TEST, THREE STUDENT WORKSHEETS, AND A SAMPLE TRUE-FALSE QUIZ. THE THREE WORKSHEETS INCLUDE A CHART FOR LISTING MEANS OF TRANSPORTATION, AN OCCUPATIONAL STUDY GUIDE, AND A CROSSWORD PUZZLE. A GENERAL RATIONALE FOR CAREER EDUCATION, A UNIT RATIONALE, DEFINITIONS OF TERMS, A BRIEF RESOURCE LIST, AND A LIST OF SEVEN BEHAVIORAL GOALS FOR THE UNIT COMPLETE THE INSTRUCTIONAL MATERIALS. (AG)

VT 015 203
OFFICER FRIENDLY--FIRST GRADE, SECOND GRADE, AND TEACHER'S MANUAL.

ATLANTA PUBLIC SCHOOLS, GA.
ATLANTA DEPT. OF POLICE, GA. BUREAU OF CRIME PREVENTION;SEARS-ROEBUCK FOUNDATION, SKOKIE, ILL.
MF AVAILABLE IN VT-ERIC SET.
CVTE-A00593
PUB DATE - 71 57P.PAES COLLECTION

DESCRIPTORS - INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *RESOURCE UNITS; *POLICE COMMUNITY RELATIONSHIP; POLICE SCHOOL RELATIONSHIP; KINDERGARTEN; GRADE 1; GRADE 2; *STUDENT ATTITUDES; *LAW ENFORCEMENT; SERVICES; EVALUATION TECHNIQUES; *CAREER EDUCATION
IDENTIFIERS - ATTITUDES APPRECIATIONS

ABSTRACT - THE PURPOSE OF THIS PROGRAM, DESIGNED FOR KINDERGARTEN, FIRST, AND SECOND GRADES, ARE: (1) TO HELP CHILDREN DEVELOP A POSITIVE ATTITUDE TOWARD LAW ENFORCEMENT, (2) TO ESTABLISH A RAPPORT BETWEEN PRIMARY GRADE CHILDREN AND THE UNIFORMED OFFICER, AND (3) TO REINFORCE BASIC RULES AND REGULATIONS WHICH GOVERN ACTIVITIES WITHIN THE CHILD'S ENVIRONMENT. INSTRUCTIONAL ACTIVITIES INCLUDE VISITS FROM OFFICER FRIENDLY PLUS VARIED SUPPLEMENTARY MATERIALS. AN EVALUATION OF THE CHILD'S PROGRESS CAN BE MADE USING TAPE RECORDINGS OF ANSWERS TO QUESTIONS AND COMPARING RESPONSES AS TIME PROGRESSES. THERE ARE 12 LESSONS INCLUDED FOR KINDERGARTEN, 12 FOR GRADE 1 AND EIGHT FOR GRADE 2. TOPICS INCLUDE: (1) MEETING OFFICER FRIENDLY, (2) TRAFFIC SIGNALS, (3) ROLES OF OFFICER FRIENDLY, (4) CALLING FOR HELP, (5) GOOD CITIZENSHIP, (6) BUS AND AUTO SAFETY, AND (7) DRUGS. THE TEACHERS MANUAL CONTAINS AN OUTLINE OF EACH LESSON AND INCLUDES SUGGESTED PAGES TO USE IN THE ACTIVITY BOOK, PURPOSE, DISCUSSION IDEAS, AND SUGGESTED ACTIVITIES. AN ACTIVITY BOOK IS PROVIDED FOR THE FIRST AND SECOND GRADES. (GEB)

VT 015 204
COORDINATORS' GUIDE FOR PROGRAMS FOR EDUCATIONAL AND CAREER EXPLORATION (P.E.C.E.).

GEORGIA UNIV., ATHENS.
MF AVAILABLE IN VT-ERIC SET.
CVTE-B-18
PUB DATE - AUG70 178P.PAES COLLECTION

DESCRIPTORS - *RESOURCE GUIDES; SECONDARY GRADES; CURRICULUM GUIDES; TEACHING GUIDES;

VISUAL AIDS; INSTRUCTIONAL MATERIALS; *LEARNING ACTIVITIES; BEHAVIORAL OBJECTIVES; SELF CONCEPT; *CAREER EDUCATION; VOCATIONAL EDUCATION; CAREERS; DECISION MAKING SKILLS; OCCUPATIONAL INFORMATION; OCCUPATIONAL CHOICE; *OCCUPATIONAL CLUSTERS; RESOURCE MATERIALS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - COMPILED FROM THE CONTRIBUTIONS OF LOCAL COORDINATORS WHO WERE IN TRAINING IN GEORGIA DURING THE SUMMERS OF 1969 AND 1970, THIS RESOURCE GUIDE FOR COORDINATORS OF PROGRAMS FOR EDUCATIONAL AND CAREER EXPLORATION (PECE) IN GRADES 7, 8, AND 9, INCLUDES AN INTRODUCTORY RATIONALE DESCRIBING SIX BROAD OBJECTIVES OF PECE AND STRESSES ACTUAL WORK PARTICIPATION AND JOBS DICUSSIONS BASED UPON SELF AWARENESS, VOCATIONAL INFORMATION, AND DECISION MAKING ABILITIES. NINETEEN SUGGESTED INSTRUCTIONAL UNITS WITH SEPARATE REFERENCE LISTS, A REVIEW UNIT, AN EVALUATION SECTION WITH AN APPENDIX, A 50-PAGE TABLE OF SELECTED OCCUPATIONS CLASSIFIED BY GROUP AND LEVEL, AND A DETAILED OUTLINE OF AN INITIAL CLASS MEETING COMPLETE THE GUIDE. EACH UNIT LISTS BEHAVIORAL OBJECTIVES AND PROVIDES A VARIETY OF LEARNING EXPERIENCES INCLUDING FIELD TRIPS, SURVEYS, CLASSROOM ACTIVITIES, AND VISUAL AIDS. AN ORIENTATION TO PECE IN DETAILED OUTLINE FORM INCLUDES ADDITIONAL LEARNING ACTIVITIES AND MATERIALS. DIVIDED INTO THREE COLUMNS, THE 50-PAGE OCCUPATIONAL CHART LISTS WORK ROLES (VOCATIONS), WORK SETTINGS (PLACES OF EMPLOYMENT), AND ACTIVITIES DIRECTLY RELATED TO THOSE OCCUPATIONS. (AG)

VT 015 206
SELF AWARENESS THROUGH BLACK STUDIES.

ATLANTA UNIV., GA.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-B-7

PUB DATE - MAY70 16P.PAES COLLECTION

DESCRIPTORS - CAREER EDUCATION; TEACHING GUIDES; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; REFERENCE MATERIALS; AUDIOVISUAL AIDS; VISUAL AIDS; BOOKS; FILMS; FILMSTRIPS; PRIMARY GRADES; ELEMENTARY GRADES; SOCIAL SCIENCES; HUMANITIES; *AFRICAN AMERICAN STUDIES; *CULTURAL AWARENESS; *SELF CONCEPT; IDENTIFICATION (PSYCHOLOGICAL); *LANGUAGE ARTS; *NEGRO ROLE
IDENTIFIERS - *SELF AWARENESS; ATTITUDES APPRECIATIONS; EDUCATION PROFESSIONS DEVELOPMENT ACT; EPDA

ABSTRACT - PART OF AN EDUCATION PROFESSIONS DEVELOPMENT ACT (EPDA) PROJECT FOR TEACHER USE IN PRIMARY AND ELEMENTARY GRADES, THIS INSTRUCTIONAL UNIT PRESENTS A BRIEF OVERVIEW OF BLACK AMERICAN HISTORY, DESIGNED TO IMPROVE THE BLACK CHILD'S SELF-IMAGE. GENERAL OBJECTIVES OF THE UNIT INCLUDE PREPARATION OF PUPILS TO IDENTIFY BLACK LEADERS IN VARIOUS AREAS, TO KNOW SOME OF THE CONTRIBUTIONS MADE BY BLACK PEOPLE, TO IDENTIFY WITH SOME OF THE PERSONALITIES STUDIED, AND TO TAKE PART IN SEMINARS WITH LOCAL BLACK PERSONALITIES CONTRIBUTING SINGIFICANTLY TO AMERICAN LIFE. THE BLACK STUDIES PROGRAM IS INTEGRATED WITH SUCH ASPECTS OF LANGUAGE ARTS AS DEVELOPING WORK SKILLS, GRAMMAR, ORAL PRESENTATION, ROLE PLAYING, AND UTILIZATION OF REFERENCE MATERIALS. INITIATORY ACTIVITIES FOR THE UNIT AND BRIEF OUTLINES OF THE VARIOUS LANGUAGE ARTS ACTIVITIES, PROVIDE CONTENT, BEHAVIORAL OBJECTIVES, SKILLS TO BE DEVELOPED, PROCEDURES, AND EVALUATION SUGGESTIONS. SUGGESTIONS FOR OVERALL UNIT EVALUATION AND A BIBLIOGRAPHY OF BOOKS, PERIODICALS, FILMS, FILMSTRIPS, AND RECORDS ARE INCLUDED. (AW)

VT 015 209 ED (S EE
OCCUPATIONAL INFORMATION VIA TV. OCCUPATIONAL INFORMATION MATERIALS PROJECT.

ATLANTA PUBLIC SCHOOLS, GA.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
EDRS PRICE MF-$0.65 HC-$6.58.
CVTE-A00536
PUB DATE - 70 148P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *HEALTH OCCUPATIONS; STUDY GUIDES; BIBLIOGRAPHIES; INSTRUCTIONAL FILMS; *VIDEO TAPE RECORDINGS; RESOURCE MATERIALS; AUDIOVISUAL AIDS; ELEMENTARY GRADES; SECONDARY GRADES; HUMAN SERVICES; HEALTH; WELFARE; LEARNING ACTIVITIES DECISIONS; EDUCATIONAL AWARENESS; SELF AWARENESS; ATTITUDES APPRECIATIONS; ELEMENTARY SECONDARY EDUCATION ACT TITLE III; ESEA TITLE III EDRS PRICE MF-$C.65 HC-$6.58. 148P.PAES COLLECTION D DEVELOPED BY TELEVISION STAFF AND PERSONNEL FROM A DEMONSTRATION PROJECT FUNDED BY TITLE III OF THE ELEMENTARY AND SECONDARY EDUCATION ACT, THIS TEACHING GUIDE CONTAINS FOUR TELEVISION PROGRAMS DESIGNED TO PROVIDE CHILDREN FROM VARIOUS SOCIOECONOMIC BACKGROUNDS IN GRADE 3-8 WITH INFORMATION CONCERNING HOSPITAL, PUBLIC HEALTH, AND DENTAL OCCUPATIONS. IN ADDITION TO PROVIDING INFORMATION, THE MATERIALS ARE DESIGNED TO DEMONSTRATE THE ROLE OF WORK, DEVELOP POSITIVE WORK ATTITUDES, AND FACILITATE REALISTIC EDUCATIONAL CHOICES. INFORMATION PROVIDED FOR THE FOUR TELEVISIONS PROGRAMS, WHICH ARE REVISIONS OF TELE-LESSONS FIRST PRESENTED DURING THE 1968-1969 SCHOOL YEAR, INCLUDE: (1) STUDY GUIDES CONTAINING THE PURPOSE OF THE PROGRAMS, HIGHLIGHTED CONCEPTS, VOCABULARY TERMS, SUPPLEMENTARY BOOKS AND FILMS, AND ACTIVITIES FOR BEFORE, DURING, AND AFTER THE TELECAST, (2) THE TELEVISION SCRIPTS, (3) POSTERS DEPICITING THE HEALTH PERSONNEL IN THEIR WORK SETTING, AND (4) DUTIES, PERSONAL QUALIFICATIONS, AND TRAINING REQUIREMENTS FOR EACH OCCUPATION. TO AID OTHER SCHOOLS IN THE PRODUCTION OF SIMILAR PROGRAMS, THE GUIDE CONTAINS A MODEL AND REPORT DESCRIBING THE PROCEDURES FOLLOWED IN DEVELOPING THE MATERIALS. (SR) CVTE-A00536 ATLANTA PUBLIC SCHOOLS, GA. OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.B-X-82; CVTE-N-143 LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AN
IDENTIFIERS - DECISIONS; EDUCATIONAL AWARENESS; SELF AWARENESS; ATTITUDES APPRECIATIONS; ELEMENTARY SECONDARY EDUCATION ACT TITLE III; ESEA TITLE III

ABSTRACT - DEVELOPED BY TELEVISION STAFF AND PERSONNEL FROM A DEMONSTRATION PROJECT FUNDED BY TITLE III OF THE ELEMENTARY AND SECONDARY EDUCATION ACT, THIS TEACHING GUIDE CONTAINS FOUR TELEVISION PROGRAMS DESIGNED TO PROVIDE CHILDREN FROM VARIOUS SOCIOECONOMIC BACKGROUNDS IN GRADE 3-8 WITH INFORMATION CONCERNING HOSPITAL, PUBLIC HEALTH, AND DENTAL OCCUPATIONS. IN ADDITION TO PROVIDING INFORMATION, THE MATERIALS ARE DESIGNED TO DEMONSTRATE THE ROLE OF WORK, DEVELOP POSITIVE WORK ATTITUDES, AND FACILITATE REALISTIC EDUCATIONAL CHOICES. INFORMATION PROVIDED FOR THE FOUR TELEVISIONS PROGRAMS, WHICH ARE REVISIONS OF TELE-LESSONS FIRST PRESENTED DURING THE 1968-1969 SCHOOL YEAR, INCLUDE: (1) STUDY GUIDES CONTAINING THE PURPOSE OF THE PROGRAMS, HIGHLIGHTED CONCEPTS, VOCABULARY TERMS, SUPPLEMENTARY BOOKS AND FILMS, AND ACTIVITIES FOR BEFORE, DURING, AND AFTER THE TELECAST, (2) THE TELEVISION SCRIPTS, (3) POSTERS DEPICITING THE HEALTH PERSONNEL IN THEIR WORK SETTING, AND (4) DUTIES, PERSONAL QUALIFICATIONS, AND TRAINING REQUIREMENTS FOR EACH OCCUPATION. TO AID OTHER SCHOOLS IN THE PRODUCTION OF SIMILAR PROGRAMS, THE GUIDE CONTAINS A MODEL AND REPORT DESCRIBING THE PROCEDURES FOLLOWED IN DEVELOPING THE MATERIALS. (SR)

VT 015 211 ED 062 545
A SECONDARY PRE-VOCATIONAL CURRICULUM GUIDE FOR TEACHERS OF THE EDUCABLE MENTALLY RETARDED.

ATLANTA PUBLIC SCHOOLS, GA.
EDRS PRICE MF-$0.65 HC-$6.58.
CVTE-B-30-33
PUB DATE - 70 172P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *PREVOCATIONAL EDUCATION; *CURRICULUM GUIDES; *SPECIAL EDUCATION; TEACHING GUIDES; RESOURCE GUIDES; BIBLIOGRAPHIES; INSTRUCTIONAL AIDS; SECONDARY GRADES; STUDENT EVALUATION; EVALUATION TECHNIQUES; MODELS; BEHAVIORAL OBJECTIVES; *EDUCABLE MENTALLY HANDICAPPED; LEARNING ACTIVITIES; EDUCATIONAL RESOURCES; INTEGRATED CURRICULUM
IDENTIFIERS - CAREER AWARENESS; ECONOMIC AWARENESS; BEGINNING COMPETENCE; EMPLOYMENT SKILLS

ABSTRACT - PREPARED BY A COMMITTEE OF EIGHT SECONDARY SPECIAL EDUCATION TEACHERS, THIS CURRICULUM GUIDE IS DESIGNED FOR SECONDARY TEACHERS WHO HAVE SPECIALIZED TRAINING IN THE AREA OF MENTAL RETARDATION. IT PROVIDES SUGGESTED TECHNIQUES AND RESOURCES FOR PLANNING AND IMPLEMENTING PROGRAMS FOR A 4-QUARTER SCHOOL YEAR THAT WILL HELP THE MENTALLY RETARDED SECONDARY STUDENT ACQUIRE THE KNOWLEDGE, SKILLS AND ATTITUDES NECESSARY TO BECOME A WELL-ADJUSTED, CONTRIBUTING MEMBER OF HIS COMMUNITY. THE GUIDE CONTAINS A COMPLETE LISTING OF COURSES (ENGLISH, MATHEMATICS, SOCIAL STUDIES, AND PREVOCATIONAL AND VOCATIONAL INFORMATION) FOR GRADES 8-12, AND THE CONTENT TO BE COVERED IN EACH COURSE IS OUTLINED ALONG WITH SPECIFIC BEHAVIORAL OBJECTIVES AND A LIMITED NUMBER OF INSTRUCTIONAL PROCEDURES. ALSO INCLUDED ARE SECTIONS ON INSTRUCTIONAL RESOURCES, TEACHING AIDS, AND EVALUATIVE TECHNIQUES. TO AID THE TEACHER IN LESSON PLANNING AND EVALUATING STUDENT PROGRESS, AN INSTRUCTIONAL MODEL COMPOSED OF A BEHAVIOR, CONTENT, AND EVALUATION DOMAIN IS DISCUSSED, DIAGRAMED, AND OPERATIONALIZED. THIS MODEL EMPHASIZES ASSESSING COMPETENCIES PRIOR TO INSTRUCTION AND ANALYZING THE INSTRUCTIONAL TASK IN LIGHT OF THESE COMPETENCIES. TEACHERS ARE ALSO ENCOURAGED TO USE THE GUIDE, "HELPING CHILDREN REACH THEIR POTENTIAL." (SB)

VT 015 212
RESERVE OFFICERS TRAINING CORPS JUNIOR DIVISION, U.S. ARMY CADET REGULATIONS.

ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-B-35
PUB DATE - ND 43P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *MANUALS; *INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS; *MILITARY ORGANIZATIONS; *MILITARY TRAINING; VISUAL AIDS; GRADE 10; GRADE 11; GRADE 12; TRAINING OBJECTIVES
IDENTIFIERS - BEGINNING COMPETENCE

ABSTRACT - THIS DETAILED STUDENT MANUAL FOR THE JUNIOR ARMY RESERVE OFFICER TRAINING CORPS (ROTC) IN ATLANTA PUBLIC SCHOOLS CONTAINS 21 SHORT SECTIONS LISTING SPECIFIC CADET REGULATIONS IN OUTLINE FORM. ILLUSTRATIONS OF CADET INSIGNIA AND A SAMPLE MERIT-DEMERIT REPORT FORM ARE INCLUDED IN A 14-PAGE APPENDIX. THE FOREWORD CALLS UPON SENIOR HIGH SCHOOL LEADERS TO DEFEND AMERICAN IDEALS BY COMBINING BASIC MILITARY TRAINING IN JUNIOR ROTC WITH ACADEMIC CAREER PREPARATION. GENERAL PROVISIONS AND RULES FOR THE ORGANIZATION OF JUNIOR ROTC, BEHAVIORAL STANDARDS AND TRAINING OBJECTIVES, AND AN EXPLANATION OF THE MERIT SYSTEM ARE INCLUDED IN THE CADET GUIDE. (AG)

VT 015 213
PHYSICAL EDUCATION 305.

ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-B-36

PUB DATE - ND 6P.PAES COLLECTION

DESCRIPTORS - *PHYSICAL EDUCATION; RESOURCE MATERIALS; INSTRUCTIONAL AIDS; *TEACHING GUIDES; *CAREER EDUCATION; TEACHING PROCEDURES; GRADE 12; *BEHAVIORAL OBJECTIVES; *VOCATIONAL INTERESTS; STUDENT INTERESTS; CAREER CHOICE
IDENTIFIERS - BEGINNING COMPETENCE

ABSTRACT - THESE SIX LOOSE-LEAF PAGES OUTLINE THE THEORY AND PRACTICE OF PHYSICAL EDUCATION FOR TEACHER USE IN A SENIOR HIGH SCHOOL COURSE FOR STUDENTS INTERESTED IN PHYSICAL EDUCATION AS A CAREER. A 4-PAGE, 3-COLUMN TABLE LISTS BEHAVIORAL OBJECTIVES, DESIRED KNOWLEDGE, SKILLS AND CHARACTERISTICS FOR A PHYSICAL EDUCATION TEACHER, AND TEACHER GUIDELINES FOR STUDENT ACTIVITIES. A FINAL PAGE LISTING RESOURCE MATERIALS FOR PHYSICAL EDUCATION TEACHERS COMPLETES THE BRIEF TEACHING GUIDE. (AG)

52

VT 015 214
HEALTH CAREERS 301.

ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-B-38
PUB DATE - ND 86P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; *CAREER EDUCATION; *HEALTH OCCUPATIONS EDUCATION; COURSE ORGANIZATION LESSON PLANS; *OCCUPATIONAL INFORMATION; BEHAVIORAL OBJECTIVES; *LEARNING ACTIVITIES; RESOURCE MATERIALS; CAREER PLANNING; WORK STUDY PROGRAMS; GRADE 11; GRADE 12; CURRICULUM GUIDES; HEALTH OCCUPATIONS; RESOURCE GUIDES; VOCATIONAL COUNSELING; OCCUPATIONAL GUIDANCE
IDENTIFIERS - CAREER AWARENESS; ATLANTA PUBLIC SCHOOLS; BEGINNING COMPETENCE

ABSTRACT - DESIGNED TO ACQUAINT 11TH AND 12TH GRADE STUDENTS WITH OPPORTUNITIES FOR CAREERS IN THE HEALTH OCCUPATIONS FIELD, THIS GUIDE IS ORGANIZED INTO THREE SECTIONS AND PRESENTED IN A LOOSE LEAF BINDER FOR THE TEACHER'S USE IN A 1-SEMESTER CLASS MEETING 1 HOUR EACH DAY OR 2 HOURS TWICE A WEEK. GENERAL OBJECTIVES OF THE COURSE, SUGGESTED PROCEDURES FOR ORGANIZING THE MATERIAL, A COURSE OUTLINE, AND AN APPENDIX INCLUDING INFORMATION TO STUDENTS AND ADMINISTRATIVE FORMS MAKE UP THE FIRST SECTION. A STUDY GUIDE EXPANDS THE COURSE OUTLINE AND PRESENTS THE SUBJECT MATTER IN FIVE UNITS, EACH OF WHICH CONTAINS AN ORIENTATION TO AND EXPLORATION OF CAREER OPPORTUNITIES, STUDENT SELF EVALUATION FOR A CAREER IN THE HEALTH FIELD, AND PLANS FOR AFTER HIGH SCHOOL. THIS SECOND SECTION CONTAINS DIRECTIONS FOR THE TEACHER, SUGGESTED CLASSROOM ACTIVITIES AND OBJECTIVES, LEARNING ACTIVITIES, RESOURCE MATERIALS, AN APPENDIX OF SUPPLEMENTARY COURSE MATERIALS FOR EACH UNIT, AND A BIBLIOGRAPHY OF HUMAN RESOURCES. IN THE FINAL SECTION, A DESCRIPTION FOR THE DEVELOPMENT OF A HEALTH OCCUPATIONS WORK-STUDY COURSE INCLUDES THE RATIONALE, OBJECTIVES, CRITERIA AND PROCEDURES FOR ORGANIZING A PROGRAM OF CLASSROOM INSTRUCTION COMBINED WITH ON-THE-JOB TRAINING. (AG)

VT 015 216
PHOTOGRAPHY--A CAREER PREPARATION UNIT WITHIN THE SCIENCE DEPARTMENT. MINI-GRANT REQUEST.

ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-A-47
PUB DATE - ND 10P.PAES COLLECTION

DESCRIPTORS - RESOURCE MATERIALS; REFERENCE MATERIALS; BEHAVIORAL OBJECTIVES; COURSE DESCRIPTIONS; *SECONDARY GRADES; *VOCATIONAL EDUCATION; CAREER EDUCATION; *VOCATIONAL DEVELOPMENT; *PHOTOGRAPHY; *SCIENCE COURSES; PROGRAM COSTS; PHOTOGRAPHIC EQUIPMENT; FACILITY REQUIREMENTS; BASIC SKILLS;

EVALUATION TECHNIQUES; TEACHING TECHNIQUES
IDENTIFIERS - BEGINNING COMPTENCE; CAREER AWARENESS; EMPLOYMENT SKILLS

ABSTRACT - THIS SHORT OUTLINE FOR A PHOTOGRAPHY UNIT WITHIN A SENIOR HIGH SCHOOL SCIENCE CURRICULUM AIMS TO DEVELOP JOB ENTRY SKILLS IN PICTURE PRODUCTION AND TO PROMOTE AWARENESS OF VOCATIONAL OPPORTUNITIES IN PHOTOGRAPHY. EVALUATION PROCEDURES INCLUDE A DATA BANK OF INFORMATION ON THOSE WHO OBTAIN JOBS IN PHOTOGRAPHY, AND A COMMITTEE OF SEVERAL PROFESSIONAL PHOTOGRAPHERS WHO WILL EVALUATE STUDENT ACHIEVEMENT. COSTS FOR UNIT INSTALLATION ARE INCLUDED, AS WELL AS A RATIONALE, COURSE DESCRIPTION, REFERENCE LISTS, AND CONTENT OUTLINE. A LIST OF INSTRUCTIONAL MEDIA AND TEACHING SUGGESTIONS COMPLETE THE UNIT. (AG)

VT 015 221
RAPER, SUSIE, AND OTHERS
OUTDOOR CAREERS--CAREERS IN AGRICULTURE. A RESOURCE UNIT FOR GRADES ONE AND TWO.

GEORGIA STATE DEPT. OF EDUCATION, ATLANTA. DIV. OF VOCATIONAL AND LEADERSHIP EDUCATION
MF AVAILABLE IN VT-ERIC SET.
CVTE-B-53
PUB DATE - 20AUG71 11P.PAES COLLECTION; DEVELOPED AT CAREER ORIENTATION WORKSHOP (ATHENS, GEORGIA, AUGUST 16-20, 1971).

DESCRIPTORS - GRADE 1; GRADE 2; *CAREER EDUCATION; *FARM OCCUPATIONS; *AGRICULTURE; *RESOURCE UNITS; STUDENT PROJECTS; LEARNING EXPERIENCE; *INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS; BEHAVIORAL OBJECTIVES; BIBLIOGRAPHIES; FUNDAMENTAL CONCEPTS; EDUCATIONAL EQUIPMENT; SELF EVALUATION; STUDENT EVALUATION; AUDIOVISUAL AIDS
IDENTIFIERS - EDUCATIONAL AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - DEVELOPED AT A STATE CAREER ORIENTATION WORKSHOP BY A COMMITTEE WHOSE 10 MEMBERS REPRESENT SEVEN DIFFERENT COUNTIES, THIS RESOURCE UNIT ON AGRICULTURAL CAREERS PROVIDES PUPILS IN GRADES 1 AND 2 WITH EXPERIENCES RELATED IN A POSITIVE WAY TO AGRICULTURAL WORK ROLES. AN INTRODUCTORY LIST OF 10 BEHAVIORAL OBJECTIVES CONCERNING AGRICULTURE AS AN OCCUPATION, VARIOUS LEARNING PROJECTS AND "REAL-LIFE" EXPERIENCES, RELATED CONCEPTS FROM MANY FIELDS, AND IDEAS FOR INSTRUCTIONAL AIDS FORM FOUR MAJOR SUBDIVISIONS OF THE RESOURCE UNIT, PRESENTED IN OUTLINE FORM. A 3-PARAGRAPH OVERVIEW STATING THE PROGRAM RATIONALE, A LIST OF EQUIPMENT AND MATERIALS, TEACHER AND PUPIL EVALUATIVE METHODS, AND A 5-PAGE BIBLIOGRAPHY INCLUDING BOOKS FOR THE TEACHER AND FOR THE PUPILS AS WELL AS FILMS, FILMSTRIPS, AND SONGS, COMPLETE THE GROUP OF RESOURCE TOPICS INVOLVING OUTDOOR CAREERS. (AG)

VT 015 222
DOUHNE, REINA, AND OTHERS
OUTDOOR CAREERS (PLANT LIFE). A RESOURCE UNIT FOR GRADES THREE AND FOUR.

GEORGIA STATE DEPT. OF EDUCATION, ATLANTA. DIV. OF VOCATIONAL AND LEADERSHIP EDUCATION
MF AVAILABLE IN VT-ERIC SET.
CVTE-B-54
PUB DATE - 20AUG71 10P.PAES COLLECTION; DEVELOPED AT CAREER ORIENTATION WORKSHOP (ATHENS, GEORGIA, AUGUST 16-20, 1971).

DESCRIPTORS - GRADE 3; GRADE 4; *RESOURCE UNITS; *CAREER EDUCATION; BEHAVIORAL OBJECTIVES; *LEARNING ACTIVITIES; BIBLIOGRAPHIES; COMMUNITY RESOURCES; FIELD TRIPS; INSTRUCTIONAL MATERIALS; EVALUATION TECHNIQUES; AGRICULTURAL OCCUPATIONS; *PLANT SCIENCE; TEACHING PROCEDURES; VOCABULARY; SERVICES
IDENTIFIERS - EDUCATIONAL AWARENESS; CAREER

AWARENESS

ABSTRACT - THIS RESOURCE UNIT ON CAREERS IN PLANT LIFE EDUCATION FOR GRADES 3 AND 4 OUTLINES GENERAL AND SPECIFIC BEHAVIORAL OBJECTIVES, TEACHING SUGGESTIONS, LEARNING ACTIVITIES, AND CURRICULUM TIE-INS. LISTS OF OCCUPATIONS, COMMUNITY RESOURCES, MATERIALS, AND VOCABULARY ARE PROVIDED. A BRIEF BIBLIOGRAPHY AND SUGGESTIONS FOR EVALUATION COMPLETE THE GUIDE WHICH WAS DEVELOPED BY EIGHT COUNTY EDUCATORS AT A 1971 CAREER ORIENTATION WORKSHOP IN GEORGIA. (AG)

VT 015 224
COLELLA, CATHY;SOURIFMAN, VIVIAN
COMMUNICATIONS UNIT, 4TH AND 5TH GRADES.

HACKENSACK PUBLIC SCHOOLS, N.J. CAREER EDUCATION CENTER.
MF AVAILABLE IN VT-ERIC SET.
CVTE-E-11
PUB DATE - ND 29P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *COMMUNICATION (THOUGHT TRANSFER); *LANGUAGE SKILLS; *INTERMEDIATE GRADES; LEARNING ACTIVITIES; *UNIT PLAN; RESOURCE MATERIALS; REFERENCE MATERIALS; AUDIOVISUAL AIDS; DEFINITIONS; BEHAVIORAL OBJECTIVES; VOCATIONAL INTERESTS; INDUSTRIAL EDUCATION; INSTRUCTIONAL MATERIALS; FIELD TRIPS; ROLE PLAYING; TEACHING PROCEDURES; INTEGRATED CURRICULUM; INDUSTRY
IDENTIFIERS - SELF AWARENESS; CAREER AWARENESS

ABSTRACT - THIS UNIT FOR GRADES 4 AND 5, ADAPTABLE TO GRADES 6,7, AND 8, PROVIDES A BASIC PROGRAM ON COMMUNICATION CAREERS FOR INTEGRATION INTO A CURRICULUM OVER A PERIOD OF SEVERAL MONTHS OR MORE. WRITTEN BY AN ELEMENTARY SCHOOL TEACHER AND A CAREER EDUCATION COORDINATOR, THE UNIT AIMS TO DEVELOP AWARENESS OF ABILITIES AND INTERESTS, AS WELL AS AN APPRECIATION FOR BUSINESS INTERRELATIONSHIPS IN THE COMMUNICATIONS FIELDS. LANGUAGE ARTS SKILLS WILL BE RELATED TO JOB TASKS IN COMMUNICATIONS. LEARNING ACTIVITIES FOCUS ON RESEARCHING ONE OF EIGHT COMMUNICATION INDUSTRIES, ROLE PLAYING A SPECIFIC JOB, AND ALLOWING INDUSTRIES TO WORK TOGETHER. A SAMPLE SLIDE TAPE PRESENTATION ON COMMUNICATION CAREERS IS INCLUDED, TOGETHER WITH A SUGGESTED UNIT INTRODUCTION AND ACTIVITIES. FOR EACH OF THE INDUSTRIES, PERFORMANCE OBJECTIVES AND "REAL-LIFE" ACTIVITIES ARE GIVEN. WORKSHEETS FOR USE ON A BELL TELEPHONE COMPANY TOUR ARE INCLUDED. TEACHING RESOURCES AND SUGGESTIONS, TOGETHER WITH TERM DEFINITIONS FOR TELEVISION PRODUCTION, COMPLETE THE UNIT. (AG)

VT 015 225
DE CONDO, ANTHONY;SOURIFMAN, VIVIAN
EMPLOYMENT BUREAU, 5TH GRADE.

HACKENSACK PUBLIC SCHOOLS, N.J. CAREER EDUCATION CENTER.
MF AVAILABLE IN VT-ERIC SET.
CVTE-E-12
PUB DATE - ND 15P.PAES COLLECTION

DESCRIPTORS - *WORK EXPERIENCE PROGRAMS; SCHOOL ACTIVITIES; ACTIVITY LEARNING; JOB DEVELOPMENT; JOB APPLICATION; EMPLOYMENT INTERVIEWS; OCCUPATIONAL GUIDANCE; GRADE 5; *CAREER EDUCATION; *TEACHING GUIDES; INTERMEDIATE GRADES; OCCUPATIONAL INFORMATION; *VOCATIONAL DEVELOPMENT; *EMPLOYMENT SERVICES; VOCATIONAL COUNSELING; INSTRUCTIONAL MATERIALS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS PROGRAM FOR A FIFTH GRADE CAREER DEVELOPMENT EMPLOYMENT BUREAU IS DESIGNED TO STIMULATE WORLD-OF-WORK ACTIVITIES FOR CAREER EDUCATION THROUGH ON-THE-JOB, IN-SCHOOL EXPERIENCES. OVERALL OBJECTIVES OF THE PROGRAM AND PROCEDURES ARE

GIVEN FOR ESTABLISHING AN IN-SCHOOL EMPLOYMENT BUREAU TO PROVIDE STUDENTS WITH CAREER EDUCATION ON AN INDIVIDUALIZED BASIS AND TO ASSIST SPECIALITY TEACHERS TO WHOM THE TRAINEES REPORT. JOB DESCRIPTIONS AND APPLICATION FORMS USED FOR THE PROGRAM ARE SIMILAR IN FORMAT TO FORMS USED IN BUSINESS AND INDUSTRY. THE SAMPLE JOB DESCRIPTIONS INCLUDED LIST THE TASKS AND SKILLS TO BE LEARNED AND PERFORMED BY THE STUDENT, SUGGEST THE NUMBER OF HOURS THE STUDENT TRAINEE SHOULD WORK, SPECIFY THE PREFERRED QUALIFICATIONS OF THE STUDENT FOR THE JOB, AND STATE THE TEACHER DIRECTIONS FOR TRAINING THE APPLICANT. A CONTEST DESIGNED TO PUBLICIZE THE PROGRAM TO FUTURE TRAINEES MIGHT BE HELD TO FIND A NAME FOR THE JOB CORPS PROGRAM, WITH THE STUDENTS ALREADY IN TRAINING MAKING AND WEARING CAMPAIGN-TYPE BUTTONS GIVING THE NAME OF THE TRAINEE, HIS JOB TITLE, AND PICTURE. A LIST OF POSSIBLE JOBS IN AN ELEMENTARY SCHOOL SETTING IS PROVIDED. (RN)

VT 015 226
HEALTH OCCUPATIONS.

HACKENSACK PUBLIC SCHOOLS, N.J. CAREER EDUCATION CENTER.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 3P.PAES COLLECTION

DESCRIPTORS - UNIT PLAN; *UNITS OF STUDY (SUBJECT FIELDS); *COURSE ORGANIZATION; GRADE 4; *HEALTH OCCUPATIONS; *OCCUPATIONAL INFORMATION; LEARNING ACTIVITIES; SPEAKING ACTIVITIES; FIELD TRIPS; ASSEMBLY PROGRAMS; *SCHOOL COMMUNITY COOPERATION; SERVICES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS COURSE OUTLINE FOR A UNIT IN HEALTH OCCUPATIONS FOR FOURTH GRADE STUDENTS IS PRESENTED IN FOUR MAJOR DIVISIONS. THEY INCLUDE (1) AN INTRODUCTION WHICH IS CONCERNED WITH THE STRUCTURE, FUNCTION, AND CARE OF THE EYE, (2) A LIST OF VISITING PRACTITIONERS FROM THE COMMUNITY WHO SPEAK ABOUT THEIR OCCUPATIONS, (3) A LIST OF FIELD TRIPS TO BE TAKEN TO LOCAL COMMUNITY PLACES OF BUSINESS, AND (4) CULMINATING ACTIVITIES WHICH DEMONSTRATE THE LEARNING ACCOMPLISHED. (MU)

VT 015 227 ED (S EE
INDUSTRIAL PREP, VOLUME ONE, SOPHOMORE YEAR--INTRODUCTION MATHEMATICS.

HACKENSACK PUBLIC SCHOOLS, N.J.
EDRS PRICE MF-$0.65 HC-$9.87.
CVTE-E-8
PUB DATE - ND 260P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; *SHOP CURRICULUM; VISUAL AIDS; GRADE 10; BEHAVIORAL OBJECTIVES; *MATHEMATICS INSTRUCTION; *TEACHING GUIDES; CURRICULUM GUIDES; INSTRUCTIONAL AIDS; DEVELOPMENTAL PROGRAMS; PROGRAM CONTENT; STUDENT PROJECTS; WORKSHEETS; TESTS; LESSON PLANS; LEARNING ACTIVITIES; *INTERDISCIPLINARY APPROACH; INTEGRATED CURRICULUM
IDENTIFIERS - CAREER EXPLORATION

ABSTRACT - AS PART OF A 3-YEAR COMPREHENSIVE INTERDISCIPLINARY PROGRAM DEVELOPED BY A GROUP OF EDUCATORS FROM HACKENSACK HIGH SCHOOL, NEW JERSEY, THIS TEACHING GUIDE FOR A GRADE 10 MATHEMATICS UNIT IS DESIGNED AS A YEAR LONG STUDY OF MEASUREMENT IN PREPARATION FOR FURTHER TECHNICAL STUDY IN GRADES 11 AND 12. DAILY LESSON PLANS FOR THE FOUR SOPHOMORE UNITS STRESS BASIC CONCEPTS AND APPLICATIONS OF MATHEMATICAL MEASUREMENT. STUDENTS CONSTRUCT MODELS OF DUCTWORK, GEOMETRIC SOLIDS, DENSITIES OF METALS, AND PAPER BOX FABRICATION WHICH PROMOTE GROUP AND INDIVIDUAL PARTICIPATION IN DEVELOPING NECESSARY CONCRETE MATHEMATICAL SKILLS. THE PROGRAM INCORPORATES THE USE OF COMMUNITY RESOURCES FOR FIELD TRIPS AND PRESENTATIONS,

AND INCLUDES LINE DIAGRAMS, QUIZZES, STUDENT WORKSHEETS, AND ACTIVITY LISTS. INTRODUCTORY RATIONALES PRECEDE EACH OUTLINED UNIT. THIS VOLUME IS PLANNED FOR USE WITH FOUR OTHERS, AVAILABLE AS VT 015 228-VT 015 231 IN THIS ISSUE. (AG)

VT 015 228 ED (S EE
INDUSTRIAL PREP, VOLUME TWO, SOPHOMORE YEAR--BIOLOGY, ENGLISH, ARCHITECTURE, OCCUPATIONS.

HACKENSACK PUBLIC SCHOOLS, N.J.
EDRS PRICE MF-$0.65 HC-$9.87.
CVTE-E-8
PUB DATE - ND 270P.PAES COLLECTION

DESCRIPTORS - INTERDISCIPLINARY APPROACH; THEMATIC APPROACH; *CAREER EDUCATION; VOCATIONAL EDUCATION; BEHAVIORAL OBJECTIVES; GRADE 10; *ENGLISH CURRICULUM; AUDIOVISUAL AIDS; BIBLIOGRAPHIES; RESOURCE MATERIALS; WORKSHEETS; LESSON PLANS; LEARNING ACTIVITIES; *BIOLOGY INSTRUCTION; *TEACHING GUIDES; CURRICULUM GUIDES; *ARCHITECTURE; DEVELOPMENTAL PROGRAMS; INDUSTRIAL EDUCATION
IDENTIFIERS - CAREER EXPLORATION

ABSTRACT - CURRENTLY RELEVANT TOPICS IN ENGLISH, BIOLOGY, ARCHITECTURAL SKILLS, AND OCCUPATIONS ARE PRESENTED IN FOUR TEACHING UNITS FOR GRADE 10 BY MEANS OF MODEL LESSON PLANS, UNIT PROJECTS, AND A VARIETY OF STUDENT WORKSHEETS. SUPPLEMENTING THE TEACHING GUIDE ARE LISTS OF RESOURCE AND REFERENCE IDEAS RANGING FROM VISUAL AIDS TO VOCABULARY TERMS AND LEARNING ACTIVITIES. AS THE SECOND VOLUME IN A 3-YEAR COMPREHENSIVE INTERDISCIPLINARY PROGRAM IN INDUSTRIAL PREPARATION FOR VOCATIONAL STUDENTS, THE GUIDE REPRESENTS A PART OF A YEAR-LONG DEVELOPMENTAL PROGRAM WITH A LABORATORY APPROACH. APPROXIMATELY HALF OF THE VOLUME CONSISTS OF FOUR SEPARATE THEMATIC UNITS AIMED AT DEVELOPING LANGUAGE ARTS COMMUNICATION SKILLS WITHIN THE ENGLISH CURRICULUM. THE FOUR SUBJECTS DISCUSSED ARE (1) NEWSPAPERS AND MAGAZINES AS EXAMPLES OF MASS MEDIA, (2) SELF-UNDERSTANDING DERIVED FROM DISCUSSIONS OF SPEECH, PSYCHOLOGY, AND LITERATURE TOPICS, (3) PHOTOGRAPHY AND (4) CORRELATED LANGUAGE ARTS ACTIVITIES. METHODS OF IMPLEMENTING BEHAVIORAL OBJECTIVES FOR EACH OUTLINED UNIT ARE SUGGESTED IN THE DETAILED UNIT AND PROGRAM INTRODUCTIONS. THE VOLUME IS PLANNED FOR USE WITH FOUR OTHERS, AVAILABLE AS VT 015 227-VT 015 231 IN THIS ISSUE. (AG)

VT 015 229 ED (S EE
INDUSTRIAL PREP, VOLUME THREE, JUNIOR YEAR--CONTENTS: PHYSICS AND ENGLISH.

HACKENSACK PUBLIC SCHOOLS, N.J.
EDRS PRICE MF-$0.65 HC-$13.16.
CVTE-E-8
PUB DATE - ND 397P.PAES COLLECTION

DESCRIPTORS - BIBLIOGRAPHIES; GRADE 11; *INTERDISCIPLINARY APPROACH; *TEACHING GUIDES; *ENGLISH CURRICULUM; SELF CONCEPT; *CAREER EDUCATION; VOCATIONAL EDUCATION; INSTRUCTIONAL AIDS; DEVELOPMENTAL PROGRAMS; CURRICULUM GUIDES; *PHYSICS CURRICULUM; BEHAVIORAL OBJECTIVES; STUDENT PROJECTS; PROJECT TRAINING METHODS; TEACHING PROCEDURES; AUDIOVISUAL AIDS; OCCUPATIONAL GUIDANCE; WORKSHEETS

ABSTRACT - THIS GRADE 11 TEACHING GUIDE CONTAINS TWO CURRICULUMS WHICH FOCUS ON 10 TEAM PHYSICS PROJECTS AND FIVE THEMATIC UNITS IN ENGLISH. THE 10 GROUP PHYSICS PROJECTS ARE DERIVED FROM THE APPLICATION OF THREE LABORATORY UNITS ON THE PROPERTIES OF MATTER, MECHANICS, AND ELECTRICITY. THE OUTLINED ENGLISH CURRICULUM RANGES FROM SUCH SPECIFICALLY PRAGMATIC TOPICS AS WORK PREPARATION AND PHYSICS TO MORE BROADLY APPLICABLE UNITS ON TELEVISION, ECONOMICS, AND PREJUDICE, STRESSING RELEVANCE TO THE

NEEDS AND INTERESTS OF VOCATIONAL STUDENTS. THE EXTENSIVE ECONOMICS UNIT DEALS WITH CONSUMER CREDIT AND BUYING USED CARS. THE UNIT ON PREJUDICE OUTLINES THE CAUSES AND EFFECTS OF SOCIAL DISCRIMINATION, PROVIDES LITERARY ILLUSTRATIONS WITH SUGGESTED PROJECTS AND A BIBLIOGRAPHY, AND DISCUSSES PREJUDICE IN MASS MEDIA. MULTIMEDIA RESOURCES AND IDEAS FOR THE GUIDE INCLUDE PROJECT LISTS, DISCUSSION QUESTIONS, VISUAL AIDS, AND STUDENT READING MATERIALS. PROCEDURES FOR IMPLEMENTING GOALS INCLUDE USE OF STUDENT WORKSHEETS FOR EACH PHYSICS LESSON, A STUDENT EVALUATION SHEET, TERM DEFINITIONS, AND DETAILED DAILY LESSON PLANS IN OUTLINE FORM. DEVELOPED BY A GROUP OF EDUCATORS FROM HACKENSACK HIGH SCHOOL, NEW JERSEY, THIS IS THE THIRD VOLUME IN A COMPREHENSIVE 3-YEAR INTERDISCIPLINARY PROGRAM IN INDUSTRIAL PREPARATION FOR VOCATIONAL STUDENTS. OTHERS ARE AVAILABLE AS VT 015 227-VT 015 231 IN THIS ISSUE. (AG)

VT 015 230 ED (S EE
INDUSTRIAL PREP, VOLUME FOUR, JUNIOR YEAR--CONTENTS: MATHEMATICS AND GUIDANCE.

HACKENSACK PUBLIC SCHOOLS, N.J.
EDRS PRICE MF-$0.65 HC-$9.87.
CVTE-E-8
PUB DATE - ND 279P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; GRADE 11; VISUAL AIDS; BEHAVIORAL OBJECTIVES; *MATHEMATICS INSTRUCTION; *TEACHING GUIDES; CURRICULUM GUIDES; LESSON PLANS; DEVELOPMENTAL PROGRAMS; INSTRUCTIONAL AIDS; PROGRAM CONTENT; STUDENT PROJECTS; WORKSHEETS; TESTS; LEARNING ACTIVITIES; *INTERDISCIPLINARY APPROACH; *CLASSROOM GUIDANCE PROGRAMS; GROUP GUIDANCE
IDENTIFIERS - CAREER EXPLORATION

ABSTRACT - AS PART OF A 3-YEAR COMPREHENSIVE INTERDISCIPLINARY PROGRAM IN INDUSTRIAL PREPARATION FOR VOCATIONAL STUDENTS, THIS 11TH GRADE TEACHING GUIDE CONSISTS OF UNITS ON TECHNICAL MATHEMATICS AND GUIDANCE. DESIGNED AS SUPPORTIVE MATERIAL FOR RELATED PHYSICS AND ENGLISH CURRICULUMS, THE FIRST FOUR SECTIONS OF VOLUME 4 ON ALGEBRA, VECTORS, SIMPLE MACHINES, AND ELECTRICITY STRESS FUNDAMENTAL CONCEPTS BY MEANS OF DAILY LESSON PLANS. ACCOMPANIED BY CLASSWORK AND COCURRICULAR ASSIGNMENT WORKSHEETS AND TESTS, THE 117 MATHEMATICS LESSONS ARE ILLUSTRATED WITH DETAILED LINE DIAGRAMS. MEANINGFUL SELF-APPRAISAL THROUGH GROUP AND PERSONAL GUIDANCE, LEADING TO A SUCCESSFUL OCCUPATIONAL CHOICE IS THE AIM OF A GUIDANCE UNIT WHICH DESCRIBES THE FUNCTIONS OF INTERESTS, APTITUDES, NEEDS, MOTIVATIONS, AND ATTITUDES IN CAREER PLANNING. FURTHER INSIGHT INTO HUMAN RELATIONS IS PROVIDED BY A DISCUSSION OF PREJUDICE AND STEPS FOR SOLVING PROBLEMS. CASE STUDIES, REFERENCES, PROJECT LISTS, AND WORKSHEETS ALSO ENRICH THIS GUIDANCE UNIT. VOLUME 4 IS PLANNED FOR USE WITH FOUR OTHERS, AVAILABLE AS VT 015 227-VT 015 231 IN THIS ISSUE. (AG)

VT 015 231 ED (S EE
INDUSTRIAL PREP, VOLUME FIVE, SENIOR YEAR--ENGLISH, CHEMISTRY, SOCIAL STUDIES, AND OCCUPATIONAL RELATIONS.

HACKENSACK PUBLIC SCHOOLS, N.J.
EDRS PRICE MF-$0.65 HC-$13.16.
CVTE-E-8
PUB DATE - ND 358P.PAES COLLECTION

DESCRIPTORS - GRADE 12; BEHAVIORAL OBJECTIVES; *CAREER EDUCATION; VOCATIONAL EDUCATION; BIBLIOGRAPHIES; *TEACHING GUIDES; INTERDISCIPLINARY APPROACH; MULTIMEDIA INSTRUCTION; *ENGLISH CURRICULUM; INSTRUCTIONAL AIDS; WORK ATTITUDES; VISUAL AIDS; DEVELOPMENTAL PROGRAMS; HUMANITIES INSTRUCTION; RESOURCE MATERIALS; CURRICULUM GUIDES; *CHEMISTRY INSTRUCTION; OCCUPATIONAL

PAES COLLECTION

GUIDANCE; *SOCIAL STUDIES UNITS
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS 12TH GRADE TEACHING GUIDE PRESENTS FOUR UNITS IN INDUSTRIAL PREPARATION FOR VOCATIONAL STUDENTS WHICH SERVE AS A GENERAL AND SPECIFIC VOCATIONAL BASIS EITHER FOR IMMEDIATE POST-SECONDARY EMPLOYMENT OR FOR FURTHER FORMAL TECHNICAL EDUCATION. THE FIVE DIVERSE ENGLISH CURRICULUM UNITS RANGE FROM VOCATIONAL PREPARATION AND CHEMISTRY TOPICS TO DISCUSSIONS OF LEISURE TIME ACTIVITIES, THE FILM, AND CURRENT WAR AND PEACE ISSUES. A SOCIAL STUDIES UNIT DEALS PRIMARILY WITH THE SOCIOLOGICAL IMPACT OF URBANIZATION AND THE CIVIC RESPONSIBILITIES OF INDUSTRY. AN OCCUPATIONAL RELATIONS UNIT PROVIDES SAMPLE CASE STUDIES DESIGNED TO INCREASE SELF-UNDERSTANDING IN INTERPERSONAL VOCATIONAL RELATIONSHIPS, AND A LABORATORY UNIT OF INDUSTRIALLY-ORIENTED CHEMISTRY TOPICS IS DESIGNED TO DEVELOP NINE SPECIFIC LABORATORY SKILLS. DEVELOPED AS PART OF A 3-YEAR COMPREHENSIVE INTERDISCIPLINARY PROGRAM BY A GROUP OF EDUCATORS FROM HACKENSACK HIGH SCHOOL, NEW JERSEY, THE GUIDE EMPLOYS A WIDE VARIETY OF "REAL-LIFE" APPROACHES, SUCH AS ROLE-PLAYING, TO INSURE STUDENT INTEREST. GENERAL AND SPECIFIC PROGRAM GOALS AND RATIONALES AND TEACHING SUGGESTIONS PRECEDE THE STUDENT READING MATERIALS, MULTIMEDIA RESOURCE MATERIALS, PROJECT LISTS, AND BIBLIOGRAPHIES. THIS VOLUME IS PLANNED FOR USE WITH FOUR OTHERS, AVAILABLE AS VT 015 227-VT 015 230 IN THIS ISSUE. (AG)

VT 015 232
TORRE, BONNIE
CAREER DEVELOPMENT--A PSYCHO-SOCIO APPROACH FOR LANGUAGE ARTS.

HACKENSACK PUBLIC SCHOOLS, N.J. CAREER DEVELOPMENT CENTER.
MF AVAILABLE IN VT-ERIC SET.
CVTE-E-17

PUB DATE - ND 104P.PAES COLLECTION

DESCRIPTORS - BIBLIOGRAPHIES; PSYCHOEDUCATIONAL PROCESSES; *RESOURCE UNITS; *DEVELOPMENTAL GUIDANCE; GUIDANCE OBJECTIVES; SELF EXPRESSION; *LANGUAGE ARTS; SELF EVALUATION; AUDIOVISUAL AIDS; REFERENCE MATERIALS; COMMUNICATION (THOUGHT TRANSFER); EXPERIMENTAL PROGRAMS; HUMAN DEVELOPMENT; TEACHING GUIDES; HUMANITIES; LEARNING ACTIVITIES; ADMINISTRATOR GUIDES; *CAREER EDUCATION; TEACHING TECHNIQUES; INSTRUCTIONAL MATERIALS; *VOCATIONAL DEVELOPMENT
IDENTIFIERS - SELF AWARENESS; CAREER AWARENESS

ABSTRACT - THIS PARTIALLY TESTED LANGUAGE ARTS RESOURCE UNIT FOR TEACHERS AND ADMINISTRATORS ENCOURAGES CREATIVITY BY DISCOVERING AND DEVELOPING HUMAN CAPABILITIES AND POTENTIAL THROUGH SUGGESTED GROUP EXPERIENCES. CONCEPTS AROUND WHICH CLASS ACTIVITIES ARE DESIGNED INVOLVE SELF-AWARENESS, LIFE GOALS AND VALUES, CAREER DEVELOPMENT, AND VOCATIONAL CHOICES. DIVIDED INTO TWO MAJOR UNITS OF SAMPLE MULTI-MEDIA STUDENT AND TEACHER MATERIALS PRESENTING BASIC AND ALTERNATE TEACHING PROCEDURES AND THEIR RATIONALES, THIS LEADER'S GUIDE PROVIDES THE INDIVIDUAL WITH THE MEANS TO REALIZE RELATIONSHIPS BETWEEN HIS LIFE GOALS AND HIS BASIC VALUES. DRAWING UPON INNOVATIVE TECHNIQUES OF THE HUMAN POTENTIALITIES MOVEMENT, THE AUTHOR'S INTENT IS TO PREPARE THE STUDENT FOR LIFE IN A MODERN SOCIETY. STUDENTS KEEP A JOURNAL THROUGHOUT THE COURSE AS THEY APPRAISE THEMSELVES, EXPLORE THEIR INTERESTS, AND THEN APPLY THIS INFORMATION TO POSSIBLE VOCATIONAL CHOICES. WEEK-BY-WEEK SEMESTER OUTLINES FOR SUGGESTED UNITS OF STUDY WHICH DISCUSS TEACHING APPROACHES AND AUDIOVISUAL AIDS CONSTITUTE MUCH OF THESE GUIDANCE MATERIALS. (AG)

VT 015 233

SAVAGE, EDWARD
THE FACTORY: A ROLE-PLAYING UNIT IN VOCATIONAL DEVELOPMENT FOR PRIMARY AND INTERMEDIATE SCHOOL STUDENTS.

HACKENSACK PUBLIC SCHOOLS, N.J. CAREER DEVELOPMENT CENTER.
MF AVAILABLE IN VT-ERIC SET.
CVTE-E-21
PUB DATE - ND PAES COLLECTION

DESCRIPTORS - GRADE 3; PRIMARY GRADES; INTERMEDIATE GRADES; INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS; *TEACHING GUIDES; *ROLE PLAYING; *VOCATIONAL DEVELOPMENT; *CAREER EDUCATION; LESSON PLANS; RESOURCE MATERIALS; FILMS; *LEARNING ACTIVITIES; AUDIOVISUAL AIDS; BEHAVIORAL OBJECTIVES; TEACHING PROCEDURES; INDUSTRIAL EDUCATION; RESOURCE MATERIALS
IDENTIFIERS - ATTITUDES APPRECIATIONS; CAREER AWARENESS

ABSTRACT - PREPARED BY THE CAREER DEVELOPMENT CENTER FOR PROBABLE USE AT THE 3RD GRADE LEVEL, THIS TEACHING GUIDE WITH EXTENSIVE SAMPLE STUDENT MATERIALS AND A 4-PAGE SAMPLE FILM OR SLIDE SCRIPT ALLOWS PUPILS TO PLAY MANAGERIAL, SUPERVISORY, AND PRODUCTIVE ROLES IN A FACTORY SITUATION. DESIGNED TO INTRODUCE PUPILS TO INDUSTRIAL ORGANIZATIONAL PROBLEMS BY PROVIDING MATERIALS AND METHODS TO PRODUCE PAPER PRODUCTS, THIS ROLE-PLAYING UNIT ALSO INCLUDES A 1-PARAGRAPH OVERVIEW, A DETAILED 4-PAGE INTRODUCTION ENUMERATING SIX STAGES OF CONCEPTUAL DEVELOPMENT BASED ON A DEFINITION OF A FACTORY IN ADDITION TO PROVIDING AN EXTENSIVE RATIONALE FOR THE SEVEN SUGGESTED LESSON PLANS, A LIST OF NEEDED MATERIALS, AND THREE BEHAVIORAL OBJECTIVES FOR THE UNIT. EACH OF THE SEVEN SUGGESTED LESSONS PRESENTS: (1) THE CONCEPT TO BE TAUGHT, (2) THE DESIRED BEHAVIORAL OBJECTIVE, (3) MATERIALS REQUIRED, AND (4) PROCEDURES. (AG)

VT 015 261
LETTER WRITING.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-85
PUB DATE - ND 36P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; *RESOURCE UNITS; *LETTERS (CORRESPONDENCE); WRITING; *COMMUNICATION (THOUGHT TRANSFER); TRANSPARENCIES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; EDUCATIONAL OBJECTIVES; GRADE 2; *WRITING SKILLS; WRITING EXERCISES
IDENTIFIERS - EDUCATIONAL AWARENESS; SELF AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS INSTRUCTIONAL UNIT IS DESIGNED TO AID SECOND GRADE TEACHERS DEVELOP LETTER-WRITING SKILLS AND CONCEPTS IN THEIR STUDENTS AS THE NEED FOR DIFFERNET TYPES OF LETTERS ARISES. THE FIRST PHASE OF THE 3-PHASE UNIT IS ESSENTIAL FOR ALL STUDENTS BECAUSE IT EXPLAINS THE CONCEPTS INVOLVED IN EACH TYPE OF LETTER-WRITING, AND PROVIDES FOR THE APPLICATION OF LETTER WRITING SKILLS. PHASES TWO AND THREE ARE OPTIONAL FOR STUDENTS WHO HAVE SUCCESSFULLY COMPLETED AND UNDERSTOOD PHASE ONE, AS THEY PROVIDE ACTIVITIES AND ASSIGNMENTS WHICH EXPLORE ADDITIONAL AREAS PERTAINING TO LETTER WRITING. PHASE ONE INCLUDES SEVEN LESSONS, PROVIDING CONCEPTS WITH OBJECTIVES, TEACHING STRATEGIES, EVALUATION TECHNIQUES, AND RESOURCES, WITH SOME ALTERNATE STRATEGIES SUGGESTED FOR USE WITH STUDENTS WHO DO NOT HAVE AN UNDERSTANDING OF THE LESSON CONCEPT. A BIBLIOGRAPHY, ADDITIONAL RESOURCES, AND TRANSPARENCY MASTERS ARE APPENDED. (AW)

VT 015 262
LANGUAGE, WORK AND YOU PART I. LANGUAGE ARTS RESOURCE UNIT, LEVEL 8.

JEFFERSON COUNTY SCHOOL DISTRICT R-1,
LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-90
PUB DATE - ND 34P.PAES COLLECTION

DESCRIPTORS - *RESOURCE UNITS; VOCATIONAL EDUCATION; *CAREER EDUCATION; *LANGUAGE ARTS; GRADE 8; *SELF CONCEPT; INSTRUCTIONAL MATERIALS; WORKSHEETS; VOCATIONAL INTERESTS; AUDIOVISUAL AIDS; RESOURCE CENTERS; LANGUAGE SKILLS; DIAGNOSTIC TESTS; BEHAVIORAL OBJECTIVES; CAREER PLANNING; JOB APPLICATION; LEARNING ACTIVITIES; VISUAL AIDS; OCCUPATIONAL INFORMATION; HUMANITIES; OCCUPATIONAL GUIDANCE
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS RESOURCE GUIDE FOR A 5 OR 6-WEEK LANGUAGE ARTS CAREER EDUCATION PROGRAM IN GRADE 8 ESTABLISHES A BASIS FOR OCCUPATIONAL AWARENESS BY INCREASING SELF KNOWLEDGE, AS WELL AS STIMULATING INVESTIGATION OF THE WORKING WORLD. A VOCATIONAL RESOURCE CENTER FOR STUDENT USE AT SCHOOL IS EXPECTED TO PROVIDE JOB INFORMATION FOR CAREER GUIDANCE. SPECIFIC STUDENT INSTRUCTIONS CONTAIN A BRIEF RATIONALE AND A LIST OF OBJECTIVES FOR EACH OF THE THREE THEMATIC ACTIVITY GROUPS. LISTS OF STUDENT ACTIVITIES INCLUDING SAMPLES OF JOB FORMS CONSTITUTE MOST OF THE INSTRUCTIONAL MATERIALS AND AIDS. THE THREE TOPICS DISCUSSED IN THIS VOCATIONAL INFORMATION UNIT ARE: (1) "KNOW THYSELF", WHICH USES THE KUDER VOCATIONAL PREFERENCE INVENTORY, A JEFFERSON COUNTY SELF-ESTEEM INVENTORY, AND STUDENT WORKSHEETS FOR ASSESSING JOB POTENTIAL, (2) "JOBS FOR THE PRESENT," WHICH DEVELOPS JOB APPLICATION SKILLS AND KNOWLEDGE IN ADDITION TO EXPLORING IMMEDIATE JOB POSSIBILITIES FOR JUNIOR HIGH SCHOOL STUDENTS, AND (3) "WHAT ABOUT THE FUTURE?" WHICH EXTENDS CAREER PLANNING BY MEANS OF FURTHER STUDENT INQUIRY INTO VOCATIONAL OPPORTUNITIES. THE APPENDIX CONSISTS OF SUGGESTED READINGS AND REFERENCES FOR STUDENT VOCATIONAL GUIDANCE GROUPED BY SUBJECT AND A RESOURCE LIST OF FILMS AND FILMSTRIPS. THIS RESOURCE UNIT IS USED IN CONJUNCTION WITH PART II, VT 015 263, AVAILABLE IN THIS ISSUE. (AG)

VT 015 263
LANGUAGE, WORK AND YOU PART II. LANGUAGE ARTS RESOURCE UNIT, LEVEL 9.

JEFFERSON COUNTY SCHOOL DISTRICT R-1,
LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-91
PUB DATE - ND 35P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; GRADE 9; FIELD TRIPS; AUDIOVISUAL AIDS; HUMAN RESOURCES; *OCCUPATIONAL GUIDANCE; *RESOURCE UNITS; PRETESTS; DIAGNOSTIC TESTS; INSTRUCTIONAL MATERIALS; CAREER PLANNING; LETTERS (CORRESPONDENCE); INTERVIEWS; SELF CONCEPT; LEARNING ACTIVITIES; HUMANITIES; STUDENT RESEARCH; OBJECTIVE TESTS; SUPPLEMENTARY READING MATERIALS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS RESOURCE GUIDE FOR A 3 TO 4-WEEK VOCATIONAL EDUCATION PROGRAM FOR A GRADE 9 LANGUAGE ARTS CLASS CONTAINS A GENERAL UNIT PLAN WHICH DESCRIBES THE THREE PHASES OF THE UNIT, AS WELL AS THE FUNCTIONS OF THE EXTENSIVE APPENDIXES. A HIGH SCORE ON THE INCLUDED GRADE 9 PRETEST (APPENDIX B) ENABLES THE STUDENT TO SKIP PHASE I, WHICH IS KEYED TO THE WORKBOOK "JOBS IN YOUR FUTURE" PUBLISHED BY SCHOLASTIC BOOK SERVICES. PHASE II REQUIRES SELECTION OF FOUR OR FIVE ACTIVITIES FOR INCLUSION IN THE STUDENT-TEACHER "CONTRACT," OR WORK AGREEMENT. PHASE III LISTS FOUR OPTIONAL ACTIVITIES. THE TEACHING SUGGESTIONS RECOMMEND USE OF

RESOURCE SPEAKERS, RESEARCH ASSIGNMENTS, AND A FIELD TRIP, TOGETHER WITH FILMSTRIPS AND FILMS (SUCH AS THOSE IN APPENDIX A), FOR ENRICHING THE UNIT ACTIVITIES. USE OF THE KUDER PERSONAL PREFERENCE INVENTORY AND THE KUDER VOCATIONAL PREFERENCE INVENTORY GIVEN IN GRADE 8 IS REQUIRED TO HELP THE STUDENT UNDERSTAND HIMSELF. MOST OF THE GUIDE CONSISTS OF EXTENSIVE APPENDIXES INCLUDING A WIDE RANGE OF RESOURCE AND REFERENCE MATERIALS SUCH AS GUIDELINES FOR THE FIELD TRIP, THE FORMAT FOR THE WORKING "CONTRACT," AN INTERVIEW FORM, SUGGESTED STUDENT READINGS, AND A STUDENT DIRECTED UNIT EVALUATION QUESTIONNAIRE. THIS UNIT IS USED IN CONJUNCTION WITH PART I, VT 015 262, AVAILABLE IN THIS ISSUE. (AG)

VT 015 264
COMMUNICATION AND THE WORLD OF WORK. LANGUAGE ARTS RESOURCE UNIT.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-94
PUB DATE - ND 40P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; MONEY MANAGEMENT; SECONDARY GRADES; *RESOURCE UNITS; CAREER CHOICE; VOCATIONAL EDUCATION; THREE DIMENSIONAL AIDS; CONSUMER ECONOMICS; *LANGUAGE ARTS; LANGUAGE SKILLS; BEHAVIORAL OBJECTIVES; COURSE CONTENT; VALUES; PROBLEM SOLVING; VOCABULARY DEVELOPMENT; SELF CONCEPT; STUDENT ATTITUDES; INSTRUCTIONAL AIDS; VOCATIONAL DEVELOPMENT; OCCUPATIONAL GUIDANCE; JOB APPLICATION; RESOURCE GUIDES; ROLE PLAYING
IDENTIFIERS - CAREER AWARENESS; ECONOMIC AWARENESS; SELF AWARENESS

ABSTRACT - THIS RESOURCE UNIT FOR A SHORT COURSE IN A SENIOR HIGH LANGUAGE ARTS CLASS ON VOCATIONAL AWARENESS IS DIVIDED INTO THREE PARTS: (1) ATTITUDES AND VALUES, WHICH STRESSES SELF KNOWLEDGE, (2) CAREER INVESTIGATION, WHICH PROVIDES A BASIS FOR CAREER CHOICES, AND (3) PROBLEMS WITH FINANCES, WHICH COVERS CONSUMER FINANCIAL TRANSACTIONS. A CHART WITH A 2-COLUMN FORMAT LISTS THREE BEHAVIORAL OBJECTIVES INVOLVING PERSONAL VALUES FOR PART I, ACCOMPANIED BY TEACHING PROCEDURES, A RESOURCE LIST KEYED TO THE APPENDIXES, AND IDEAS ABOUT STUDENT EVALUATION. THE SIX EXTENSIVE APPENDIXES FOR PART I INCLUDE STUDENT READING MATERIALS, TESTS FOR SELF ANALYSIS, AND EXAMPLES OF ETHICAL PROBLEMS TO SOLVE. THE FOUR APPENDIXES FOR PART II INCLUDE GUIDELINES FOR WRITING A RESEARCH PAPER ABOUT A VOCATION, A SAMPLE LETTER OF APPLICATION, INFORMATION ON JOB RESUMES, AND TYPICAL INTERVIEW QUESTIONS. A WIDE VARIETY OF INSTRUCTIONAL MEDIA, SUCH AS MOVIES, PAMPHLETS, A RESOURCE SPEAKER, AND A SIMULATION GAME ON MONEY MANAGEMENT FOR GROUP PARTICIPATION, IS UTILIZED IN PART III, WHICH DEALS WITH CONSUMER ECONOMICS. (AG)

VT 015 283
MARETT, ESTHER, AND OTHERS
GROOMING SERVICES. ELEMENTARY UNIT FOR GRADES 1 AND 2. COBB COUNTY OCCUPATIONAL AND CAREER DEVELOPMENT PROGRAM.

COBB COUNTY BOARD OF EDUCATION, MARIETTA, GA.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 20P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *TEACHING GUIDES; AUDIOVISUAL AIDS; INSTRUCTIONAL AIDS; RESOURCE MATERIALS; GRADE 1; GRADE 2; *SERVICE WORKERS; BARBERS; COSMETOLOGISTS; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; ROLE PLAYING; FIELD TRIPS
IDENTIFIERS - *GROOMING SERVICES; CAREER AWARENESS; DECISIONS; SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER DEVELOPMENT METHOD

ABSTRACT - THIS INSTRUCTIONAL UNIT IS DESIGNED TO AID TEACHERS IN INTRODUCING FIRST AND SECOND GRADE STUDENTS TO THE GROOMING SERVICES FIELD, EMPHASIZING BOTH THE RELATIONSHIP OF THE SUBJECT MATTER TO THE COMMUNITY AND THE FORMATION OF GOOD PERSONAL HEALTH AND GROOMING HABITS. USE OF THE CAREER DEVELOPMENT APPROACH ON THE ELEMENTARY LEVEL ALSO IS INTENDED TO STIMULATE STUDENT SELF-EVALUATION AND PROVIDE DECISION-MAKING EXPERIENCES. THE UNIT PROVIDES GENERAL AND BEHAVIORAL OBJECTIVES, CONCEPTS TO BE LEARNED, CONTENT, GENERAL OCCUPATIONAL LISTING AND DESCRIPTIONS WITHIN THE GROOMING SERVICES CLUSTER, MOTIVATIONAL AND STUDY ACTIVITIES, MATERIALS NEEDED, EVALUATION METHODS, TEACHER AIDS, A BIBLIOGRAPHY, AND ADDITIONAL SOURCES OF OCCUPATIONAL INFORMATION. BASIC ELEMENTS OF THE CAREER DEVELOPMENT METHOD OF IMPLEMENTATION INCLUDE USE OF RESOURCE PERSONS, FIELD TRIPS, ROLE PLAYING, INCREASING OCCUPATIONAL AWARENESS, CORRELATING ACADEMIC SUBJECT MATTER WITH OCCUPATIONAL INFORMATION, AND MANIPULATIVE ACTIVITIES. (AW)

VT 015 285
KNOWLES, KATHY, AND OTHERS
LANGUAGE ARTS WORKS IN THE TELEVISION INDUSTRY. MIDDLE SCHOOL UNIT FOR GRADE 7. COBB COUNTY OCCUPATIONAL AND CAREER DEVELOPMENT PROGRAM.

COBB COUNTY BOARD OF EDUCATION, MARIETTA, GA.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 27P.PAES COLLECTION

DESCRIPTORS - DEVELOPMENTAL PROGRAMS; INSTRUCTIONAL MATERIALS; *CAREER EDUCATION; *RESOURCE MATERIALS; BIBLIOGRAPHIES; GRADE 7; *LEARNING ACTIVITIES; *COMMUNICATION SKILLS; BEHAVIORAL OBJECTIVES; *LANGUAGE ARTS; FIELD TRIPS; TEACHING TECHNIQUES; OCCUPATIONAL CLUSTERS; OCCUPATIONAL INFORMATION
IDENTIFIERS - CAREER AWARENESS; TELEVISION INDUSTRY

ABSTRACT - AS AN INTRODUCTION TO LANGUAGE ARTS FOR GRADE 7, THIS OUTLINE FOR A 9-WEEK DEVELOPMENTAL COURSE PRESENTS COMMUNICATION AND LANGUAGE ARTS SKILLS AS A GENERAL FOUNDATION FOR AN OCCUPATIONAL STUDY OF THE TELEVISION INDUSTRY. DETAILED COMPREHENSION AND APPLICATION OF EACH SKILL AREA COULD BE ACHIEVED BY EXPANDING THE TIME PERIOD AND DEPTH OF STUDY. INTERPRETIVE SKILLS IN ORAL AND WRITTEN COMPOSITION WILL BE DEVELOPED FOR USE IN RESEARCHING AN OCCUPATIONAL CLUSTER RELATED TO TELEVISION. GENERAL AND SPECIFIC COURSE OBJECTIVES AND CONCEPTS ARE IMPLEMENTED THROUGH A VARIETY OF "REAL-LIFE" GROUP ACTIVITIES DESIGNED TO MOTIVATE STUDY, DISCUSSION, AND RESEARCH. CULMINATING THE UNIT ACTIVITIES ARE A FIELD TRIP TO A TELEVISION STATION, AN ORIGINAL CLASS TELEVISION PROGRAM WITH A NEWSCAST AND COMMERCIALS, AND DISCUSSIONS BY RESOURCE PERSONS ABOUT BROADCASTING CAREERS IN THE PUBLIC EYE AND "BEHIND THE SCENES" OCCUPATIONS. TEACHER AND STUDENT EVALUATION TECHNIQUES, A BIBLIOGRAPHY, AND GENERAL TEACHING SUGGESTIONS COMPLETE THESE INSTRUCTIONAL GUIDELINES. THE APPENDIX PROVIDES SAMPLE SCRIPTS FOR A NEWSCAST AND COMMERCIALS. (AG)

VT 015 289
SMITH, MARSHA, AND OTHERS
YOU AND YOUR WORLD OF WORK. GENERAL PSYCHOLOGY APPLIED TO OCCUPATIONAL ADJUSTMENT. SECONDARY UNIT FOR GRADES 10 AND 11. COBB COUNTY OCCUPATIONAL AND CAREER DEVELOPMENT PROGRAM.

COBB COUNTY BOARD OF EDUCATION, MARIETTA, GA.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 28P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; GRADE 12; GRADE 11; *TEACHING GUIDES; BEHAVIORAL

OBJECTIVES; LEARNING ACTIVITIES; FIELD TRIPS; OCCUPATIONAL INFORMATION; OCCUPATIONAL GUIDANCE; VOCATIONAL COUNSELING; *CAREER CHOICE; CAREER PLANNING; VOCATIONAL ADJUSTMENT; *VOCATIONAL INTERESTS; INDIVIDUAL CHARACTERISTICS; *PSYCHOLOGICAL CHARACTERISTICS; DECISION MAKING SKILLS
IDENTIFIERS - DECISIONS; *SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS

ABSTRACT - DESIGNED TO HELP 11TH AND 12TH GRADE TEACHERS APPLY GENERAL PSYCHOLOGY PRINCIPLES TO PROBLEMS OF VOCATIONAL ADJUSTMENT, THIS INSTRUCTIONAL UNIT CONSISTS OF ACTIVITIES PROVIDING OPPORTUNITIES FOR STUDENTS TO EXPERIENCE THE RELATIONSHIPS BETWEEN SELF AWARENESS AND DECISION-MAKING ABILITIES AND PERSONAL CAREER CHOICE AND SUCCESS. FOLLOWING STATEMENTS OF OBJECTIVES AND CONCEPTS, THE UNIT PROGRESSES FROM INITIAL STUDY AND MOTIVATION ACTIVITIES THROUGH OCCUPATIONAL CORRELATING, RESEARCH, AND CULMINATING ACTIVITIES, INCLUDING OCCUPATIONAL INFORMATION, SUGGESTED RESOURCE MATERIALS AND PERSONS, EVALUATION SUGGESTIONS, AND A BIBLIOGRAPHY. SURVEY FORMS, VOCABULARY BUILDING EXERCISES, A PERSONALITY INVENTORY, AND A SAMPLE OCCUPATIONAL RESEARCH FORMAT ARE APPENDED. (AW)

VT 015 296
CONSUMER EDUCATION, GRADE 7. CONCEPTUAL OUTLINE.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-110
PUB DATE - ND 22P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; GRADE 7; FUNDAMENTAL CONCEPTS; BEHAVIORAL OBJECTIVES; *CURRICULUM GUIDES; INTEGRATED CURRICULUM; INSTRUCTIONAL MATERIALS; *HOME ECONOMICS EDUCATION; LEARNING ACTIVITIES; FIELD TRIPS
EVALUATION TECHNIQUES; TEACHING TECHNIQUES; AUDIOVISUAL AIDS; FINANCIAL SERVICES; BANKING; *MONEY MANAGEMENT; RECORDKEEPING; BUDGETING
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE FOR A GRADE 7 CONSUMER EDUCATION CLASS IN A HOME ECONOMICS COURSE INCLUDES AN OVERVIEW FOR THE PROGRAM, A CHART OF ITS SCOPE AND SEQUENCE IN THE SECONDARY GRADES, AND A BRIEF CONCEPTUAL OUTLINE. IN ADDITION, THE GUIDE PROVIDES AN 8-PAGE CHART IN A 2-COLUMN FORMAT WHICH BRIEFLY STATES BEHAVIORAL OBJECTIVES, GENERALIZATIONS, AND COURSE CONTENT, RELATING THEM TO LEARNING AND EVALUATION ACTIVITIES. THE FIVE THEMES DISCUSSED FOR THIS GRADE 7 FINANCIAL MANAGEMENT UNIT COVER FAMILY FINANCE, PERSONAL INCOME, THE NECESSITY FOR PLANNED SPENDING AND SAVING, AND AWARENESS OF COMMUNITY FINANCIAL SERVICES. THE TEACHING SUGGESTIONS INCLUDE USE OF BULLETIN BOARDS, DISCUSSIONS, LISTS, AND STUDENT RECORDKEEPING. A SHORT LIST OF SUGGESTED RESOURCES COMPLETES THE CURRICULUM GUIDE. (AG)

VT 015 302
COURTESY--A BOOK PARTY.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-148
PUB DATE - ND 55P.PAES COLLECTION

DESCRIPTORS - BEHAVIORAL OBJECTIVES; RESOURCE MATERIALS; *RESOURCE UNITS; GRADE 2; *COMMUNICATION SKILLS; LANGUAGE SKILLS; CAREER EDUCATION; TELEPHONE INSTRUCTION; *ORAL COMMUNICATION; SPEECH SKILLS; *INSTRUCTIONAL MATERIALS; INTEGRATED ACTIVITIES; LISTENING SKILLS; SOCIAL STUDIES UNITS; *HUMAN RELATIONS; INTERPERSONAL

COMPETENCE; ROLE PLAYING; FEEDBACK; DIRECTED READING ACTIVITY
IDENTIFIERS - ATTITUDES APPRECIATIONS

ABSTRACT - THIS RESOURCE UNIT, SUGGESTED FOR A GRADE 2 CLASS AS A 3-TO-5-WEEK COURSE COVERING BASIC COMMUNICATION SKILLS, DEALS WITH COURTEOUS AND CLEAR SPEAKING, LISTENING, TELEPHONE USAGE, AND INTRODUCTIONS. A CHECKLIST FOR USE BY THE TEACHER IS USED INSTEAD OF A PRETEST TO EVALUATE ORAL LANGUAGE SKILLS. A WIDE RANGE OF LEARNING ACTIVITIES SPECIFIED BY LESSON NUMBER INCLUDES CLASS DICUSSIONS, USE OF AUDIOVISUAL AIDS, AND ORAL READINGS BY THE TEACHER. THE TEACHING SUGGESTIONS OFFER IDEAS FOR EVALUATION AND RESOURCE LISTS OF TEXTBOOKS. THE EXTENSIVE CLASS ASSIGNMENTS AND PROJECTS ALLOW FLEXIBILITY IN ACHIEVING THE COURSE CONCEPTS AND BEHAVIORAL OBJECTIVES. THE INTRODUCTORY AND CONCLUDING SUGGESTION LISTS FOCUS ON A CULMINATING BOOK PARTY TO UTILIZE SKILLS LEARNED IN THIS UNIT. AT THIS PARTY, A POSTTEST WITH A CHECKLIST WILL BE USED TO EVALUATE ACHIEVEMENT IN SPEAKING SKILLS. THE APPENDIX INCLUDES 10 TRANSPARENCIES, A LIST OF AUDIOVISUAL RESOURCE MATERIALS, AND A FEEDBACK SHEET FOR PUPIL AND PARENT EVALUATION OF THE UNIT. A GRADE 2 SOCIAL STUDIES UNIT, "NEIGHBORHOODS DEPEND ON EFFECTIVE COMMUNICATION AND TRANSPORTATION," MAY BE CORRELATED TO SOME DEGREE WITH THIS UNIT. (AG)

VT 015 303
LETTERS TO THE AUTHORS.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-149
PUB DATE - ND 41P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; GRADE 4; EVALUATION TECHNIQUES; STUDENT PROJECTS; BEHAVIORAL OBJECTIVES; *RESOURCE UNITS; BIBLIOGRAPHIES; AUDIOVISUAL AIDS; DISCUSSION (TEACHING TECHNIQUE); INSTRUCTIONAL MATERIALS; CURRICULUM GUIDES; *LETTERS (CORRESPONDENCE); BUSINESS CORRESPONDENCE; HUMANITIES; LEARNING ACTIVITIES; WRITING; TRANSPARENCIES; WORKSHEETS; *AUTHORS; RESEARCH SKILLS; COMMUNICATION SKILLS
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS RESOURCE UNIT ON LETTER WRITING, SUGGESTED FOR A GRADE 4 CLASS, REVIEWS THE FRIENDLY LETTER FROM A GRADE 2 UNIT AND FOCUSES UP ON WRITING BUSINESS LETTERS TO AUTHORS. CORRESPONDENCE AND REFERENCE SKILLS WILL BE DEVELOPED BY DOING RESEARCH ON AN AUTHOR AND BY LEARNING HOW TO COMPOSE A LETTER DIRECTED TO HIM. A PRETEST INCLUDED IN THE APPENDIX DETERMINES WHETHER OR NOT STUDENTS SHOULD OMIT FOUR OF THE SIX PHASE I LESSONS. HALF OF THE CONCEPTS IMPLEMENTED BY OBJECTIVES FOR PHASE I WERE FIRST TAUGHT IN THE GRADE 2 LETTER WRITING UNIT. THE PHASE I TEACHING SUGGESTIONS INCLUDE USE OF FILMS, TRANSPARENCIES, AND DISCUSSIONS, AS WELL AS IDEAS FOR EVALUATION AND A RESOURCE LIST FOR EACH LESSON. EVALUATION CHECKLISTS FOR A FRIENDLY LETTER AND A BUSINESS LETTER WILL BE USED BY THE TEACHER TO CHECK STUDENT PERFORMANCE. THE NINE PHASE II ASSIGNMENTS PROVIDE OPTIONAL EXTENSIONS OF PHASE I WORK, CULMINATING IN SIX SUGGESTED PHASE III RESEARCH PROJECTS INVOLVING LETTERS, AUTHORS, AND MAIL. "FOLLOW-UP" SUGGESTIONS FOR THE UNIT ENRICH THE LESSON PLANS. THE APPENDIX CONTAINS AN ACTIVITY WORKSHEET, FOUR TRANSPARENCIES, THE PRETEST, LISTS OF RESOURCE MATERIALS, A BIBLIOGRAPHY, AND A TEACHER DIRECTED UNIT EVALUATION QUESTIONNAIRE. (AG)

VT 015 304
DICTIONARY SKILLS--CLUES TO LANGUAGE.

JEFFERSON COUNTY SCHOOL DISTRICT R-1,

LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-150
PUB DATE - ND 75P.PAES COLLECTION

DESCRIPTORS - GRADE 4; *RESOURCE UNITS; *ENGLISH CURRICULUM; *LANGUAGE SKILLS; BEHAVIORAL OBJECTIVES; STUDENT PROJECTS; LEARNING ACTIVITIES; AUDIOVISUAL AIDS; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; *DICTIONARIES; SPELLING INSTRUCTION; LANGUAGE ARTS; ACHIEVEMENT TESTS; PRONUNCIATION INSTRUCTION; ANSWER KEYS; LESSON PLANS; TEACHING TECHNIQUES; EVALUATION TECHNIQUES
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS RESOURCE UNIT SUGGESTED FOR A GRADE 4 ENGLISH CURRICULUM EXTENDS AND REVIEWS THE GRADE 3 RESOURCE UNIT "LANGUAGE AND THE DICTIONARY" AS WELL AS ADDING MORE COMPLEX DICTIONARY AND THESAURUS SKILLS INVOLVING PRONUNCIATION, SYLLABLES, SPELLING, CROSS REFERENCES, SYNONYMS, AND ANTONYMS. USE OF AN INCLUDED PRETEST WITH AN ANSWER KEY ALLOWS FOR INDIVIDUAL PLACEMENT IN THE COURSE ACTIVITIES. THE 36 LEARNING ACTIVITIES SUGGESTED FOR PHASE II ENABLE THE STUDENT TO APPLY HIS LANGUAGE SKILLS, AND THE 12 PHASE III SUGGESTED PROJECTS PROVIDE INDEPENDENT WORK FOR THE HIGH ACHIEVER. CORRELATION OF DICTIONARY SKILLS WITH OTHER AREAS IS ADVISED, AS WELL AS MAKING DICTIONARIES AVAILABLE FOR EACH STUDENT. FOR EACH OF THE LESSON PLANS, CONCEPTS AND OBJECTIVES ARE PROVIDED, IN ADDITION TO IDEAS FOR EVALUATION AND A RESOURCE LIST. THE TEACHING SUGGESTIONS INVOLVE THE USE OF TRANSPARENCIES, GAMES, DISCUSSIONS, AND REFERENCE MATERIALS. AN EXTENSIVE APPENDIX INCLUDES 14 STUDENT WORKSHEETS, SEVEN TRANSPARENCIES, A BIBLIOGRAPHY, A RESOURCE LIST, AND INFORMATION FOR CORRELATING THE PRETEST RESULTS TO LESSON PLACEMENT. (AG)

VT 015 305

LIBRARY.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-153
PUB DATE - ND 58P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; *LIBRARY INSTRUCTION; *LIBRARY SKILLS; CATALOGS; COURSE OBJECTIVES; LEARNING ACTIVITIES; BOOKS; *RESOURCE MATERIALS; GRADE 3; *COURSE CONTENT; PRETESTS; POST TESTING; TRANSPARENCIES
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS INSTRUCTIONAL GUIDE IS DESIGNED TO AID THIRD GRADE TEACHERS IN CONDUCTING A BASIC UNIT ON THE WORKINGS OF A LIBRARY. THE 4-PART UNIT COVERS THE CARE OF BOOKS, PARTS OF A BOOK, LIBRARY ORGANIZATION, AND THE CARD CATALOG, WITH THE FIRST TWO PARTS INTENDED FOR CLASSROOM TEACHING, AND PARTS III AND IV BEST TAUGHT IN THE LIBRARY OR RESOURCE CENTER WHERE ACCESS TO LIBRARY MATERIALS IS READILY AVAILABLE. WITHIN EACH SECTION, THE CONTENT IS ORGANIZED IN THREE PHASES, THE FIRST DESIGNED TO DEVELOP THE SKILLS, CONCEPTS, AND OBJECTIVES IDENTIFIED FOR THE SECTION, THE SECOND PROVIDING ASSIGNMENTS AND ACTIVITIES FOR THE APPLICATION OF CONCEPTS AND SKILLS TAUGHT IN PHASE ONE, AND PHASE THREE MADE UP OF SUGGESTIONS WHICH MAY BE USED AS A QUEST PROGRAM FOR THOSE STUDENTS WHO CAN APPLY THE SKILLS AND OBJECTIVES. THE STRATEGIES AND MATERIALS PROVIDED IN THE 5- TO 6-WEEK UNIT SHOULD BE UTILIZED AND ADAPTED TO FIT THE NEEDS AND INTERESTS OF THE CLASS. WORKSHEETS, TRANSPARENCY MASTERS, PRE- AND POST-TEST, AND RESOURCE MATERIALS ARE APPENDED. IT IS SUGGESTED THAT THE LIBRARY UNIT BE MADE MORE FUNCTIONAL AND PURPOSEFUL BY CORRELATING IT WITH OTHER SUBJECT AREAS, SUCH AS A STUDY OF THE CITY. (AW)

VT 015 306
LET'S PRETEND.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-151
PUB DATE - 71 69P.PAES COLLECTION

DESCRIPTORS - *RESOURCE UNITS; *CAREER EDUCATION; GRADE 1; *LANGUAGE ARTS; BEHAVIORAL OBJECTIVES; CONCEPT FORMATION; AUDIOVISUAL AIDS; INSTRUCTIONAL MATERIALS; INTEGRATED CURRICULUM; *COMMUNICATION SKILLS; WORKSHEETS; BIBLIOGRAPHIES; *IMAGINATION; FANTASY; LEARNING ACTIVITIES; TEACHING TECHNIQUES; SUPPLIES; STUDENT PROJECTS; LISTENING SKILLS; SPEECH SKILLS
IDENTIFIERS - DECISIONS

ABSTRACT - THIS INTEGRATED LANGUAGE ARTS RESOURCE UNIT, SUGGESTED FOR THE SECOND SEMESTER OF A GRADE 1 CLASS WITHOUT ABILITY GROUPING, PROVIDES OPPORTUNITIES FOR DEVELOPING CREATIVE COMMUNICATION SKILLS IN THE AREAS OF LISTENING, SPEAKING, AND WRITING. IMAGINATIVE EXPRESSION OF THE REAL AND THE "MAKE-BELIEVE" THROUGH SITUATIONS INVOLVING ROLE-PLAYING, PUPPETS, AND PANTOMIME, EMPHASIZES THE DEVELOPMENT OF BASIC ORAL AND WRITTEN LANGUAGE ARTS ABILITIES. A WIDE RANGE OF LEARNING ACTIVITIES ENCOURAGES STUDENT DICTATION OF STORIES, THE USE OF BULLETIN BOARDS, PLAYING GAMES, AND VIEWING FILMS TO IMPLEMENT SPECIFIC LESSON CONCEPTS AND OBJECTIVES. ALSO INCLUDED IN THE SIX PHASE I LESSONS ARE IDEAS FOR STUDENT EVALUATION AND RESOURCE LISTS. THESE PHASE I LESSON PLANS, EXTENDED BY MEANS OF PHASE 2 TEACHING SUGGESTIONS FOR CLASS ASSIGNMENTS, CULMINATE IN THE SUGGESTED CLASS PROJECTS OF PHASE III. THE APPENDIX INCLUDES 11 STUDENT WORKSHEETS, TEACHER DIRECTED SUGGESTIONS FOR MAKING PUPPETS AS WELL AS THEATERS, AND LISTS OF WRITTEN AND AUDIOVISUAL RESOURCES. DESCRIPTIONS OF FANCIFUL THEMES IN CLASSICAL MUSIC, A BIBLIOGRAPHY, AND A UNIT EVALUATION QUESTIONNAIRE FOR TEACHERS COMPLETE THIS GUIDE, WRITTEN BY FOUR TEACHERS IN THE ELEMENTARY GRADES. (AG)

VT 015 308
MAKING A REPORT.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-154
PUB DATE - ND 58P.PAES COLLECTION

DESCRIPTORS - TEACHING TECHNIQUES; *TEACHING GUIDES; GRADE 5; INSTRUCTIONAL AIDS; RESOURCE MATERIALS; TRANSPARENCIES; ANSWER KEYS; PRETESTS; *CAREER EDUCATION; SOCIAL STUDIES UNITS; QUESTIONNAIRES; EVALUATION TECHNIQUES; STUDENT EVALUATION; BEHAVIORAL OBJECTIVES; *REPORTS; BIBLIOGRAPHIES; LEARNING ACTIVITIES; *SPEECH SKILLS; *WRITING SKILLS; SOCIAL SCIENCES
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS SUPPLEMENTARY TEACHING UNIT ON MAKING ORAL AND WRITTEN REPORTS IS GEARED FOR A 4 TO 6-WEEK PERIOD IN A GRADE 5 SOCIAL STUDIES CLASS. A LIST OF TEACHING CONCEPTS WITH BEHAVIORAL OBJECTIVES INCLUDES KNOWLEDGE ABOUT INFORMATION LOCATION, NOTE-TAKING TECHNIQUES, OUTLINE ORGANIZATION, AND THE SET-UP OF A BIBLIOGRAPHY. THESE SKILLS ENABLE THE STUDENT TO PREPARE ORAL AND WRITTEN REPORTS. APPLICATION OF PHASE 1 INFORMATION TO THE COMPLETION OF NINE SHORT ASSIGNMENTS IN PHASE 2 AND TO SIX SUGGESTED CLASS PROJECTS IN PHASE 3 SUPPLEMENTS THE TEACHING SUGGESTIONS AND TECHNIQUES PROVIDED IN THE SEVEN PHASE 1 LESSON PLANS. AN EXTENSIVE APPENDIX INCLUDES IDEAS FOR LEARNING ACTIVITIES, THREE TRANSPARENCIES, A 2-PAGE

PRETEST WITH AN ANSWER KEY, A RESOURCE LIST, A BIBLIOGRAPHY, IDEAS FOR BULLETIN BOARDS, AND A TEACHER'S QUESTIONNAIRE ABOUT UNIT IMPROVEMENT. METHODS OF IMPLEMENTING THE INSTRUCTIONAL PLANS INCLUDE STUDENT EVALUATION TECHNIQUES AND TEACHING SUGGESTIONS FOR STUDENTS WHO ARE NOT PROGRESSING SUFFICIENTLY. EACH LESSON ALSO CONTAINS A LONG RESOURCE LIST AND A VARIETY OF GENERAL AND SPECIFIC TEACHING IDEAS. (AG)

VT 015 309
LANGUAGE AND ATTITUDES. LANGUAGE ARTS RESOURCE UNIT, LEVEL 7.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-155
PUB DATE - ND 21P.PAES COLLECTION

DESCRIPTORS - *LANGUAGE ARTS; *RESOURCE UNITS; GRADE 7; BIBLIOGRAPHIES; WORKSHEETS; *CAREER EDUCATION; *STUDENT ATTITUDES; COMMUNICATION (THOUGHT TRANSFER); SELF CONCEPT; INSTRUCTIONAL MATERIALS; BEHAVIORAL OBJECTIVES; TEACHING TECHNIQUES; DEVELOPMENTAL TASKS; *EXPRESSIVE LANGUAGE; PROBLEM SOLVING; GROUP RELATIONS; LEARNING ACTIVITIES; HUMANITIES; DIAGRAMS
IDENTIFIERS - SELF AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS LANGUAGE ARTS RESOURCE UNIT WILL BE USEFUL AS A 2 OR 3-WEEK INTRODUCTION TO LANGUAGE AND ATTITUDES IN A GRADE 7 LANGUAGE ARTS PROGRAM. COOPERATION IN GROUP PROBLEM SOLVING AND SELF UNDERSTANDING ARE THE TWO MAJOR GOALS OF THESE LESSON PLANS. AWARENESS OF THE FUNCTION OF LANGUAGE IN COMMUNICATING ATTITUDES LEADS TO SUCCESSFUL GROUP INTERACTION BY THE END OF PHASE I, WHICH CONSISTS OF TEACHER DIRECTED LEARNING ACTIVITIES. IDEAS FOR ORIENTATION AND REVIEW ARE PROVIDED IN ADDITION TO CONCEPTS AND TEACHING TECHNIQUES FOR EACH OF THE FIVE PHASE I LESSONS. AFTER COMPLETION OF AT LEAST THREE OF THE FIVE ASSIGNMENTS IN PHASE II, STUDENTS WILL BE ABLE EITHER TO CREATE AN ORIGINAL PROJECT INVOLVING APPLICATION OF LANGUAGE SKILLS AND CONCEPTS LEARNED FROM PREVIOUS CLASSWORK, OR SELECT ONE OF EIGHT SUGGESTED PHASE III PROJECTS TO COMPLETE. DEVELOPED BY JUNIOR HIGH SCHOOL TEACHERS, A COUNSELOR, AND A LANGUAGE ARTS RESOURCE SPECIALIST, THE RESOURCE GUIDE INCLUDES AN APPENDIX CONTAINING TWO CLASS ACTIVITY WORKSHEETS, A FEEDBACK SHEET FOR STUDENT EVALUATIONS OF THE UNIT, AND A BRIEF BIBLIOGRAPHY. (AG)

VT 015 311
COMING OF AGE. LANGUAGE ARTS RESOURCE UNIT, LEVEL 8.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 37P.PAES COLLECTION

DESCRIPTORS - CAREER EDUCATION; *TEACHING GUIDES; *RESOURCE UNITS; UNIT PLAN; GRADE 8; *LEARNING ACTIVITIES; CONCEPT TEACHING; PERSONALITY ASSESSMENT; *PERSONALITY DEVELOPMENT; LITERATURE; *LANGUAGE ARTS
IDENTIFIERS - *SELF AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS EIGHTH GRADE INSTRUCTIONAL UNIT IS FOR USE BY TEACHERS IN PRESENTING A 3-WEEK PROGRAM DESIGNED TO (1) FOCUS ATTENTION ON THE PROBLEMS THAT CONFRONT TEENAGERS AT DIFFERENT MATURITY STAGES, AND (2) EMPHASIZE THE APPLICABILITY OF THE CONCEPTS OF MATURITY PORTRAYED IN LITERATURE. FOLLOWING THE GENERAL PLAN AND EXPLANATION OF THE UNIT, LESSONS AND ACTIVITIES COVERING THE 10 MAJOR CONCEPTS OF THE UNIT ARE PROVIDED, INCLUDING CONTENT, STRATEGIES FOR PRESENTING THE MATERIAL AND MOTIVATING STUDENT

PARTICIPATION, AND EVALUATION SUGGESTIONS. LEARNING ACTIVITIES INVOLVING READING, WRITING, INTERVIEWING, AND CONVERSATION ARE DESIGNED TO MAKE STUDENTS MORE AWARE OF THEIR POTENTIALITIES, INTERESTS, AND DEVELOPING PERSONALITIES. A PRETEST AND POSTTEST WITH ANSWERS ARE INCLUDED, AND WRITING DESIGN SHEETS, DISCUSSION SHEETS, A BIBLIOGRAPHY, AND A FEEDBACK SHEET ARE APPENDED. RECOMMENDED TEXT FOR THE UNIT IS THE MIRRORS SCHOLASTIC LITERATURE UNIT. (AW)

VT 015 312
THE NEWSPAPER. LANGUAGE ARTS RESOURCE UNIT, LEVEL 9.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-158
PUB DATE - ND 87P.PAES COLLECTION

DESCRIPTORS - INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS; *RESOURCE UNITS; GRADE 9; *LANGUAGE ARTS; *NEWSPAPERS; *JOURNALISM; BIBLIOGRAPHIES; RESOURCE MATERIALS; REFERENCE MATERIALS; EDUCATIONAL OBJECTIVES; FUNDAMENTAL CONCEPTS; AUDIOVISUAL AIDS; LESSON PLANS; EVALUATION TECHNIQUES; FEEDBACK; *CAREER EDUCATION; COCURRICULAR ACTIVITIES; STUDENT PROJECTS; WORKSHEETS; PRETESTS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS REVISED LANGJAGE ARTS RESOURCE UNIT ON NEWSPAPERS FOR A 9-WEEK GRADE 9 JOURNALISM CLASS INCLUDES A DETAILED INTRODUCTION WITH 19 UNIT CONCEPTS, A RATIONALE, SUGGESTIONS FOR THE TEACHER, AND A BRIEF OUTLINE OF 12 PHASE I LESSONS. THE TEACHING GUIDE ENUMERATES GENERAL AND SPECIFIC INSTRUCTIONAL STRATEGIES WITH ALTERNATES, CONCEPTS WITH OBJECTIVES, AND EVALUATION PROCEDURES FOR EACH SHORT PHASE I LESSON. PHASE II OFFERS ADDITIONAL ENRICHMENT MATERIAL FOR STUDENTS SUCCESSFULLY ACHIEVING THE PHASE I OBJECTIVES, WHILE PHASE III LISTS 11 POSSIBLE COCURRICULAR PROJECTS. A 49-PAGE APPENDIX INCLUDES A STUDENT PRE-TEST AND ANSWER SHEET TO GAUGE STUDENT READINESS FOR PHASE I LESSONS, MANY STUDENT MATERIALS INCLUDING WORK SHEETS, VISUAL AIDS, STUDY OUTLINES, A 1-PAGE FEEDBACK SHEET FOR STUDENTS CORRELATED TO A POST-LESSON STRATEGY FOR SUMMARY AND EVALUATION METHODS, AND A BRIEF 1-PAGE BIBLIOGRAPHY. (AG)

VT 015 313
MASS MEDIA: A STUDY OF RADIO AND T.V. LANGUAGE ARTS RESOURCE UNIT, LEVEL 8.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 52P.PAES COLLECTION

DESCRIPTORS - *RESOURCE UNITS; *LANGUAGE ARTS; GRADE 8; TEACHING GUIDES; INSTRUCTIONAL MATERIALS; BIBLIOGRAPHIES; COMMUNICATIONS; *MASS MEDIA; *RADIO; *TELEVISION; EDUCATIONAL OBJECTIVES; FUNDAMENTAL CONCEPTS; AUDIVISUAL AIDS; LESSON PLANS; EVALUATION TECHNIQUES; COCURRICULAR ACTIVITIES; STUDENT PROJECTS; PRETESTS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS RESOURCE UNIT ON COMMUNICATIONS PROVIDES CONCEPTS AND STRATEGIES FOR THE 8TH GRADE TEACHER OF A 4 OR 5 WEEK LANGUAGE ARTS PROGRAM STUDYING RADIO AND TELEVISION AS EXAMPLES OF MASS MEDIA. THE SEVEN LESSONS PRESENTED IN PHASE I BRIEFLY COVER THE THEORY, DEVELOPMENT, AND TECHNOLOGY OF COMMUNICATION, SPECIFICALLY DESCRIBING THE FUNCTIONS OF RADIO AND TELEVISION. CONCEPTS LEARNED IN PHASE I ARE APPLIED BY COMPLETING SOME OF THE ASSIGNMENTS LISTED IN PHASE II, LEADING IN PHASE III EITHER TO CREATION OF ORIGINAL PROJECTS OR SELECTING A PROJECT FROM A LIST OF 20 IDEAS.

THE APPENDIX INCLUDES A PRETEST, SAMPLE TRANSPARENCIES, A RADIO AND TELEVISION EVALUATION FORM, A "FEEDBACK" QUESTIONNAIRE FOR THE STUDENTS, AND A BIBLIOGRAPHY. METHODS OF IMPLEMENTING THE LESSON GOALS INCLUDE A UNIT ORIENTATION AND DIAGNOSIS FOR THE PRETEST RESULTS, SUGGESTIONS FOR EVALUATING STUDENT ACHIEVEMENT, AND WAYS TO HELP STUDENTS WHO ARE NOT PROGRESSING SUFFICIENTLY. (AG)

VT 015 314
JUST ME.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-160
PUB DATE - JUN71 61P.PAES COLLECTION

DESCRIPTORS - AUDIOVISUAL AIDS; *RESOURCE UNITS; GRADE 1; RESOURCE MATERIALS; REFERENCE MATERIALS; BIBLIOGRAPHIES; FILMS; *COMMUNICATION (THOUGHT TRANSFER); SELF EXPRESSION; LANGUAGE ARTS; *LANGUAGE SKILLS; *TEACHING GUIDES; EVALUATION TECHNIQUES; INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS; MUSIC ACTIVITIES; PROGRAM EVALUATION; TEACHER DEVELOPED MATERIALS; BEHAVIORAL OBJECTIVES; FUNDAMENTAL CONCEPTS; *SELF CONCEPT; LEARNING ACTIVITIES
IDENTIFIERS - SELF AWARENESS

ABSTRACT - WRITTEN BY FOUR ELEMENTARY SCHOOL TEACHERS FOR PUPILS IN THE FIRST SEMESTER OF GRADE 1, THIS LANGUAGE ARTS RESOURCE UNIT IS DESIGNED FOR USE WITHOUT CLASSROOM ABILITY GROUPINGS AND STRESSES ORAL COMMUNICATION FOR EXPRESSING IDEAS ABOUT ONESELF AND OTHERS. DIVIDED INTO THREE SEPARATE PHASES, THE LAST TWO PHASES PROVIDE OPTIONAL AND SUGGESTED IDEAS FOR STUDENT ACTIVITIES CORRELATED TO EACH OF THE FIVE LESSONS IN PHASE ONE. THE GUIDE ALSO INCLUDES AN INTRODUCTION, DETAILED CONCEPTS WITH OBJECTIVES FOR EACH OF THE FIVE LESSONS, AND EXTENSIVE APPENDED MATERIALS, INCLUDING 13 SAMPLE STUDENT ACTIVITY SHEETS, A 2-PAGE BIBLIOGRAPHY, A LIST OF SONGS FOR LESSONS 1,3, AND 4, A RESOURCE LIST, TWO SUGGESTIONS FOR UNIT EVALUATION, AND A 2-PAGE TEACHER'S QUESTIONNAIRE REQUESTING COMMENTS ON THE UNIT. LISTENING, SPEAKING, AND WRITING OBJECTIVES DEVELOP DESCRIPTIVE ABILITIES INVOLVING THE PUPIL, HIS FRIENDS, FAMILY, AND SCHOOL. EACH LESSON INCLUDES MANY EDUCATIONAL STRATEGIES, A RESOURCE LIST, AND EVALUATION METHODS. (AG)

VT 015 322
CHARGE CARDS, CREDIT COUNSELING, AND DATA PROCESSING.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-173
PUB DATE - ND 120P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; BOOKS; AUDIOVISUAL AIDS; SECONDARY GRADES; *BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; *CREDIT (FINANCE); *MONEY MANAGEMENT; DATA PROCESSING; BUSINESS EDUCATION; ECONOMICS; MARKETING; *BANKING; BANKING VOCABULARY; BUDGETING
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - FOR USE BY SECONDARY SCHOOL TEACHERS IN PRESENTING INFORMATION ON CREDIT, THIS INSTRUCTIONAL UNIT PRESENTS OBJECTIVES, PRE- AND POST-TESTS WITH ANSWERS, RESOURCE PERSONS SUGGESTED LEARNING ACTIVITIES, SPECIAL INFORMATION FOR TEACHERS, AND ADDITIONAL LEARNING RESOURCES FOR THE SUBJECTS OF CHARGE CARDS, CREDIT COUNSELING, AND DATA PROCESSING AS APPLIED TO THE BANKING INDUSTRY. THE DOCUMENT IS ILLUSTRATED WITH NUMEROUS CHARTS, TABLES, AND SAMPLE FORMS. (AW)

VT 015 323
TAXES.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-174
PUB DATE - ND 31P.PAES COLLECTION

DESCRIPTORS - *TAXES; BEHAVIORAL OBJECTIVES; RESOURCE MATERIALS; *INSTRUCTIONAL MATERIALS; TEACHING TECHNIQUES; *PROGRAM SOLVING; EDUCATIONAL FINANCE; *MATHEMATICAL APPLICATIONS; *MATHEMATICS INSTRUCTION; PRETESTS; BUSINESS SKILLS; POST TESTING; CAREER EDUCATION; DEVELOPMENTAL VOCABULARY; GUIDES; TAX RATES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS TEACHING UNIT ON TAXES ILLUSTRATES THE MATHEMATICAL PROCEDURES FOR COMPUTING VARIOUS INCOME TAXES, EDUCATIONAL FINANCE OPERATIONS, WITHHOLDING TAXES, AND FEDERAL ESTATE TAX SETTLEMENTS. EACH OF THE FIVE DEVELOPMENTAL LESSON PLANS INCLUDES SPECIFIC PROBLEMS TO SOLVE, A SAMPLE PROBLEM SOLUTION, AND RELATED LEARNING ACTIVITIES. DEFINITIONS OF TERMS FOR TEACHER USE, LISTS OF RESOURCE MATERIALS, AND SHORT PRE-TESTS OR POST-TESTS FOR EACH LESSON COMPLETE THE INSTRUCTIONAL OUTLINE. DETAILED INFORMATION SHEETS FROM A U.S. MASTER TAX GUIDE AND SAMPLE TAX FORMS AND TABLES SUPPLEMENT THE GUIDE. (AG)

VT 015 325
GUIDE FOR THE DEVELOPMENT OF RESPECT FOR SELF AND OTHERS: A SOURCE FOR EDUCATORS IN TEACHING WHOLESOME ATTITUDES TOWARD DAILY LIFE AND WORK. PRIMARY-INTERMEDIATE GRADES.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-176
PUB DATE - 71 122P.PAES COLLECTION

DESCRIPTORS - *SELF CONCEPT; RESOURCE MATERIALS; PRIMARY GRADES; INTERMEDIATE GRADES; INSTRUCTIONAL AIDS; *INSTRUCTIONAL MATERIALS; *STUDENT ATTITUDES; WORLD AFFAIRS; THEMATIC APPROACH; TEACHING PROCEDURES; VISUAL AIDS; BIBLIOGRAPHIES; LEARNING ACTIVITIES; EVALUATION TECHNIQUES; WORK ATTITUDES; HUMAN RELATIONS; SELF ESTEEM; FUNDAMENTAL CONCEPTS; *RESOURCE GUIDES
IDENTIFIERS - SELF AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS TENTATIVE GUIDE OFFERS METHODS OF TEACHING POSITIVE PRODUCTIVE ATTITUDES CONCERNING SELF RESPECT AND RESPECT FOR OTHERS, USING THE EVERYDAY EVENTS OF LIFE AS A VEHICLE FOR CONVEYING IDEAS TO PRIMARY AND INTERMEDIATE GRADES. DEVELOPED BY A COMMITTEE OF ELEMENTARY SCHOOL TEACHERS AND COUNSELORS AND INTENDED FOR INTEGRATION INTO A BROADER CURRICULUM, THIS RESOURCE GUIDE CONTAINS AN INTRODUCTORY OVERVIEW, TWO SAMPLE LESSON MODELS IN DIAGRAM FORM, SECTIONS ON RESPECT FOR SELF AND RESPECT FOR OTHERS, AND A BIBLIOGRAPHY FOR STUDENTS AND EDUCATORS. CONCEPTS, LEARNING ACTIVITIES, EVALUATION PROCEDURES, AND RESOURCE MATERIALS FOR THE THREE UNITS ON RESPECT FOR SELF AND THE SIX UNITS ON RESPECT FOR OTHERS ARE PRESENTED IN OUTLINE FORM, WITH SUGGESTED GRADE LEVELS (PRIMARY OR INTERMEDIATE) INDICATED. RESPECT FOR SELF IS STUDIED THROUGH SITUATIONS INVOLVING SELF DISCOVERY, SELF-DEVELOPMENT, AND SELF-CONFLICT SITUATIONS. SOCIAL GROUPS OF FAMILY, FRIENDS, COMMUNITY, NATIONS, AND WORLD ARE TOPICS USED IN EXPLORING THE AREA OF RESPECTING OTHERS. (AG)

VT 015 332
JOURNALISTIC WRITING--AN EXPERIENCE IN WRITTEN COMMUNICATION.

JEFFERSON COUNTY SCHOOL DISTRICT R-1,
LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 126P.PAES COLLECTION

DESCRIPTORS - *RESOURCE MATERIALS; CURRICULUM GUIDES; *TEACHING GUIDES; INSTRUCTIONAL MATERIALS; *LANGUAGE ARTS; SECONDARY GRADES; BEHAVIORAL OBJECTIVES; BASIC SKILLS; COMMUNICATION (THOUGHT TRANSFER); SELF EXPRESSION; *JOURNALISM; *COMPOSITION SKILLS (LITERARY); TEACHING TECHNIQUES; TEXTBOOKS; ETHICAL VALUES; BASIC VOCABULARY; WORKSHEETS; CAREER EDUCATION
IDENTIFIERS - BEGINNING COMPETENCE

ABSTRACT - RECOMMENDED FOR ALL SENIOR HIGH STUDENTS WITHOUT PRIOR PREPARATION, THIS LANGUAGE ARTS TEACHING GUIDE PROVIDES A CONCISE INTRODUCTION TO JOURNALISTIC WRITING AS A MEANS OF COMMUNICATION AND SELF EXPRESSION. DESIGNED TO INCREASE SKILLS IN OBSERVATION FOR SUCCESSFUL LIVING, THE RESOURCE UNIT FOCUSES ON NEWSPAPER TERMINOLOGY, REPORTING ETHICS, COPYEDITING, AND WRITING NEWS STORIES. THE EXTENSIVE STUDENT READING MATERIALS AND WORKSHEETS CONSTITUTING OVER TWO-THIRDS OF THE GUIDE ENABLE THE STUDENT TO PRACTICE WRITING, EDITING, AND NEWS ANALYSIS SKILLS. TEACHING SUGGESTIONS KEYED TO BEHAVIORAL OBJECTIVES ARE REINFORCED BY MEANS OF SAMPLE TESTS AND ANSWER KEYS, A SAMPLE STYLE MANUAL, AND OTHER SOURCE MATERIALS FOUND IN THE APPENDIXES. A 2-COLUMN INSTRUCTIONAL FORMAT OUTLINES COURSE GOALS ACCOMPANIED BY LESSON PLANS AND LISTS OF RESOURCES AVAILABLE IN THE APPENDIXES OR ELSEWHERE. THE TEACHING TECHNIQUES INCLUDE DISCUSSION, ORAL READINGS, STUDENT PAPERS, CLASS ASSIGNMENTS, AND USE OF AUDIOVISUAL AIDS. SEVEN TEXTBOOKS ARE SUGGESTED FOR USE IN THE COURSE. (AG)

VT 015 340
ART PROGRAM GUIDE, K-12.

JEFFERSON COUNTY SCHOOL DISTRICT R-1,
LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-247
PUB DATE - 7C 146P.PAES COLLECTION

DESCRIPTORS - *PROGRAM GUIDES; *RESOURCE MATERIALS; ELEMENTARY GRADES; SECONDARY GRADES; JUNIOR HIGH SCHOOLS; SENIOR HIGH SCHOOLS; HUMANITIES; *ART EDUCATION; ART APPRECIATION; *ART ACTIVITIES; *ART MATERIALS; LEARNING ACTIVITIES
IDENTIFIERS - EDUCATIONAL AWARENESS; SELF AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS GUIDE IS DESIGNED TO AID ART TEACHERS, PRINCIPALS, AND ART SUPERVISORS IN PLANNING FOR AND IMPLEMENTING ART PROGRAMS ON ALL GRADE LEVELS. ART EXPERIENCES ARE OUTLINED AND ORGANIZED INTO A NATURAL SEQUENCE OF LEARNING EXPERIENCES TO AVOID REPETITION AND DUPLICATION IN TEACHING. TO GIVE DEPTH TO THE PROGRAM, ART HISTORY, MUSEUM AND GALLERY TOURS, AND USE OF LOCAL ARTISTS AS RESOURCE PERSONS ARE ALSO OUTLINED. FOLLOWING INTRODUCTORY MATERIAL INCLUDING PURPOSES OF THE GUIDE AND THE PHILOSOPHY OF ART EDUCATION, SPECIFIC PROGRAMS ARE OUTLINED FOR ELEMENTARY GRADES, JUNIOR HIGH SCHOOLS, AND SENIOR HIGH SCHOOLS. SEPARATE SECTIONS ARE ALSO PROVIDED ON SPECIFIC PROJECTS AND THEIR PROCESSES, REPRODUCTIONS, AND PRINTS; AND EXTENSIVE LISTINGS ARE GIVEN FOR ART BOOKS ON ALL LEVELS. STANDARDIZED EQUIPMENT LISTS FOR ELEMENTARY AND SECONDARY SCHOOLS, NAMES AND ADDRESSES OF ART SUPPLIERS, AND A LISTING OF AVAILABILITIES AND COSTS OF SPECIAL ITEMS SUCH AS SUPPLIES FOR BLOCKPRINTING AND CERAMICS ARE ALSO PROVIDED. (AW)

VT 015 346
MALONE, PAT
HEALTH CAREER OPPORTUNITIES IN THE GEORGIA

DEPARTMENT OF PUBLIC HEALTH.

ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - JAN70 36P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; SECONDARY GRADES; OCCUPATIONAL CHOICE; *CAREER OPPORTUNITIES; CAREER LADDERS; CAREER PLANNING; *RESOURCE GUIDES; SUPPLEMENTARY READING MATERIALS; INSTRUCTIONAL AIDS; BEHAVIORAL OBJECTIVES; *HEALTH OCCUPATIONS; HEALTH PERSONNEL; OCCUPATIONAL INFORMATION; EMPLOYMENT QUALIFICATIONS; MANPOWER NEEDS; SALARIES
IDENTIFIERS - CAREER AWARENESS; ELEMENTARY AND SECONDARY EDUCATION ACT TITLE III; ESEA TITLE III

ABSTRACT - FOCUSING ON HEALTH AND HEALTH-RATED CAREER OPPORTUNITIES IN THE GEORGIA PUBLIC HEALTH SYSTEM, THIS SUPPLEMENTARY RESOURCE GUIDE FOR HIGH SCHOOL STUDENTS PROVIDES BRIEF JOB DESCRIPTIONS WITH THEIR EDUCATIONAL REQUIREMENTS FOR APPROXIMATELY 40 AREAS OF EMPLOYMENT AND OVER 200 SPECIFIC JOBS. AWARENESS OF THE HEALTH MANPOWER NEEDS OF OUR SOCIETY IS THE AIM OF THIS BASIC OCCUPATIONAL INFORMATION, COMPILED BY A STAFF MEMBER OF THE GEORGIA DEPARTMENT OF PUBLIC HEALTH WITH THE AID OF OTHER STATE EDUCATORS. A WIDE RANGE OF VOCATIONS REQUIRING EDUCATIONAL BACKGROUNDS VARYING FROM 10TH GRADE TO POST-GRADUATE PROFESSIONAL TRAINING IS LISTED. OPPORTUNITIES ARE AVAILABLE IN SUCH WELL-KNOWN AREAS AS MEDICINE, MENTAL HEALTH, NUTRITION, CLERICAL, AND ADMINISTRATIVE, AS WELL AS IN NEW AND LESSER-KNOWN FIELDS SUCH AS ECOLOGY, HEALTH PROGRAM PLANNING, AND GRANTS PROJECT WORK. THE APPENDIX LISTS JOBS REQUIRING LESS THAN A HIGH SCHOOL EDUCATION AND A PAY SCHEDULE EFFECTIVE OCTOBER 16, 1968 WHICH COVERS POSITIONS UNDER THE STATE MERIT SYSTEM. THE GUIDE WAS PREPARED AS PART OF A HEALTH EDUCATION AND HEALTH OCCUPATIONAL TRAINING PROGRAM, ESEA TITLE III, JANUARY 1970. (AG)

VT 015 347
CAREER DEVELOPMENT GUIDE, GRADES K-12.

OREGON CONSOLIDATED SCHOOLS.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.;OREGON STATE DEPT. OF EDUCATION, SALEM
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 20AUG71 547P.PAES COLLECTION; DEVELOPMENTS OF THE CAREER DEVELOPMENT SUMMER WORKSHOP (AUGUST 9-20, 1971)

DESCRIPTORS - *CAREER EDUCATION; *VOCATIONAL DEVELOPMENT; *CURRICULUM GUIDES; TEACHING GUIDES; ELEMENTARY GRADES; SECONDARY GRADES; BEHAVIORAL OBJECTIVES; *CONCEPT TEACHING; LESSON PLANS; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; LEARNING ACTIVITIES; DEFINITIONS; EVALUATION METHODS; *SELF CONCEPT
IDENTIFIERS - SELF AWARENESS; CAREER AWARENESS; ELEMENTARY SECONDARY EDUCATION ACT TITLE III; ESEA TITLE III

ABSTRACT - FUNDED UNDER THE ELEMENTARY SECONDARY EDUCATION ACT (ESEA) TITLE III, THIS TEACHING GUIDE PROVIDES TOPICAL OUTLINES FOR GRADES K-12, DESIGNED TO INTEGRATE AND COORDINATE CAREER EDUCATION INTO THE CURRICULUM AT ALL LEVELS. OUTLINES FOR EACH GRADE INCLUDE CONCEPTS TO BE LEARNED, BEHAVIORAL OBJECTIVES, TOPIC-LEARNING ACTIVITIES, RESOURCES, DESIRED LEARNING OUTCOME OF EACH SPECIFIC ACTIVITY, AND EVALUATION PROCEDURES. A PACKET OF SUPPLEMENTARY MATERIALS FOR GRADES K-3 IS INCLUDED, AS WELL AS A LIST OF CAREER DEVELOPMENT TERM DEFINITIONS AND A SELECTED BIBLIOGRAPHY OF ARTICLES RELATING TO KINDERGARTEN EDUCATION. (AW)

VT 015 349
KEILHOLTZ, LINDA A.

WORLD OF WORK CAREER PROGRAM, K-6.

TOLEDO PUBLIC SCHOOLS, OHIO. DEPT. OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000234-X-CCEM
PUB DATE - 71 38P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; INSTRUCTIONAL AIDS; TEACHING TECHNIQUES; FIELD TRIPS; ROLE PLAYING; *ELEMENTARY GRADES; SELF CONCEPT; SERVICE OCCUPATIONS; STUDENT ATTITUDES; BEHAVIORAL OBJECTIVES; *SCHOOL COMMUNITY RELATIONSHIP; STUDENT SCHOOL RELATIONSHIP; LEARNING ACTIVITIES; DEVELOPMENTAL PROGRAMS; *TEACHING GUIDES; SERVICES; STUDENT EVALUATION; ACTIVITY LEARNING; CREATIVE ACTIVITIES
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - DIVIDED INTO LOWER AND UPPER ELEMENTARY SECTIONS, THE TWO SAMPLE TEACHING UNITS FOR A DEVELOPMENTAL "WORLD OF WORK" CAREER EDUCATION PROGRAM FOCUS ON OCCUPATIONAL AWARENESS AND THE FUNCTIONS OF WORKERS IN THE COMMUNITY. UNDERSTANDING THE VALUE AND DIGNITY OF WORK, THE IMPORTANCE OF RESPECT FOR SELF AND OTHERS, AND THE INTERDEPENDENCY OF WORKERS IN PROVIDING GOODS AND SERVICES MAKE UP THREE MAJOR AIMS OF THIS VOCATIONAL EXPLORATION PROGRAM. A DESCRIPTION OF THE PROGRAM STRUCTURE INCLUDES ADVICE TO THE TEACHER ABOUT INSERVICE EDUCATION, FIELD TRIPS, RESOURCE SPEAKERS, "HANDS-ON" EXPERIENCES, AND PROGRAM EVALUATION. ALSO, THE ROLES OF THE PROGRAM COORDINATORS AND TEACHERS ARE DESCRIBED, IN ADDITION TO PROVIDING A LIST OF PROGRAM OBJECTIVES. THE TEACHING TECHNIQUES SUGGESTED FOR VOCATIONAL LEARNING EXPERIENCES INCLUDE DISCUSSIONS, ROLE PLAYING, AND ACTIVITIES INVOLVING FINE ARTS AND LANGUAGE ARTS SKILLS. THE PROGRAM DESCRIPTION, WRITTEN WITH THE AID OF CITY AND STATE COORDINATORS AND TEACHERS, CONCLUDES WITH A LIST OF COORDINATORS' RECOMMENDATIONS FOR RESOURCE MATERIALS. (AG)

VT 015 351
PETERSON, MARLA, AND OTHERS
K-9 LEARNERS AND THE OCCUPAC APPROACH.

EASTERN ILLINOIS UNIV., CHARLESTON. CENTER FOR EDUCATIONAL STUDIES.
ILLINOIS STATE BOARD OF VOCATIONAL EDUCATION AND REHABILITATION, SPRINGFIELD. VOCATIONAL AND TECHNICAL EDUCATION DIV.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000138
PUB DATE - NOV71 9P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; *FUNDAMENTAL CONCEPTS; GENERALIZATIONS; *VOCATIONAL DEVELOPMENT; OCCUPATIONS; *SELF CONCEPT; ELEMENTARY GRADES; INSTRUCTIONAL AIDS; SECONDARY GRADES; OCCUPATIONAL INFORMATION; RESOURCE MATERIALS; *TEACHING GUIDES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THE BASIC CONCEPTS OF THE OCCUPAC APPROACH TO CAREER DEVELOPMENT ARE LISTED SEPARATELY FOR LEARNERS FROM GRADES K-3, 4 TO 6, AND 7 TO 9. FOR EACH OF THESE GRADE LEVELS, CONCEPTS ARE ORGANIZED IN FOUR GROUPS: (1) CAREER INFORMATION AS IT RELATES TO SPECIFIC OCCUPATIONS, (2) CAREER INFORMATION AS IT RELATES TO THE WORLD OF WORK, (3) THE SELF AS IT RELATES TO SPECIFIC OCCUPATIONS, AND (4) THE SELF AS IT RELATES TO THE WORLD OF WORK. MANY OF THESE FUNDAMENTAL UNDERSTANDINGS ARE REPEATED FOR EACH GROUP OF LEARNERS. THE OCCUPAC PROJECT COMMITTEE FOR THE RESOURCE LIST INCLUDED CONSULTANTS IN ELEMENTARY EDUCATION, INDUSTRIAL ARTS, AND HOME ECONOMICS. (AG)

VT 015 352
PETERSON, MARLA, AND OTHERS
CAREER DEVELOPMENT ACTIVITIES TO ACCOMPANY OCCUPACS (K-6).

EASTERN ILLINOIS UNIV., CHARLESTON. CENTER FOR EDUCATIONAL STUDIES.
ILLINOIS STATE BOARD OF VOCATIONAL EDUCATION AND REHABILITATION, SPRINGFIELD. VOCATIONAL AND TECHNICAL EDUCATION DIV.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000138
PUB DATE - NOV71 16P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; *HUMAN RESOURCES; RESOURCE MATERIALS; CREATIVE ACTIVITIES; *LEARNING ACTIVITIES; ELEMENTARY GRADES; *VOCATIONAL DEVELOPMENT; FIELD TRIPS; TASK PERFORMANCE; JOB SKILLS; MANIPULATIVE MATERIALS; INSTRUCTIONAL AIDS; *INSTRUCTIONAL MATERIALS; BULLETIN BOARDS; CREATIVE DRAMATICS; SERVICE OCCUPATIONS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THESE 10 OCCUPATIONAL ACTIVITY LISTS WERE DEVELOPED AS PART OF THE OCCUPAC PROJECT FOR DESIGNING AND TESTING MULTIMEDIA INSTRUCTIONAL MATERIALS FOCUSING ON THE STUDY OF SPECIFIC OCCUPATIONS FOR THE ELEMENTARY GRADES. FOR EACH OF THE 10 OCCUPATIONS, THE CAREER DEVELOPMENT ACTIVITIES INCLUDE THE SUGGESTED GRADE LEVEL AND FIELD TRIPS INVOLVING RESOURCE SPEAKERS. STUDENTS ARE ASKED TO PERFORM TASKS SIMILAR TO THOSE ENCOUNTERED FOR EACH JOB. CREATIVE ACTIVITIES, SUCH AS MAKING BULLETIN BOARDS, DRAWINGS, AND PUPPET SHOWS, ARE SUGGESTED. VISITING THE PLACE OF EMPLOYMENT FOR EACH OCCUPATION AND WATCHING DEMONSTRATIONS OF JOB SKILLS AND KNOWLEDGE MAKE UP MOST OF THE LEARNING ACTIVITIES. THE JOBS, ORIENTED TO THOSE PROVIDING HUMAN SERVICES, INCLUDE LANDSCAPER, NURSE, ELECTRICIAN, SECRETARY, CHEF, DENTAL ASSISTANT, AND OTHERS. (AG)

VT 015 358
SOCIAL STUDIES, GRADE ONE. UNIT I: WE ALL GO TO SCHOOL.

MINNEAPOLIS PUBLIC SCHOOLS, MINN.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000217A-1
PUB DATE - 71 171P.PAES COLLECTION

DESCRIPTORS - TEACHING TECHNIQUES; GRADE 1; INSTRUCTIONAL AIDS; AUDIOVISUAL AIDS; BEHAVIORAL OBJECTIVES; *SOCIAL STUDIES UNITS; *CAREER EDUCATION; *CURRICULUM GUIDES; COGNITIVE DEVELOPMENT; LEARNING ACTIVITIES; SCHOOL PERSONNEL; SOCIAL ATTITUDES; SELF CONCEPT; PHYSICAL CHARACTERISTICS; CONCEPT FORMATION; RESOURCE MATERIALS; SERVICES; *HUMAN RELATIONS; CULTURAL AWARENESS; INTEGRATED CURRICULUM
IDENTIFIERS - DECISIONS; EDUCATIONAL AWARENESS

ABSTRACT - THIS SOCIAL STUDIES CURRICULUM GUIDE FOR A GRADE 1 TEACHING UNIT PROVIDES TEACHING INSTRUCTIONS FOR LEARNING ACTIVITIES DESIGNED TO MAKE PUPILS AWARE OF THEIR SIMILARITIES AND DIFFERENCES, ESPECIALLY IN THEIR PHYSICAL CHARACTERISTICS AND ATTITUDES. THE STUDENTS EXPLORE THE ROLE OF SCHOOL RULES AND THE SCHOOL STAFF TO UNDERSTAND THE NATURE OF SOCIAL AUTHORITY AND THE WORKING WORLD. BASED ON THE SIX LEARNING PREMISES OF THE 1971 MINNEAPOLIS SOCIAL STUDIES PROGRAM OF UNIT/PACS FOR ELEMENTARY GRADES, A "MODEL OF INQUIRY" FORMAT USES INDUCTIVE DEVELOPMENTAL APPROACHES TO DERIVE CONCEPTS AND PRODUCE INTERDISCIPLINARY GENERALIZATIONS FROM FOUR MAJOR UNIT IDEAS. EXPLORING FEELINGS, CONSIDERING PROBLEMS, AND ANALYZING VALUES HELPS DEVELOP COGNITIVE SKILLS AND POSITIVE ATTITUDES. MAPPING, INTERVIEWING, AND ROLE-PLAYING ARE USED TOGETHER WITH CREATIVE CLASS PROJECTS AND AUDIOVISUAL AIDS TO SPECIFICALLY INTRODUCE, DEVELOP, EXTEND, AND CONCLUDE EACH UNIT IDEA. DISCUSSION QUESTIONS, WALKING TOURS OF THE SCHOOL, AND THE USE OF THREE DIMENSIONAL AIDS ARE EXAMPLES OF INNOVATIVE TECHNIQUES ENRICHING THE GUIDE. THE

CURRICULUM CONTAINS A DETAILED STEP-BY-STEP RATIONALE, SPECIFIC OBJECTIVES FOR EACH MAIN IDEA, AND AN APPENDIX WHICH INCLUDES SAMPLES OF LOW ORGANIZATION GAMES AND SIMPLE RHYTHMIC ACTIVITIES. THIS UNIT IS USED IN CONJUNCTION WITH OTHER UNITS AVAILABLE IN THIS ISSUE AS VT 015 451 AND VT 015 452. (AG)

VT 015 362
MILES, VIRGINIA E.
THE INDIVIDUALIZED FIELD TRIP IN PRIMARY EDUCATION WITHIN A SOCIAL STUDIES AND ECONOMICS UNIT.

DAVID DOUGLAS PUBLIC SCHOOLS, PORTLAND, OREG.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00469
PUB DATE - ND 18P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *TEACHING GUIDES; VOCATIONAL EDUCATION; *PRIMARY GRADES; *FIELD TRIPS; *INDIVIDUALIZED CURRICULUM; BEHAVIORAL OBJECTIVES; RESOURCE MATERIALS; SOCIAL STUDIES UNITS; ECONOMIC EDUCATION; TEACHING PROCEDURES; TESTING; COGNITIVE DEVELOPMENT; LEARNING ACTIVITIES; SERVICES; COMMUNITY INVOLVEMENT; SCHOOL INDUSTRY RELATIONSHIP; PARENT SCHOOL RELATIONSHIP
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS GUIDE FOR INCORPORATING AN INDIVIDUALIZED FIELD TRIP AS PART OF A SOCIAL STUDIES AND ECONOMICS UNIT PROVIDES SUGGESTIONS FOR PUPIL OBSERVATION OF THEIR PARENTS' JOBS. PRELIMINARY PROCEDURES TO BE FOLLOWED BY THE PRINCIPAL AND TEACHER INCLUDE SENDING LETTERS TO THE PARENT AND TO HIS PLACE OF EMPLOYMENT, AND MEETING WITH THE PARENTS. THE PARENTS WILL TAKE PHOTOGRAPHS OF HIS CHILD'S VISIT AND THE PUPIL WILL TAKE NOTES OF THE TRIP. TO PREPARE THE PUPIL, A VOCABULARY LIST OF VOCATIONAL TERMS WILL BE DISCUSSED. BEHAVIORAL OBJECTIVES FOR INDIVIDUAL AND GROUP ACTIVITIES FOLLOWING THE FIELD TRIP ARE PROVIDED IN ORDER TO DEVELOP BASIC COGNITIVE SKILLS. THE USE OF REFERENCE BOOKS, AUDIOVISUAL AIDS, AND SIMPLE TESTS IS RECOMMENDED, IN ADDITION TO A DIAGRAM OF THE "CIRCULAR FLOW" OF MONEY BY MEANS OF GOODS, SERVICES, AND RESOURCES. DEVELOPMENT OF A CULMINATING CLASS PRESENTATION FOR PARENTS IS SUGGESTED. AN INCOMPLETE RESOURCE LIST INCLUDES BOOKS, FILMS, AND FILMSTRIPS. DEVELOPED BY THE PROJECT VIGOR COMMITTEE, WHICH SERVES AS OREGON'S FEDERAL EXEMPLARY PROGRAM IN CAREER EDUCATION, THE DESCRIPTIVE GUIDE IS USED IN CONJUNCTION WITH "A TEN-UNIT PROJECT IN CAREER EDUCATION" AND "THE VENTURA PARK CAREER ENRICHMENT PROJECT," AVAILABLE AS VT 015 364 AND VT 015 363, RESPECTIVELY, IN THIS ISSUE. (AG)

VT 015 363
WINCHELL, RICHARD R., AND OTHERS
VENTURA PARK CAREER ENRICHMENT PROJECT, GRADES 4-6.

DAVID DOUGLAS PUBLIC SCHOOLS, PORTLAND, OREG.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00469
PUB DATE - ND 92P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; AUDIOVISUAL AIDS; *RESOURCE MATERIALS; *CURRICULUM GUIDES; TEACHING PROCEDURES; LEARNING ACTIVITIES; COMMUNITY RESOURCES; HUMAN RESOURCES; *OCCUPATIONAL CLUSTERS; *INTERMEDIATE GRADES; BEHAVIORAL OBJECTIVES; EVALUATION TECHNIQUES; OCCUPATIONAL INFORMATION; CHARTS; BOOKLISTS; ROLE PLAYING; INDUSTRY
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE FOR A CAREER EDUCATION CLASS FOR TEACHERS AND COORDINATORS IN GRADES 4, 5, AND 6 INCLUDES A CHART IN A 3-COLUMN FORMAT WHICH CORRELATES BEHAVIORAL

OBJECTIVES WITH LEARNING ACTIVITIES AND RESOURCE MATERIALS IN 11 SPECIFIC OCCUPATIONAL CLUSTERS. ALSO INCLUDED ARE A STUDENT DIRECTED EVALUATION SHEET ABOUT VOCATIONAL INFORMATION, A DAILY CAREER ENRICHMENT PROCEDURAL GUIDE FOR THE TEACHER, A DESCRIPTION OF THE PROJECT STEERING COMMITTEE, AND JOB DESCRIPTIONS FOR THE CAREER COORDINATOR AND ASSISTANT CAREER COORDINATOR. AN ANNOTATED BOOKLIST GROUPED BY SUBJECT AND SPECIFYING BEGINNING OR INTERMEDIATE READING LEVELS, AND EXTENSIVE AUDIOVISUAL AIDS CATALOG, AND SEVERAL UNIT EVALUATION SHEETS FOR COORDINATORS AND STUDENTS COMPLETE THE INSTRUCTIONAL OUTLINE. THE TEACHING SUGGESTIONS INVOLVE THE USE OF COMMUNITY RESOURCES, "REAL-LIFE" SITUATIONS SUCH AS SETTING UP A SCHOOL STORE AND ROLE-PLAYING, AND CREATIVE ACTIVITIES SUCH AS MAKING AN UNDERWATER SCENE. THIS PROJECT GUIDE IS USED IN CONJUNCTION WITH "THE INDIVIDUALIZED FIELD TRIP" AND "A TEN-UNIT PROJECT IN CAREER EDUCATION," AVAILABLE IN THIS ISSUE AS VT 015 362 AND VT 015 364, RESPECTIVELY. TWO TEACHERS AND A COUNSELOR IN ELEMENTARY EDUCATION WROTE THIS UNIT AS PART OF PROJECT VIGOR, OREGON'S FEDERAL EXEMPLARY PROGRAM IN CAREER EDUCATION. IMPLEMENTATION OF THIS PROGRAM WILL BE CARRIED OUT BY A COMMITTEE OF ELEMENTARY SCHOOL EDUCATORS AND PARENTS. (AG)

VT 015 364
CLOUD, MARY LYNN, AND OTHERS
A TEN-UNIT PROJECT IN CAREER EDUCATION, GRADES 4-6.

DAVID DOUGLAS PUBLIC SCHOOLS, PORTLAND, OREG.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00469
PUB DATE - ND 25P.PAES COLLECTION

DESCRIPTORS - INDUSTRIAL EDUCATION; HOME ECONOMICS; *CAREER EDUCATION; VOCATIONAL EDUCATION; BEHAVIORAL OBJECTIVES; TEACHING PROCEDURES; EVALUATION TECHNIQUES; RESOURCE MATERIALS; REFERENCE MATERIALS; *TEACHING GUIDES; *INTERMEDIATE GRADES; HUMAN RESOURCES; COMMUNITY RESOURCES; *UNITS OF STUDY (SUBJECT FIELDS); FIELD TRIPS; INSTRUCTIONAL MATERIALS; LEARNING ACTIVITIES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS PROJECT GUIDE FOR A CAREER EDUCATION CLASS IN GRADES 4, 5, OR 6 PROVIDES BEHAVIORAL OBJECTIVES, TEACHING PROCEDURES, DETAILED LISTS OF RESOURCE MATERIALS AND PEOPLE, AS WELL AS IDEAS FOR EVALUATION FOR 10 SEPARATE VOCATIONAL AREAS. THESE 10 SHORT UNITS OF STUDY RANGE FROM AGRICULTURE TO TELEVISION BROADCASTING, INCLUDING A WIDE VARIETY OF HOME ECONOMICS AND INDUSTRIAL EDUCATION TOPICS. TIME SPANS ARE GIVEN FOR EACH UNIT. THE DESCRIPTIVE UNIT OUTLINES WERE DEVELOPED AS PART OF PROJECT VIGOR, OREGON'S FEDERAL EXEMPLARY PROGRAM IN CAREER EDUCATION. THIS GUIDE IS USED IN CONJUNCTION WITH "THE INDIVIDUALIZED FIELD TRIP" AND "VENTURA PARK CAREER ENRICHMENT PROJECT," AVAILABLE IN THIS ISSUE AS VT 015 362 AND VT 015 363, RESPECTIVELY. (AG)

VT 015 365
SPIRES, JERALD V.;MCMAHON, EDWARD J.
CAREER EDUCATION. ELEMENTARY SCHOOL TEACHERS' GUIDE TO IDEAS. CAREER AWARENESS, GRADES 1-6.

DAVID DOUGLAS PUBLIC SCHOOLS, PORTLAND, OREG.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00469
PUB DATE - 72 153P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; ELEMENTARY GRADES; *GUIDELINES; FILMS; FILMSTRIPS; *OBJECTIVES; LEARNING ACTIVITIES; *INSTRUCTIONAL AIDS; COMMUNITY RESOURCES; VOCATIONAL EDUCATION; BEHAVIORAL OBJECTIVES; COGNITIVE OBJECTIVES; AFFECTIVE OBJECTIVES;

EVALUATION TECHNIQUES; *DEVELOPMENTAL PROGRAMS; PSYCHOMOTOR OBJECTIVES; VISUAL AIDS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS GUIDE, WHICH PROVIDES SUGGESTED STEPS FOR DEVELOPING A CAREER IDEA PLAN IN ADDITION TO DESCRIBING A VARIETY OF SPECIFIC SAMPLE OBJECTIVES FOR EACH ELEMENTARY GRADE, WILL BE USEFUL FOR TEACHERS WISHING TO DEVELOP THEIR OWN CAREER EDUCATION IDEAS IN THE ELEMENTARY GRADES. DEVELOPED AS A PROJECT WITHIN PROJECT VIGOR, OREGON'S FEDERAL EXEMPLARY PROGRAM IN CAREER EDUCATION, THESE GUIDELINES FOR EACH GRADE LEVEL CONTAIN A DEVELOPMENTAL SEQUENCE OF BEHAVIORAL, COGNITIVE, AFFECTIVE, AND PSYCHOMOTOR OBJECTIVES AND SUGGESTIONS FOR EVALUATION. A BRIEF BIBLIOGRAPHY AND SUGGESTIONS ABOUT AUDIOVISUAL AIDS ARE INCLUDED WITHIN THE PICTORIAL INTRODUCTION. OBJECTIVES TO BE ACHIEVED BY THE END OF GRADE 6 INCLUDE PARTICIPATION IN INDIVIDUAL AND GROUP ACTIVITIES INVOLVING FIELD TRIPS, RESOURCE SPEAKERS, STUDENT INTERVIEWS, AND AUDIOVISUAL AIDS. VOCATIONAL AWARENESS AND THE STUDENTS' EXPLORATION OF FEELINGS ABOUT JOBS WILL ENCOURAGE POSITIVE ATTITUDES TOWARD WORK. THE BRIEF APPENDED MATERIALS INCLUDE SEVERAL INSTRUCTIONAL AIDS USEFUL IN PRESENTING CAREER EDUCATION MATERIALS. (AG)

VT 015 392 ED (S EE
A GUIDE FOR OCCUPATIONAL ORIENTATION--"THE WORLD OF WORK." GRADES 5-7.

TEXAS EDUCATION AGENCY, AUSTIN;PHARR-SAN JUAN-ALAMO INDEPENDENT SCHOOL DISTRICT, TEX.
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CVTE-00005
PUB DATE - 71 189P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; TEACHING GUIDES; RESOURCE GUIDES; *CURRICULUM GUIDES; BIBLIOGRAPHIES; AUDIOVISUAL AIDS; INSTRUCTIONAL AIDS; INTERMEDIATE GRADES; SECONDARY GRADES; OCCUPATIONS; *VOCATIONAL DEVELOPMENT; LEARNING ACTIVITIES; BEHAVIORAL OBJECTIVES; *CAREER PLANNING; OCCUPATIONAL INFORMATION; *CAREER OPPORTUNITIES
IDENTIFIERS - CAREER AWARENESS; SELF AWARENESS

ABSTRACT - PREPARED BY STAFF AND CONSULTANT COORDINATORS OF A PILOT PROJECT FROM THE CONTRIBUTIONS OF 27 ELEMENTARY AND JUNIOR HIGH SCHOOL TEACHERS, THIS CURRICULUM GUIDE IS DESIGNED TO ORIENT STUDENTS IN GRADES 5-7 *TO THE WORLD OF WORK BY STIMULATING INTEREST* IN PLANNING A CAREER OR VOCATION. THE MATERIALS ARE DIVIDED BY GRADE LEVEL INTO TWO SECTIONS, WITH GRADES 5 AND 6 CONCENTRATING ON CAREER AWARENESS THROUGH THE EXPLORATION OF 26 DIFFERENT OCCUPATIONS AND GRADE 7 CONCENTRATING ON SUCH CAREER DEVELOPMENT TOPICS AS SELF AWARENESS, EDUCATIONAL AWARENESS, EMPLOYMENT-SEEKING SKILLS, AND OTHER TYPES OF OCCUPATIONAL INFORMATION. THE FOLLOWING INSTRUCTIONAL COMPONENTS ARE PROVIDED FOR EACH OCCUPATION AND CAREER DEVELOPMENT TOPIC: (1) GENERAL AND BEHAVIORAL OBJECTIVES, (2) LEARNING EXPERIENCES, WHICH CONSIST OF SUCH ACTIVITIES AS STUDENT SKITS IN WHICH STUDENTS ROLE PLAY WORKERS, INDIVIDUAL ACTIVITIES, AND GROUP DISCUSSIONS STIMULATED BY RESOURCE PERSONS, FILMS, OR OTHER INSTRUCTIONAL AIDS, AND (3) A LISTING OF INSTRUCTIONAL MATERIALS AND RESOURCES. A BIBLIOGRAPHY OF FILMS, FILMSTRIPS, RESOURCE PERSONS, FIELD TRIPS, MAGAZINES, AND BOOKS IS INCLUDED. (SB)

VT 015 393
CHOICE OR CHANCE. CAREER PLANNING AND DEVELOPMENT, GRADES SEVEN, EIGHT AND NINE.

OAKLAND UNIFIED SCHOOL DISTRICT, CALIF.
MF AVAILABLE IN VT-ERIC SET.
CVTE-00363
PUB DATE - 68 866P.PAES COLLECTION

PAES COLLECTION

DESCRIPTORS - *INNOVATIVE INSTRUCTION; *PROGRAM GUIDES; GRADE 7; GRADE 8; GRADE 9; *CAREER EDUCATION; SEQUENTIAL APPROACH; *INTEGRATED CURRICULUM; BEHAVIORAL OBJECTIVES; AUDIOVISUAL AIDS; OCCUPATIONAL INFORMATION; RESOURCE MATERIALS; *CAREER PLANNING; BIBLIOGRAPHIES; TEACHING TECHNIQUES; DEVELOPMENTAL PROGRAMS; INSTRUCTIONAL MATERIALS; VOCATIONAL DEVELOPMENT
IDENTIFIERS - CAREER AWARENESS; ECONOMIC AWARENESS

ABSTRACT - DEVELOPED BY TEACHERS, COUNSELORS, AND STUDENTS IN TWO SUMMER CURRICULUM DEVELOPMENT WORKSHOPS, THIS COMPREHENSIVE PROGRAM GUIDE IS DESIGNED FOR AN INTEGRATED DEVELOPMENTAL CURRICULUM IN VOCATIONAL GUIDANCE FOR GRADES 7, 8, AND 9. THE THREE INSTRUCTIONAL UNITS PRESENT LESSON CHARTS WHICH PROVIDE GENERAL AND SPECIFIC BEHAVIORAL OBJECTIVES, STUDENT AND TEACHER ACTIVITIES, AND RESOURCE LISTS KEYED TO THE CLASS MATERIALS. THE TEACHING GUIDES EXPLORE VOCATIONAL INTERESTS AND APTITUDES AND ATTEMPT TO DEVELOP POSITIVE ATTITUDES TO SCHOOL, WORK, AND SOCIETY. THE GRADE 7 ACTIVITIES COVERING SELF APPRAISAL AND BASIC JOB INFORMATION EXTEND TO A BROADER INVESTIGATION OF GENERAL OCCUPATIONAL CLUSTERS AND SPECIFIC VOCATIONS IN GRADES 8 AND 9. INNOVATIVE FEATURES OF THIS VOCATIONAL EDUCATION PROGRAM INCLUDE AN EXPECTED TOTAL INVOLVEMENT OF SCHOOL STAFF AND COMMUNITY RESOURCES. INSTRUCTIONS FOR PROGRAM PRE-PLANNING SESSIONS, FRAME-BY-FRAME DESCRIPTIONS OF FILMSTRIPS, VOCABULARY LISTS, AND STUDENT READING MATERIAL. APPLYING FOR AND OBTAINING A JOB ARE INTRODUCED BY MEANS OF A WIDE VARIETY OF OCCUPATIONAL TESTS AND SELF-ASSESSMENT WORKSHEETS. THE APPENDIX CONTAINS A SAMPLE UNIT PLAN FOR GRADE 7, INFORMATION FOR USING KUDER PREFERENCE RECORD SCORES, AND INFORMATION ABOUT INDUSTRIAL APPRENTICESHIPS. (AG)

VT 015 411
PITT COUNTY MIDDLE GRADES PROJECT, I-III.

PITT COUNTY SCHOOLS, GREENVILLE, N. C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000553
PUB DATE - ND 184P.PAES COLLECTION

DESCRIPTORS - GRADE 7; GRADE 8; *CURRICULUM GUIDES; *CAREER EDUCATION; SELF CONCEPT; *OCCUPATIONAL INFORMATION; SERVICE OCCUPATIONS; PROFESSIONAL OCCUPATIONS; EVALUATION TECHNIQUES; TECHNICAL OCCUPATIONS; *INDIVIDUALIZED INSTRUCTION; DROPOUT IDENTIFICATION; EDUCATIONAL OBJECTIVES; TEACHING TECHNIQUES; LEARNING ACTIVITIES; *LEARNING LABORATORIES; AUDIOVISUAL AIDS; RESOURCE MATERIALS; REFERENCE MATERIALS
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE; ATTITUDES APPRECIATIONS

ABSTRACT - THIS CURRICULUM GUIDE FOR A CAREER EDUCATION PROGRAM FOR GRADES 7 AND 8 PROVIDES "HANDS-ON" LABORATORY ACTIVITIES BY MEANS OF "MODULES," WHICH CONSIST OF SEVERAL LEARNING STATIONS FOR CLASSROOM GROUPS OF SEVERAL STUDENTS APIECE. DEALING WITH SERVICE, CLERICAL AND SALES, AND PROFESSIONAL AND TECHNICAL OCCUPATIONS, THE UNIT PROVIDES OPPORTUNITIES FOR SELF APPRAISAL, VOCATIONAL EXPLORATION, INDIVIDUALIZED INSTRUCTION, AND DROPOUT IDENTIFICATION, LEADING TOWARDS SUCCESSFUL FUTURE EMPLOYMENT. DEVELOPED, FIELD TESTED, AND EVALUATED BY A PROJECT COMMITTEE OF PITT COUNTY SCHOOLS STAFF, THE GUIDE INCLUDES PROGRAM AND UNIT OBJECTIVES, STUDENT READING MATERIALS, WORKSHEETS, VISUAL AIDS, TESTS, STUDENT DIRECTED EVALUATION SHEETS, AND REFERENCE LISTS. UNIT OUTLINES WITH TIME BLOCKS, VOCABULARY LISTS, AND A CONCLUDING LIST OF AUDIOVISUAL AIDS COMPLETE THE UNIT. TEACHING TECHNIQUES INCLUDE DISCUSSIONS, FIELD TRIPS, ROLE PLAYING, RESEARCH, AND THE USE OF AUDIOVISUAL AIDS.

(AG)

VT 015 412
HILL, LOUISE
PITT COUNTY MIDDLE GRADES PROJECT. GUIDANCE.

PITT COUNTY SCHOOLS, GREENVILLE, N.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000553
PUB DATE - ND 118P.PAES COLLECTION

DESCRIPTORS - OCCUPATIONAL CLUSTERS; *SELF CONCEPT; CHECK LISTS; MIDDLE SCHOOLS; VOCATIONAL DEVELOPMENT; SECONDARY GRADES; *OCCUPATIONAL GUIDANCE; VOCATIONAL COUNSELING; SUPPLEMENTARY READING MATERIALS; *GUIDANCE OBJECTIVES; GUIDANCE PROGRAMS; *RESOURCE UNITS; *CAREER PLANNING; PERSONALITY DEVELOPMENT; CAREER EDUCATION
IDENTIFIERS - SELF AWARENESS; CAREER AWARENESS

ABSTRACT - THIS RESOURCE UNIT ON GUIDANCE FOR MIDDLE SCHOOL STUDENTS, DEVELOPED BY A COUNSELOR, WILL PROVIDE COUNSELORS WITH OPPORTUNITIES FOR INCREASING SELF AWARENESS OF STUDENTS IN RELATIONSHIP TO CAREER PLANNING. A WIDE RANGE OF STUDENT DIRECTED CHECK LISTS AND STUDENT READING MATERIALS COVERS SELF APPRAISAL, PERSONALITY DEVELOPMENT, OCCUPATIONAL CLUSTERS, AND THE IMPORTANCE OF HIGH SCHOOL. FOUR UNIT OUTLINES WITH BEHAVIORAL OBJECTIVES ARE PRESENTED, IN ADDITION TO FIVE GENERAL GUIDANCE OBJECTIVES AND RESOURCE LISTS. (AG)

VT 015 413
PITT COUNTY MIDDLE GRADES PROJECT: CONSTRUCTION INDUSTRIES, MANUFACTURING INDUSTRIES AND AGRICULTURAL OCCUPATIONS.

PITT COUNTY SCHOOLS, GREENVILLE, N.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000553
PUB DATE - ND 177P.PAES COLLECTION

DESCRIPTORS - GRADE 7; GRADE 8; STUDENT PROJECTS; CAREER EDUCATION; *VOCATIONAL EDUCATION; *INDUSTRIAL EDUCATION; GENERAL EDUCATION; INTEGRATED CURRICULUM; *CURRICULUM GUIDES; CONSTRUCTION INDUSTRY; NATURAL RESOURCES; MANUFACTURING; ASSEMBLY (MANUFACTURING); ACTIVITY UNITS; AGRICULTURAL OCCUPATIONS; BEHAVIORAL OBJECTIVES; PROGRAM CONTENT; INDIVIDUALIZED CURRICULUM; DROPOUT IDENTIFICATION; OCCUPATIONAL INFORMATION; SELF CONCEPT
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE FOR VOCATIONAL STUDENTS IN GRADES 7 AND 8 PROVIDES "HANDS-ON" LABORATORY ACTIVITIES RELATED TO CONSTRUCTION, MANUFACTURING, AND AGRICULTURAL OCCUPATIONS. DEVELOPED, FIELD TESTED, AND EVALUATED IN 1970 AND 1971 BY THE STAFF OF THE PITT COUNTY MIDDLE GRADES PROJECT, THE GUIDE REPRESENTS HALF OF THE LABORATORY COMPONENT IN A COMPREHENSIVE OCCUPATIONAL AWARENESS PROGRAM. A MULTIPLE ACTIVITY PROGRAM ALLOWS SEVERAL ROTATING GROUPS OF THREE OR FOUR STUDENTS APIECE A SPECIFIC AMOUNT OF TIME TO SPEND IN SEVERAL LEARNING ACTIVITY MODULES. PROVIDING AN INDIVIDUALIZED APPROACH INTEGRATING VOCATIONAL EDUCATION INTO A TOTAL EDUCATIONAL FRAMEWORK, THE STUDENT PROJECTS CONSTITUTE A BROAD BACKGROUND OF GENERAL INDUSTRIAL EXPERIENCES. RELEVANCE TO STUDENT NEEDS IS EMPHASIZED BY PROVIDING OPPORTUNITIES FOR SELF APPRAISAL, VOCATIONAL EXPERIENCES, AND EMPLOYMENT INFORMATION FOR PITT COUNTY. IDENTIFYING AND AIDING THE POTENTIAL DROP-OUT AND RELATING STUDENT PROJECTS TO FUTURE OCCUPATIONAL CHOICES ARE TWO IMPORTANT GOALS OF THE VOCATIONAL PROGRAM. A WIDE RANGE OF STUDENT HAND-OUTS INCLUDE DIAGRAMS, TERM DEFINITIONS, REQUIRED MATERIALS LISTS, AND PROJECT PROCEDURES. PROJECT-RELATED OCCUPATIONS AND SUGGESTED AUDIOVISUAL AIDS ARE LISTED IN THE SEPARATE MODULE OVERVIEWS,

WHICH ARE GROUPED ACCORDING TO GRADE LEVEL. (AG)

VT 015 421
OVT EXPLORATORY PROGRAM. PHASE I, II, AND III. GRADES 6-8. COURSE OF STUDY.

PITTSBURGH PUBLIC SCHOOLS, PA. DIV. OF OCCUPATIONAL, VOCATIONAL, AND TECHNICAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00442
PUB DATE - JUL71 641P.PAES COLLECTION

DESCRIPTORS - *VOCATIONAL EDUCATION; CAREER EDUCATION; INDUSTRIAL ARTS; HOME ECONOMICS; BUSINESS; *CURRICULUM GUIDES; *TEAM TEACHING; *STUDENT CENTERED CURRICULUM; ACTIVITY LEARNING; BEHAVIORAL OBJECTIVES; EVALUATION TECHNIQUES; BIBLIOGRAPHIES; OCCUPATIONAL INFORMATION; *SIMULATION; GRADE 6; GRADE 7; GRADE 8
IDENTIFIERS - CAREER AWARENESS; ECONOMIC AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THESE UNEDITED WORKING COPIES FOR TEAM TEACHING VOCATIONAL PREPARATION CURRICULUMS IN GRADES 6,7, AND 8 FOCUS ON HUMAN RELATIONS AND PERSONAL DEVELOPMENT, PRODUCTION, COMMUNICATIONS, AND CONSUMER EDUCATION IN BUSINESS, HOME ECONOMICS, AND INDUSTRIAL ARTS. GENERALIZATIONS, GENERAL AND SPECIFIC BEHAVIORAL OBJECTIVES, AND EVALUATION TECHNIQUES ARE PROVIDED FOR THE STUDENT-CENTERED LEARNING ACTIVITIES, WITH SUBJECT CORRELATIONS IN EACH UNIT. THE GRADE 6 CURRICULUM INCLUDES SAMPLE PLANS FOR ORGANIZATION OF A STUDENT COMPANY. EXTENDING THE IDEA TO DETAILED PLANS FOR COMPANIES WITH A 12-WEEK ROTATING SCHEDULE, THE GRADE 7 UNIT STRESSING CAREER EXPLORATION GIVES THE PROGRAM SCOPE AND SAMPLE COMPANY MATERIALS. BIBLIOGRAPHIES ARE INCLUDED FOR GRADES 7 AND 8. IN GRADE 8, THE STUDENTS WILL SELECT A WORK CONTRACT WITH PAY IN ORDER TO PRODUCE GOODS FOR RETAILING. VOCATIONAL INFORMATION WILL BE PROVIDED IN CONJUNCTION WITH THE SIMULATED WORK EXPERIENCES. THE GUIDES WERE WRITTEN BY A COMMITTEE OF THREE TEACHERS. (AG)

VT 015 431
THE WORK ORIENTED CURRICULUM, PHASE I-GRADE 9, PHASE II-GRADE 10, PHASE III-GRADE 11, PHASE IV-GRADE 12, AND GRADES 9-12.

MONTGOMERY COUNTY PUBLIC SCHOOLS, ROCKVILLE, MD.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000559ABCDE
PUB DATE - ND 764P.PAES COLLECTION

DESCRIPTORS - *VOCATIONAL EDUCATION; JOB SKILLS; *INTEGRATED CURRICULUM; *UNDERACHIEVERS; *PROGRAM GUIDES; *SECONDARY GRADES; VOCATIONAL INTERESTS; TEACHING PROCEDURES; BEHAVIORAL OBJECTIVES; EVALUATION TECHNIQUES; LEARNING ACTIVITIES; WORKSHEETS; RESOURCE MATERIALS; PROGRAM DESCRIPTIONS; AUDIOVISUAL AIDS; SELF CONCEPT; CAREER PLANNING; SKILL DEVELOPMENT
IDENTIFIERS - SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS PROGRAM GUIDE FOR AN INTEGRATED CURRICULUM IN VOCATIONAL EDUCATION FOR UNDERACHIEVERS IN GRADES 9 THROUGH 12 EMPHASIZES: (1) THE STUDENT AS EMPLOYEE IN GRADE 9, (2) THE EMPLOYEE AS RELATED TO BUSINESS AND INDUSTRY IN GRADE 10, (3) SKILL DEVELOPMENT IN TWO VOCATIONAL INTEREST AREAS IN GRADE 11, AND (4) WORK IN ONE'S LIFE PATTERN IN GRADE 12. THE CURRICULUM GUIDE FOR GRADE 9, INTENDED AS A BASIS FOR DEVELOPMENT OF OTHER UNITS, PROVIDES GENERALIZATIONS, BEHAVIORAL OBJECTIVES, TEACHING PROCEDURES, LEARNING ACTIVITIES, RESOURCE LISTS, AND QUESTIONS FOR STUDENT EVALUATION. THE GRADE 10 CURRICULUM UNIT GIVES A WIDE VARIETY OF

INSTRUCTIONAL MATERIALS AND STUDENT WORKSHEETS, WHILE THE GRADE 11 GUIDE INCLUDES TEACHER-DIRECTED EVALUATION QUESTIONNAIRES FOR EACH SUBTOPIC AND STUDENT RESOURCE MATERIALS IN LANGUAGE ARTS. TEACHING TECHNIQUES FOR GRADE 11 INVOLVE THE USE OF AUDIOVISUAL AIDS, TEACHING SUGGESTIONS, AND STUDENT WORKSHEETS. THE SEVEN CAREER PREPARATION TOPICS FOR GRADE 12 RANGE FROM IMPROVEMENT OF JOB SKILLS TO HEALTH AND SAFETY AT HOME AND ON THE JOB. A SEPARATE INTRODUCTORY UNIT PRESENTS INFORMATION ON THE BACKGROUND AND IMPLEMENTATION OF THE WORK ORIENTED CURRICULUM PROGRAM, DEVELOPED BY SUMMER WORKSHOPS AND CURRICULUM COMMITTEES OF VOCATIONAL EDUCATORS. (AG)

VT 015 432
JORDAN, MABEL, COMP.
ARKANSAS GENERAL COOPERATIVE EDUCATION COURSE OF STUDY--FIRST YEAR, UNITS I-IV.

ARKANSAS UNIV., FAYETTEVILLE. DEPT. OF VOCATIONAL EDUCATION.
ARKANSAS STATE DEPT. OF EDUCATION, LITTLE ROCK. DIV. OF VOCATIONAL, TECHNICAL AND ADULT EDUCATION
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00383
PUB DATE - ND 615P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; CURRICULUM GUIDES; *COOPERATIVE EDUCATION; WORK EXPERIENCE PROGRAMS; SECONDARY GRADES; *SCHOOL INDUSTRY RELATIONSHIP; *COMMUNICATION (THOUGHT TRANSFER); COMMUNICATION SKILLS; MATHEMATICS; *BUSINESS EDUCATION; LESSON PLANS; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; TRANSPARENCIES
IDENTIFIERS - CAREER AWARENESS; ECONOMIC AWARENESS; EMPLOYMENT SKILLS

ABSTRACT - THIS GUIDE CONSISTS OF FOUR MANUALS WHICH PROVIDE HIGH SCHOOL TEACHER-COORDINATORS WITH INFORMATION, TEACHING AIDS, AND SUGGESTED TECHNIQUES DESIGNED TO AID IN PRESENTING A BEGINNING 1-YEAR COURSE IN GENERAL COOPERATIVE EDUCATION. THE MANUALS WERE ADAPTED UNDER THE DIRECTION OF STAFF AT THE UNIVERSITY OF ARKANSAS FROM MANUALS PRODUCED ORGINALLY BY THE UNIVERSITY OF TEXAS DISTRIBUTIVE EDUCATION DEPARTMENT. TEACHER OBJECTIVES, STUDENT PERFORMANCE OBJECTIVES, GENERAL TEACHING SUGGESTIONS, AND DETAILED TEACHING OUTLINES ARE INCLUDED FOR UNITS ON SCHOOL AND BUSINESS RELATIONSHIP (WITH FOUR SUB-UNITS), COMMUNICATIONS (FIVE SUB-UNITS), BASIC MATH, AND ORGANIZATION OF BUSINESS AND INDUSTRY (NINE SUB-UNITS). THE GUIDE PROVIDES VARIOUS SAMPLE CHARTS, FORMS, RECORDS, AND RATING SHEETS, SEVERAL SKITS ILLUSTRATING SALES TECHNIQUES, AND NUMEROUS TRANSPARENCY MASTERS. (AW)

VT 015 433
CAREER ORIENTATION 7-8.

TOLEDO PUBLIC SCHOOLS, OHIO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000024
PUB DATE - ND 60P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; GRADE 7; GRADE 8; *INTEGRATED CURRICULUM; PROGRAM DESCRIPTIONS; *CURRICULUM GUIDES; FINE ARTS; TEACHING GUIDES; HUMANITIES; INDUSTRIAL ARTS; PHYSICAL EDUCATION; RESOURCE MATERIALS; TEACHING PROCEDURES; BEHAVIORAL OBJECTIVES; *OCCUPATIONAL CLUSTERS; TEACHING TECHNIQUES; *OCCUPATIONAL GUIDANCE; EVALUATION TECHNIQUES; INSERVICE EDUCATION
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS INTEGRATED CAREER ORIENTATION GUIDE FOR GRADES 7 AND 8 PROVIDES DETAILED INSTRUCTIONS FOR STRUCTURING A CAREER EDUCATION PROGRAM, UNIT OUTLINES BROKEN DOWN INTO SPECIFIC SUBJECT AREAS WITHIN EACH OCCUPATIONAL CLUSTER, AND A RESOURCE LIST COMPILED FROM COORDINATORS' RECOMMENDATIONS.

DEVELOPED BY INSTRUCTORS AND COORDINATORS, THE UNIT INCLUDES A RATIONALE, PROGRAM OBJECTIVES, DESCRIPTIONS OF TEACHERS' AND COORDINATORS' RESPONSIBILITIES, AND SUGGESTIONS FOR ARRANGING FIELD TRIPS, RESOURCE SPEAKERS, AND "HANDS-ON" EXPERIENCES. EVALUATION PROCEDURES AND IN-SERVICE EDUCATION ARE ALSO DISCUSSED. SUBJECT FIELDS FOR THE UNITS INCLUDE THE FINE ARTS, THE HUMANITIES, PHYSICAL EDUCATION, AND INDUSTRIAL ARTS. EACH INSTRUCTIONAL AREA CONTAINS A RATIONALE, BEHAVIORAL OBJECTIVES, AND TEACHING PROCEDURES. DISCUSSION AND LISTING OF OCCUPATIONAL INFORMATION ARE THE TWO MAJOR TEACHING TECHNIQUES USED IN THE UNIT. (AG)

VT 015 451
SOCIAL STUDIES, GRADE ONE. UNIT II: FAMILY LIVING AT HOME.

MINNEAPOLIS PUBLIC SCHOOLS, MINN.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000217A-2
PUB DATE - 71 214P.PAES COLLECTION

DESCRIPTORS - INTEGRATED CURRICULUM; LEARNING ACTIVITIES; BULLETIN BOARDS; AUDIOVISUAL AIDS; GRADE 1; RESOURCE MATERIALS; BEHAVIORAL OBJECTIVES; *FAMILY (SOCIOLOGICAL UNIT); FAMILY LIFE EDUCATION; *SOCIAL STUDIES UNITS; *CAREER EDUCATION; TEACHING TECHNIQUES; SERVICES; INSTRUCTIONAL MATERIALS; *CURRICULUM GUIDES; COGNITIVE DEVELOPMENT
IDENTIFIERS - DECISIONS; EDUCATIONAL AWARENESS

ABSTRACT - THIS SOCIAL STUDIES CURRICULUM GUIDE FOR A GRADE 1 TEACHING UNIT PROVIDES TEACHING INSTRUCTIONS FOR A VARIETY OF LEARNING EXPERIENCES FOCUSING ON THE DIFFERING ROLES AND FUNCTIONS OF FAMILIES. DRAWING UPON THEIR OWN EXPERIENCES, THE STUDENTS EXPLORE CONSUMER NEEDS AND THE IMPORTANCE OF INCOME IN FAMILY LIVING. THE

RELATIONSHIP OF THE FAMILY TO OTHER INTEREST GROUPS IS EMPHASIZED. PROBLEM SOLVING THROUGH ROLE PLAYING ENABLES STUDENTS TO UNDERSTAND VARYING POINTS OF VIEW. MULTI-ETHNIC RESOURCE MATERIALS EXTEND THE STUDENT DATA TO ALLOW FORMATION OF GENERALIZATIONS ABOUT SIMILAR AND DISSIMILAR FAMILIES. A "MODEL OF INQUIRY" FORMAT USES INDUCTIVE DEVELOPMENTAL APPROACHES TO DERIVE CONCEPTS AND PRODUCE INTERDISCIPLINARY THEMATIC STATEMENTS FROM FOUR MAJOR UNIT IDEAS. A WIDE RANGE OF INSTRUCTIONAL MATERIALS SUCH AS FILMS, BOOKS, PUZZLES, AND FLANNELBOARDS DEVELOP COGNITIVE SKILLS AND POSITIVE ATTITUDES. QUESTIONING AND DISCUSSION TECHNIQUES, INTERVIEWING, LISTING, AND CREATIVE ACTIVITIES SPECIFICALLY INTRODUCE, DEVELOP, EXTEND, AND CONCLUDE EACH UNIT IDEA. THE CURRICULUM CONTAINS A DETAILED STEP-BY-STEP RATIONALE, SPECIFIC OBJECTIVES FOR EACH MAIN IDEA, AND AN APPENDIX THAT INCLUDES UNFINISHED STORIES FOR CLASSROOM DISCUSSION, GIFT IDEAS FOR MOTHER'S DAY, AND SOURCES OF INFORMATION ABOUT JEWISH HOLIDAYS. THIS UNIT IS USED IN CONJUNCTION WITH UNITS AVAILABLE AS VT 015 358, AND VT 015 452 IN THIS ISSUE. (AG)

VT 015 452
SOCIAL STUDIES, GRADE TWO. UNIT I: WHERE WE LIVE AND UNIT II: SERVICES IN THE COMMUNITY.

MINNEAPOLIS PUBLIC SCHOOLS, MINN.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000217A-3-4
PUB DATE - 71 245P.PAES COLLECTION

DESCRIPTORS - INTEGRATED CURRICULUM; LEARNING ACTIVITIES; ANNOTATED BIBLIOGRAPHIES; AUDIOVISUAL AIDS; BEHAVIORAL OBJECTIVES; GRADE 2; *SOCIAL STUDIES UNITS; RESOURCE MATERIALS; INSTRUCTIONAL MATERIALS; CURRICULUM GUIDES; FIELD TRIPS; ECOLOGY; *COMMUNITY SERVICES; SCHOOL COMMUNITY RELATIONSHIP; MAPS; *CAREER EDUCATION; SERVICES; ROLE-PLAYING; SUPPLEMENTARY READING

MATERIALS; *TEACHING MODELS; *PHYSICAL ENVIRONMENT
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS SOCIAL STUDIES CURRICULUM GUIDE FOR TWO GRADE 2 TEACHING UNITS EMPHASIZES INTERACTION BETWEEN MAN AND HIS PHYSICAL AND SOCIAL ENVIRONMENT AS A MEANS OF SOLVING SOCIAL PROBLEMS, IMPROVING HUMAN RELATIONS, AND ENCOURAGING EFFECTIVE CITIZENSHIP. BASED ON THE SIX LEARNING PREMISES OF THE MINNEAPOLIS SOCIAL STUDIES PROGRAM FOR ELEMENTARY GRADES, A "MODEL OF INQUIRY" FORMAT USES INDUCTIVE DEVELOPMENTAL APPROACHES TO DERIVE CONCEPTS AND PRODUCE GENERALIZATIONS FROM SEVERAL MAJOR UNIT IDEAS. COGNITIVE SKILLS AND POSITIVE ATTITUDES ARE DEVELOPED BY MEANS OF EXPLORING FEELINGS, CONSIDERING PROBLEMS, AND ANALYZING VALUES. PERSONAL EXPERIENCES, ROLE PLAYING, AND BOOKS ARE USED IN INTERRELATED LEARNING ACTIVITIES WHICH SPECIFICALLY INTRODUCE, DEVELOP, EXTEND, AND CONCLUDE EACH UNIT IDEA. THE MAPPING UNIT ORIENTS THE STUDENTS TO THE SCHOOL AND NEIGHBORHOOD THROUGH WALKING TRIPS, MAPPING EXERCISES, AND ECOLOGY DISCUSSIONS. THE UNIT ON COMMUNITY SERVICES FOCUSES ON THE SUPERMARKET AS AN EXAMPLE OF PRODUCER AND CONSUMER INTERDEPENDENCE, AND SCHEDULES FIELD TRIPS TO THE SUPERMARKET, WHOLESALE MARKET, AND BANK. THE GUIDE INCLUDES A DETAILED STEP-BY-STEP RATIONALE, A SUGGESTED ANNOTATED BIBLIOGRAPHY, SPECIFIC UNIT OBJECTIVES, AND AN APPENDIX INCLUDING UNFINISHED STORIES FROM UNIT II, GRADE 1, FOR DISCUSSION PURPOSES. THESE UNITS ARE USED IN CONJUNCTION WITH UNITS AVAILABLE AS VT 015 358 AND VT 015 451 IN THIS ISSUE. (AG)

VT 015 454
LEARNING TO MOVE--MOVING TO LEARN. MOVEMENT EXPLORATION AND DISCOVERY.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-EC-260
PUB DATE - 68 58P.PAES COLLECTION

DESCRIPTORS - *PRIMARY GRADES; *SELF CONCEPT; INSTRUCTIONAL MATERIALS; *TEACHING GUIDES; TEACHING PROCEDURES; EVALUATION TECHNIQUES; *PSYCHOMOTOR SKILLS; QUESTIONING TECHNIQUES; EDUCATIONAL EQUIPMENT; PSYCHOMOTOR OBJECTIVES; SKILL ANALYSIS; CHECKLISTS; DIAGRAMS; *PHYSICAL ACTIVITIES; INDEXES (LOCATERS)
IDENTIFIERS - SELF AWARENESS

ABSTRACT - THIS INSTRUCTIONAL GUIDE FOR THE PRIMARY GRADES DEALS WITH MOVEMENT EXPLORATION AS A MEANS OF ENHANCING THE PUPIL'S SELF AWARENESS, THE REBY DEVELOPING HIS SELF CONCEPT. PART I CONSISTS OF SPECIFIC TEACHING SUGGESTIONS FOR CLASSROOM PROCEDURES AND STUDENT EVALUATION. PART II PRESENTS QUESTIONS WHICH PROVIDE OPPORTUNITIES FOR STUDENTS TO DEMONSTRATE PSYCHOMOTOR SKILLS, INCLUDING ACCESSORIES SUCH AS ROPES AND HULA HOOPS. PART III PROVIDES CONCEPTS, METHODS OF CORRECTING PROBLEMS, AND SKILL DESCRIPTIONS. PART IV CONTAINS A CHECKLIST FOR EVALUATING BASIC MOVEMENT ABILITIES. A DETAILED INDEX, A SUPPLY LIST, AND A DIAGRAM OF TEACHING ACCESSORIES COMPLETE THE INSTRUCTIONAL MATERIALS, DEVELOPED BY TEACHERS, SUPERVISORS, AND SPECIALISTS IN WORKSHOPS AND COMMITTEES. (AG)

VT 015 486
PREPARING LEARNING UNITS.

CENTRAL JERSEY INDUSTRY-EDUCATION COUNCIL, WOODBRIDGE, N.J.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000129
PUB DATE - ND 22P.PAES COLLECTION

DESCRIPTORS - *MANUALS; *INSTRUCTIONAL IMPROVEMENT; *TEACHER DEVELOPED MATERIALS;

*INSTRUCTIONAL AIDS; *STUDENT DEVELOPED MATERIALS; INSTRUCTIONAL DESIGN; FORMATIVE EVALUATION; CONTENT ANALYSIS; LEARNING ACTIVITIES; GUIDELINES; INSTRUCTIONAL MEDIA; OBJECTIVES; CAREER EDUCATION; EVALUATION METHODS
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS MANUAL PROVIDES GUIDELINES FOR TEACHER PREPARATION OF LEARNING UNITS WHICH WILL PROVIDE GOALS, LEARNING ACTIVITIES TO IMPLEMENT SPECIFIC OBJECTIVES, INSTRUCTIONS TO THE STUDENT, AND METHODS FOR EVALUATING PERFORMANCE. DIRECTIONS FOR LOCATING NEEDED RESOURCE AND REFERENCE MATERIALS WILL ALSO BE INCLUDED IN A LEARNING UNIT. A 2-PAGE SAMPLE UNIT IN ECONOMICS IS PRESENTED TOGETHER WITH SUGGESTIONS FOR STUDENT PARTICIPATION IN EVOLVING LEARNING UNITS MODELED ON THOSE PREPARED BY THE TEACHER. STUDENT AND TEACHER FEEDBACK TO IMPROVE THIS INSTRUCTIONAL APPROACH IS ENCOURAGED BY ITS DEVELOPERS, THE CENTRAL JERSEY INDUSTRY-EDUCATION COUNCIL. (AG)

VT 015 488
OCCUPATIONAL INFORMATION IN THE CURRICULUM: KINDERGARTEN THROUGH SEVENTH GRADES. A SUMMARY REPORT.

ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000232
PUB DATE - 71 46P.PAES COLLECTION

DESCRIPTORS - *PROGRAM DESCRIPTIONS; PROGRAM CONTENT; *DEVELOPMENTAL PROGRAMS; *CURRICULUM GUIDES; *ELEMENTARY GRADES; GRADE 7; KINDERGARTEN; TEACHING TECHNIQUES; INSTRUCTIONAL MEDIA; OCCUPATIONAL INFORMATION; *CAREER EDUCATION; INTEGRATED CURRICULUM; CHARTS; LEARNING ACTIVITIES; RESOURCE MATERIALS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS REPORT ON OCCUPATIONAL INFORMATION BRIEFLY SUMMARIZES RESOURCE MATERIALS AND TEACHING TECHNIQUES FOR USE IN INTEGRATED SEQUENTIAL CAREER EDUCATION CURRICULUMS FROM KINDERGARTEN THROUGH GRADE 7. A 5-PAGE INTRODUCTORY CHART PRESENTS THE GRADE LEVEL, NAME OF COURSE OR UNIT, NATURE OF INSTRUCTION INCLUDING TEXTBOOKS AND LEARNING ACTIVITIES, TOGETHER WITH THE UNIT DURATION IN HOURS. A SHORT FOREWORD AND CONCLUSION SUPPLEMENT THE REPORT, WHICH ALSO INCLUDES COPIES OF SURVEY FORMS WITH EXAMPLES OF RESPONSES IN THE EXTENSIVE APPENDIX. THIS SUMMARY OF RESULTS FROM TEACHER DIRECTED INQUIRES IS NOT INTENDED TO BE COMPREHENSIVE, SINCE NOT ALL OF ATLANTA'S ELEMENTARY SCHOOLS ARE INCLUDED. (AG)

VT 015 508
FOLLETT BOOKS IN PRINT, 1971.

FOLLETT PUBLISHING CO., CHICAGO, ILL.
MF AVAILABLE IN VT-ERIC SET.
CVTE-X00721
CUSTOMER SERVICE, FOLLETT PUBLISHING, P. O. BOX 5705, CHICAGO, ILLINOIS 60680 (PRICES AND DATES SUBJECT TO CHANGE WITHOUT NOTICE)
PUB DATE - ND 138P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *BOOK CATALOGS; *INDEXES (LOCATERS); REFERENCE MATERIALS; VISUAL AIDS; ADULT EDUCATION; CONTINUING EDUCATION; EARLY CHILDHOOD EDUCATION; *SECONDARY GRADES; *ELEMENTARY GRADES; RESOURCE MATERIALS; ANNOTATED BIBLIOGRAPHIES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS CATALOG OF FOLLETT BOOKS IN PRINT PROVIDES ORDER FORMS WITH INSTRUCTIONS FOR ORDERING THE INSTRUCTIONAL MATERIALS LISTED FOR PART I AND II. PART I CONTAINS EDUCATIONAL MATERIALS WITH A TITLE INDEX FOR THE AGE RANGES OF EARLY CHILDHOOD THROUGH GRADE 8. PART II CONTAINS LISTS OF HIGH

SCHOOL, ADULT, AND CONTINUING EDUCATION MATERIALS WITH A TITLE INDEX. COSTS ARE INCLUDED FOR THE BOOKS. DESCRIPTIVE PARAGRAPHS ARE PROVIDED FOR MANY OF THESE BOOKS. (AG)

VT 015 518
COBURN, DARREL W.
PROJECT DEVISE. TEACHER'S GUIDE.

BILL PLANK SERVICE UNIT, ALLIANCE, NEBR.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000633&000009XCCEM
PUB DATE - 71 133P.PAES COLLECTION; THIRD REVISION

DESCRIPTORS - *CAREER EDUCATION; *ELEMENTARY GRADES; *DEVELOPMENTAL GUIDANCE; LEARNING ACTIVITIES; SELF CONCEPT; *VOCATIONAL DEVELOPMENT; *TEACHING GUIDES; REFERENCE MATERIALS; WORKSHEETS; RESOURCE MATERIALS; CATALOGS; VISUAL AIDS; OCCUPATIONAL INFORMATION; INSTRUCTIONAL AIDS; INSTRUCTIONAL FILMS; FILMSTRIPS; BOOKS
IDENTIFIERS - SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS

ABSTRACT - THE THIRD REVISION OF THIS CAREER EDUCATION GUIDE WILL HELP TEACHERS PROVIDE DEVELOPMENTAL CLASSROOM GUIDANCE FOR THE ELEMENTARY GRADES BY MEANS OF STIMULATING VOCATIONAL AWARENESS AND SELF APPRAISAL. COMPILED BY A PROJECT DIRECTOR AND TWO MEMBERS OF AN EDUCATIONAL SERVICE UNIT, THIS GUIDE IS INTENDED FOR USE BY TEACHERS AND VOCATIONAL GUIDANCE PERSONNEL. DESCRIPTIONS OF LEARNING ACTIVITIES IN VOCATIONAL EXPLORATION, TAKING AT LEAST A HALF HOUR WEEKLY, ARE PROVIDED FOR THE PRIMARY AND INTERMEDIATE GRADES. A WIDE RANGE OF APPENDIXES PRESENTS SUGGESTED STUDENT WORKSHEETS AND BACKGROUND VOCATIONAL INFORMATION FOR THE TEACHER. EXTENSIVE CATALOG MATERIALS, INCLUDING BOOKS, FILMSTRIPS, AND AN ANNOTATED FILM LIST, GIVE THE SUGGESTED GRADE LEVEL, FORMAT, AND VOCATIONAL INTEREST AREA. REFERENCE MATERIALS COMPLETE THE UNIT, ILLUSTRATED BY DIAGRAMS AND DRAWINGS. (AG)

VT 015 528
KAVIEFF, MELVIN C., AND OTHERS
INDUSTRIAL ARTS EDUCATION, ELEMENTARY SCHOOL GRADES 4-8. INSTRUCTIONAL MATERIALS FOR BEGINNING TEACHERS.

DETROIT BOARD OF EDUCATION, MICH.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000327
PUB DATE - 70 236P.PAES COLLECTION

DESCRIPTORS - *INDUSTRIAL ARTS; INTERMEDIATE GRADES; GRADE 7; GRADE 8; *CURRICULUM GUIDES; *STUDENT PROJECTS; PROJECT TRAINING METHODS; RESOURCE MATERIALS; REFERENCE MATERIALS; TEACHING PROCEDURES; *INSTRUCTIONAL MATERIALS; *BEGINNING TEACHERS; VISUAL AIDS
IDENTIFIERS - BEGINNING COMPETENCE

ABSTRACT - THIS CURRICULUM GUIDE FOR INDUSTRIAL ARTS CLASSES IN GRADES 4 THROUGH 8 CONTAINS INSTRUCTIONAL MATERIALS FOR BEGINNING TEACHERS THAT INCLUDE A TIME ALLOCATION CHART, WORK PLANS, PROJECT TEACHING PROCEDURES, AND SUGGESTED IDEAS FOR EACH OF THE 10 SEMESTER UNITS. THE LEARNING ACTIVITIES SHOULD DEVELOP SKILLS IN ELECTRICITY, METALWORKING, PLASTICS, AND WOODWORKING. INTENDED BOTH AS AN INTRODUCTORY AID FOR THE NEW INDUSTRIAL ARTS TEACHER AND AS A BASIS FOR FURTHER DEVELOPMENT OF TEACHING MATERIALS, THE GUIDE WAS DEVELOPED BY A COMMITTEE OF ELEMENTARY SCHOOL EDUCATORS COORDINATED BY A PRINCIPAL AND A SUPERVISOR IN INDUSTRIAL EDUCATION. THE TEACHING PROCEDURES OUTLINE THE OPERATIONAL STEPS, REQUIRED BACKGROUND KNOWLEDGE, NECESSARY PROJECT MATERIALS, REFERENCE BOOKS, TIME SPANS FOR EACH ACTIVITY, AND UNIT TESTS WITH

ANSWER KEYS. DRAWINGS OF THE PROJECTS AND LINE DIAGRAMS ILLUSTRATE THE TEACHING UNITS. (AG)

VT 015 535
WORKERS IN HEAVY CONSTRUCTION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351
PUB DATE - ND 41P.PAES COLLECTION

DESCRIPTORS - *BUILDING TRADES; *UNITS OF STUDY (SUBJECT FIELDS); *OCCUPATIONAL INFORMATION; WORKSHEETS; *CURRICULUM GUIDES; BIBLIOGRAPHIES; INTERVIEWS; LEARNING ACTIVITIES; AUDIOVISUAL AIDS; WAGES; VISUAL AIDS; INSTRUCTIONAL MATERIALS; *CONSTRUCTION INDUSTRY
IDENTIFIERS - CAREER AWARENESS; *OCCUPATIONAL ORIENTATION

ABSTRACT - THIS CURRICULUM GUIDE, DEVELOPED BY A CAREER CENTER, PROVIDES OCCUPATIONAL ORIENTATION FOR CAREERS IN HEAVY CONSTRUCTION. THE UNIT INCLUDES A PRE- AND POST-TEST, WORKSHEETS, ENRICHMENT ACTIVITIES, A BIBLIOGRAPHY, AND AN INTERVIEW SHEET. AUDIOVISUAL AIDS ARE USED, AND DRAWINGS ILLUSTRATE THE TEXT. THE LEARNING ACTIVITIES FOCUS ON OCCUPATIONAL REQUIREMENTS, WORKING CONDITIONS, THE NATURE OF THE JOB, AND JOB BENEFITS. WAGE RATES FOR CONSTRUCTION WORKERS AND A CROSSWORD PUZZLE ARE INCLUDED IN THE INSTRUCTIONAL MATERIALS. (AG)

VT 015 536
WORKERS IN HOUSE CONSTRUCTION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351
PUB DATE - ND 35P.PAES COLLECTION

DESCRIPTORS - CAREER EDUCATION; *CURRICULUM GUIDES; *BUILDING TRADES; CONSTRUCTION (PROCESS); *WORKSHEETS; VISUAL AIDS; WAGES; BIBLIOGRAPHIES; INTERVIEWS; GLOSSARIES; *OCCUPATIONAL INFORMATION; *INDUSTRIAL EDUCATION; JOB ANALYSIS; PRETESTS; POST TESTING; LEARNING ACTIVITIES; SECONDARY GRADES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE FOR A UNIT ON HOUSE CONSTRUCTION WORKERS, DEVELOPED BY A CAREER CENTER, PROVIDES OCCUPATIONAL ORIENTATION BY MEANS OF WORKSHEETS, A PRE- AND POST-TEST, AND ENRICHMENT ACTIVITIES. A BIBLIOGRAPHY, INTERVIEW SHEET, AND A GLOSSARY COMPLETE THE UNIT. THE LEARNING ACTIVITIES FOCUS ON THE NATURE OF THE CONSTRUCTION JOBS, VOCATIONAL REQUIREMENTS, WORKING CONDITIONS, AND JOB BENEFITS. DRAWINGS ILLUSTRATE THE TEXT. WAGE RANGES FOR CONSTRUCTION WORK ARE INCLUDED. (AG)

VT 015 550
POLICE CAREERS.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351
PUB DATE - ND 28P.PAES COLLECTION

DESCRIPTORS - *OCCUPATIONAL INFORMATION; *WORKSHEETS; *STUDY GUIDES; *POLICE; *CAREER EDUCATION; VISUAL AIDS; AUDIOVISUAL AIDS; FIELD TRIPS; TESTS; CAREER LADDERS; CREATIVE ACTIVITIES; GLOSSARIES; BIBLIOGRAPHIES; GOVERNMENT (ADMINISTRATIVE BODY); SECONDARY GRADES; INTERVIEWS; INSTRUCTIONAL MATERIALS; REFERENCE BOOKS; RESOURCE MATERIALS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS OCCUPATIONAL EXPLORATION UNIT, WRITTEN BY A CAREER CENTER, PROVIDES STUDENT WORKSHEETS ON CAREERS IN POLICE WORK. THE MANUAL FOCUSES ON THE NATURE OF POLICE WORK, THE JOB REQUIREMENTS, THE WORKING

CONDITIONS, AND THE JOB BENEFITS. ENRICHMENT ACTIVITIES, A PRE- AND POST-TEST, A BIBLIOGRAPHY, A GLOSSARY, AND AN INTERVIEW SHEET ARE INCLUDED IN THE INSTRUCTIONAL MATERIALS. DRAWINGS ILLUSTRATE THE TEXT. TEACHING TECHNIQUES INCLUDE THE USE OF AUDIOVISUAL AIDS, REFERENCE BOOKS, A FIELD TRIP, AND CREATIVE ACTIVITIES. CAREER LADDERS IN POLICE WORK ARE DISCUSSED. (AG)

VT 015 552
OFFICE CAREERS.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351
PUB DATE - ND 37P.PAES COLLECTION

DESCRIPTORS - *OFFICE OCCUPATIONS EDUCATION; INSTRUCTIONAL MATERIALS; *WORKSHEETS; *LEARNING ACTIVITIES; *OCCUPATIONAL INFORMATION; *STUDY GUIDES; UNITS OF STUDY (SUBJECT FIELDS); AUDIOVISUAL AIDS; PRE TESTS; POST TESTS; INTERVIEWS; BIBLIOGPAPHIES; GLOSSARIES; FIELD TRIPS; RESOURCE MATERIALS; VISUAL AIDS; REFERENCE BOOKS; SECONDARY GRADES
IDENTIFIERS - CAREER AWARENESS; OCCUPATIONAL EXPLORATION

ABSTRACT - THIS OCCUPATIONAL EXPLORATION UNIT, WRITTEN BY A CAREER CENTER, PROVIDES STUDENT WORKSHEETS ON CAREERS IN OFFICE WORK. THE GUIDE DISCUSSES THE NATURE OF JOBS IN BUSINESS, THE JOB REQUIREMENTS, THE WORKING CONDITIONS, AND THE JOB BENEFITS. ENRICHMENT ACTIVITIES, A PRE- AND POST-TEST, AND INTERVIEW SHEET, A BIBLIOGRAPHY, AND A GLOSSARY ARE INCLUDED IN THE INSTRUCTIONAL MATERIALS. DRAWINGS ILLUSTRATE THE TEXT. TEACHING TECHNIQUES INCLUDE THE USE OF AUDIOVISUAL AIDS, A FIELD TRIP, AND READING BOOKS. (AG)

VT 015 561
CAREERS UNLIMITED...TEACHER RESOURCE BOOK--ENGLISH, SOCIAL STUDIES, MATHEMATICS, AND SCIENCE.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351
PUB DATE - ND 28P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; GRADE 7; GRADE 8; GRADE 9; *RESOURCE GUIDES; BIBLIOGRAPHIES; *PROGRAM PLANNING; VISUAL AIDS; PROGRAM DEVELOPMENT; TEACHING PROCEDURES; *HUMANITIES; RESOURCE MATERIALS; INSTRUCTIONAL AIDS; *INTEGRATED CURRICULUM; SOCIAL STUDIES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS RESOURCE GUIDE FOR A JUNIOR HIGH SCHOOL PROGRAM IN CAREER ORIENTATION ALLOWS OPPORTUNITIES FOR SELF ASSESSMENT AND VOCATIONAL GUIDANCE. THE PROGRAM IS EXPECTED TO ENABLE THE STUDENT TO CHOOSE ONE OF SEVEN CAREER FIELDS AND STUDY IT SIMULTANEOUSLY IN FOUR SUBJECT AREAS; ENGLISH, SOCIAL STUDIES, MATHEMATICS, AND SCIENCE. THE GUIDED OCCUPATIONAL ORIENTATION PROGRAM WILL CONSIST OF IDEA GUIDES WITH OBJECTIVES AND ACTIVITIES IMPLEMENTED BY EACH SCHOOL IN ITS OWN WAY. PLANS FOR THE PROGRAM ARE DESCRIBED, GIVING INSTRUCTIONAL AIDS, IDEAS FOR STAFF ORGANIZATION AND TEACHING PLANS AS WELL AS A BIBLIOGRAPHY. A CHART FOR PLANNING PROGRAM ACTIVITIES AND A LIST OF CHARACTERISTICS DISTINGUISHING INDIVIDUALIZING FROM NON-INDIVIDUALIZING TEACHERS CONCLUDE THE UNIT. (AG)

VT 015 563
AIRPORT WORKERS.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351

PUB DATE - ND 47P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *WORKSHEETS; *LEARNING ACTIVITIES; DIAGNOSTIC TESTS; BIBLIOGRAPHIES; GLOSSARIES; INTERVIEWS; COMMUNITY RESOURCES; VISUAL AIDS; AUDIOVISUAL AIDS; *UNITS OF STUDY (SUBJECT FIELDS); UNIT PLAN; *AIRPORTS; MANUALS; TRANSPORTATION
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS INSTRUCTIONAL UNIT CONTAINS WORKSHEETS ABOUT AIRPORT WORKERS, A PRETEST OR POSTTEST, A BIBLIOGRAPHY, A GLOSSARY, AND AN INTERVIEW SHEET. LEARNING ACTIVITIES ABOUT THE OCCUPATIONAL REQUIREMENTS OF AIRPORT WORK, WORKING CONDITIONS, JOB BENEFITS, AND THE FUNCTIONS OF EACH WORKER ARE INCLUDED IN THE MANUAL. SUGGESTED ENRICHMENT ACTIVITIES INCLUDE A MODEL PLANE CONTEST, A FIELD TRIP, A RESOURCE SPEAKER, AN INTERVIEW, AND BOOK REPORTS. DEVELOPED BY A CAREER CENTER FOR AN OCCUPATIONAL ORIENTATION UNIT, THIS GUIDE TO AIRPORT VOCATIONS PROVIDES A CHART OF JOB EARNINGS. A FILMSTRIP PRESENTATION CALLED "AIRPORT WORKERS" ACCOMPANIES THE FIRST LEARNING ACTIVITIES INVOLVING DESCRIPTIONS OF AIRPORT OCCUPATIONS. (AG)

VT 015 573
RIUTCEL, LUCILLE, AND OTHERS
ELEMENTARY GUIDE FOR CAREER DEVELOPMENT.

MOBERLY SCHOOL DISTRICT, MO.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.;MISSOURI STATE DEPT. OF EDUCATION, JEFFERSON CITY
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00399
PUB DATE - 71 642P.PAES COLLECTION

DESCRIPTORS - *CURRICULUM GUIDES; *ELEMENTARY GRADES; *CAREER EDUCATION; *LEARNING ACTIVITIES; EDUCATIONAL OBJECTIVES; TEACHER DEVELOPED MATERIALS; RESOURCE MATERIALS; TEACHING PROCEDURES; OCCUPATIONAL INFORMATION; STUDENT EVALUATION; *VOCATIONAL DEVELOPMENT; TEACHING TECHNIQUES; ROLE PLAYING; DECISION MAKING SKILLS; WORK ATTITUDES
IDENTIFIERS - ATTITUDES APPRECIATIONS; CAREER AWARENESS

ABSTRACT - THIS SERIES OF CURRICULUM GUIDES WILL BE USEFUL FOR PROVIDING CAREER DEVELOPMENT ACTIVITIES FOR THE ELEMENTARY GRADES. THE GENERAL AND DEVELOPMENTAL OBJECTIVES FOR EACH GRADE ARE KEYED TO THE GENERAL PROJECT OBJECTIVES AND TO THE CONCLUDING UNIT GOALS WHICH WILL BE EVALUATED BY TEACHER DEVELOPED TESTS. CURRICULUM TIE-INS AND ACTIVITY LISTS WITH RESOURCE MATERIALS ARE PROVIDED FOR EACH GRADE. THE LEARNING ACTIVITIES INCLUDE TEACHING SUGGESTIONS AND ARE INTENDED AS A DEVELOPMENTAL BASIS FOR ADDITIONAL CAREER EDUCATION IDEAS. WRITTEN BY A CAREER DEVELOPMENT CURRICULUM COMMITTEE, THE CAREER UNITS AIM TO PROVIDE STUDENTS WITH OCCUPATIONAL INFORMATION, HELP THEM DEVELOP DECISION MAKING SKILLS, AND TEACH THEM RESPECT SELF AND OTHERS. NOTEBOOK PREPARATION, ROLE PLAYING, GIVING REPORTS, AND RATINGS OF STUDENT DECISION MAKING SKILLS ARE TEACHING TECHNIQUES USED IN THE GUIDES. (AG)

VT 015 574
GETTING IT TOGETHER. TEACHER'S MANUAL. TEN CAREER ORIENTATION UNITS DESIGNED FOR JUNIOR HIGH SCHOOL STUDENTS.

BOWLING GREEN STATE UNIV., OHIO.;NORTHWEST OHIO EDUCATIONAL TELEVISION FOUNDATION, BOWLING GREEN.
OHIO STATE DEPT. OF EDUCATION, COLUMBUS. DIV. OF VOCATIONAL EDUCATION
DOCUMENT NOT AVAILABLE FROM EDRS.
CVTE-C00073
OHIO EDUCATIONAL TELEVISION NETWORK COMM., 2470 NORTH STAR ROAD, COLUMBUS, OHIO 43221

(APPROX. $10.00, LEASE BASIS)
PUB DATE - 71 41P.PAES COLLECTION

DESCRIPTORS - *INSTRUCTIONAL TELEVISION; *OCCUPATIONAL CLUSTERS; SECONDARY GRADES; INTEGRATED ACTIVITIES; TEACHING TECHNIQUES; *MANUALS; ANNOTATED BIBLIOGRAPHIES; VISUAL AIDS; GLOSSARIES; *OCCUPATIONAL INFORMATION; VOCATIONAL DEVELOPMENT; LESSON PLANS; COMMUNICATIONS; SUPPLEMENTARY READING MATERIALS; *CAREER EDUCATION; VOCABULARY
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS TEACHING MANUAL INCLUDES A RATIONALE AND TEACHING SUGGESTIONS FOR A CAREER ORIENTATION PROGRAM IN THE JUNIOR HIGH GRADES ORGANIZED AROUND 10 LESSONS ON INSTRUCTIONAL TELEVISION. THESE ON-LOCATION SOUND FILMS AND INTERVIEWS ALLOW THE STUDENT TO OBSERVE WORKERS INTERACTING IN THEIR OWN NATURAL WORK-ENVIRONMENT. SUGGESTED TEACHING TECHNIQUES INCLUDE FIELD TRIPS, ROLE PLAYING, INTEGRATED ACTIVITIES, AND USE OF RESOURCE MATERIALS. NINE OCCUPATIONAL CLUSTERS ARE DESCRIBED, EMPHASIZING NEWER CAREERS AND OTHER-THAN-PROFESSIONAL CAREERS WHICH ARE TRADITIONALLY IGNORED. SOME ARE HIGHLIGHTED, OTHERS LISTED. A WIDE RANGE OF PROJECTS AND DISCUSSION QUESTIONS IS PROVIDED FOR EACH LESSON. VOCABULARY LISTS AND GLOSSARY ARE INCLUDED WITH THE MANUAL, DEVELOPED BY TEACHERS AND CONSULTANTS. LINE DRAWINGS ILLUSTRATE THE TEXT. A BIBLIOGRAPHY AND AN EIGHT-PAGE ARTICLE ON JOB FUTURES REPRINTED FROM THE "OCCUPATIONAL OUTLOOK HANDBOOK" CONCLUDE THE INSTRUCTIONAL MATERIALS. (AG)

VT 015 575
NEUWIRTH, ELIZABETH M., AND OTHERS
CAREER DEVELOPMENT.

ROBBINSDALE INDEPENDENT SCHOOL DISTRICT 281, MINN.
MINNESOTA STATE DEPT. OF EDUCATION, ST. PAUL. DIV. OF VOCATIONAL AND TECHNICAL EDUCATION

MF AVAILABLE IN VT-ERIC SET.
CVTE-000123
PUB DATE - AUG71 142P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; GRADE 7; GRADE 8; GRADE 9; *EXPERIMENTAL CURRICULUM; *HUMANITIES INSTRUCTION; BIBLIOGRAPHIES; SUPPLEMENTARY READING MATERIALS; *COURSE OBJECTIVES; *COURSE DESCRIPTIONS; INTEGRATED ACTIVITIES; ROLE PLAYING; SIMULATION; AUDIOVISUAL AIDS; COMMUNITY RESOURCES; INTEGRATED CURRICULUM; STUDENT PROJECTS; TEACHING TECHNIQUES; FORMATIVE EVALUATION
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS TENTATIVE CURRICULUM GUIDE FOR A CAREER EXPLORATION PROGRAM IN GRADES 7, 8, AND 9 FOR ENGLISH, MATHEMATICS, SCIENCE, AND SOCIAL STUDIES UNITS PROVIDES SUGGESTED SKILL GOALS, LEARNING TECHNIQUES, BEHAVIORAL OBJECTIVES, SPECIFIC UNIT CONCEPTS, CLASS ACTIVITIES, REQUIRED MATERIALS, AND SAMPLE STUDENT WORKSHEETS. A SEPARATE OVERVIEW FOR EACH GRADE LEVEL AND DISCIPLINE INCLUDES GENERAL AND SPECIFIC SUBJECT CONTENT. THE DEVELOPMENTAL ENGLISH UNITS FOCUS ON JOB APPLICATION SKILLS; THE MATH UNITS PRESENT THE OCCUPATIONAL IMPLICATIONS OF MATH; THE SCIENCE UNITS DEAL WITH INTERDISCIPLINARY PROJECTS IN THE OUTDOORS; AND THE SOCIAL STUDIES UNITS CENTER ON TOPICS IN SOCIOLOGY, POLITICAL SCIENCE, AND ECONOMICS. SUGGESTED TEACHING TECHNIQUES INVOLVE ROLE PLAYING, SIMULATIONS, DISCUSSION, READING, AUDIOVISUAL AIDS, OBSERVATIONS, AND COMMUNITY RESOURCES. DEVELOPED BY A CAREER DEVELOPMENT COMMITTEE, THIS GUIDE INTENDS TO SHOW THE EFFECTIVENESS OF CAREER EDUCATION INTEGRATED AS A LEARNING VEHICLE IN A COURSE. AN INTRODUCTORY TEACHER-DIRECTED EVALUATION SHEET, FACILITATING FURTHER REVISION, AND A BIBLIOGRAPHY COMPLETE THE SUGGESTED INSTRUCTIONAL MATERIALS. SAMPLE JOB INFORMATION MATERIALS AND DIAGRAMS OF OCCUPATIONAL CLUSTERS ENRICH THE COURSE CONTENT. (AG)

VT 015 595
HOME ECONOMICS JUNIOR HIGH SCHOOL CURRICULUM. CONCEPTS AND GENERALIZATIONS.

DISTRICT OF COLUMBIA PUBLIC SCHOOLS, WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000562
PUB DATE - 69 567P.PAES COLLECTION

DESCRIPTORS - *CURRICULUM GUIDES; *SECONDARY GRADES; *STUDENT CENTERED CURRICULUM; BEHAVIORAL OBJECTIVES; GENERALIZATIONS; *CONCEPTUAL SCHEMES; *HOME ECONOMICS EDUCATION; LEARNING ACTIVITIES; EVALUATION TECHNIQUES; ENRICHMENT ACTIVITIES; RESOURCE MATERIALS; GLOSSARIES; LESSON PLANS; COMMUNITY RESOURCES; FAMILY LIFE; GRADE 7; GRADE 8; GRADE 9
IDENTIFIERS - ATTITUDES APPRECIATIONS; SELF AWARENESS; EDUCATIONAL AWARENESS

ABSTRACT - THIS GUIDE FOR HOME ECONOMICS CURRICULUMS IN GRADES 7, 8, AND 9 PRESENTS STUDENT CENTERED COURSES WITH A CONCEPTUAL APPROACH INTENDED TO PREPARE STUDENTS FOR PERSONAL AND FAMILY LIVING. GENERALIZATIONS, BEHAVIORAL OBJECTIVES, CONCEPTS, AND GOALS ARE PROVIDED FOR THE LEARNING AND ENRICHMENT ACTIVITIES. THE GUIDE INCLUDES AN OVERVIEW, IDEAS FOR IMPLEMENTING THE COURSES, SUGGESTIONS FOR PARENTAL INVOLVEMENT, RESOURCE LISTS, EVALUATION METHODS, A GLOSSARY, AND SAMPLE LESSON PLANS. CHECKLISTS AND STUDENT WORKSHEETS ARE ALSO GIVEN. DEVELOPED BY A STEERING COMMITTEE OF ADMINISTRATIVE AND SUPERVISORY PERSONNEL, WITH THE AID OF A PRODUCTION COMMITTEE OF TEACHERS, A CURRICULUM WRITER, AND AN ILLUSTRATOR, THE AREAS OF STUDY COVER SUCH TOPICS AS CLOTHING, CHILD CARE, FOODS, HEALTH AND SAFETY, AND HOME MANAGEMENT. COMMUNITY AND SOCIAL LIVING ARE DISCUSSED IN GRADE 9. (AG)

VT 015 596
PIERRO, MIKE, AND OTHERS
CAREER RELATED MATH UNITS. CLUSTER INFORMATION.

ROBBINSDALE INDEPENDENT SCHOOL DISTRICT 281, MINN.
MINNESOTA STATE DEPT. OF EDUCATION, ST. PAUL. DIV. OF VOCATIONAL AND TECHNICAL EDUCATION
MF AVAILABLE IN VT-ERIC SET.
CVTE-000125
PUB DATE - NOV71 40P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION *OCCUPATIONAL CLUSTERS; *UNITS OF STUDY (SUBJECT FIELDS); *MATHEMATICS; VOCATIONAL INTERESTS; *OCCUPATIONAL INFORMATION; INSTRUCTIONAL AIDS; SECONDARY GRADES; INSTRUCTIONAL MATERIALS; GUIDES; CAREER OPPORTUNITIES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS UNIT PROVIDES GENERAL DESCRIPTIONS OF 14 OCCUPATIONAL CLUSTERS, RELATING THEM TO A SEPARATE CAREER KIT GIVING MATH PROBLEMS FOR EACH CAREER. AN INTRODUCTORY LIST OF CAREER UNITS FOR EACH CLUSTER IS KEYED TO THE CAREER KIT IN ORDER TO GIVE FURTHER VOCATIONAL INFORMATION. DIRECTIONS TO THE STUDENT ARE INCLUDED FOR USING THE INSTRUCTIONAL MATERIALS IN CONJUNCTION WITH THE CAREER KIT. PAY RANGES AND EMPLOYMENT OPPORTUNITIES ARE DISCUSSED FOR EACH OCCUPATIONAL CLUSTER. THIS UNIT, PREPARED BY THREE SENIOR HIGH MATH TEACHERS AND A WORK EXPERIENCE COORDINATOR, WAS UNDER THE DIRECTION OF A VOCATIONAL COORDINATOR AND A MATH CONSULTANT. (AG)

VT 015 598
BIBLIOGRAPHY FOR OCCUPATIONAL ORIENTATION. PRELIMINARY DRAFT.

MISSISSIPPI RESEARCH COORDINATING UNIT FOR

VOCATIONAL-TECHNICAL EDUCATION, STATE COLLEGE.
MISSISSIPPI STATE DEPT. OF EDUCATION, JACKSON. DIV. OF VOCATIONAL AND TECHNICAL EDUCATION
MF AVAILABLE IN VT-ERIC SET.
CVTE-000231
PUB DATE - ND 100P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *BIBLIOGRAPHIES; *REFERENCE MATERIALS; *CLASSIFICATION; BOOKS; PAMPHLETS; FILMS; FILMSTRIPS; *INSTRUCTIONAL AIDS; OCCUPATIONAL GUIDANCE
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS PRELIMINARY DRAFT FOR A BIBLIOGRAPHY ON OCCUPATIONAL ORIENTATION, PREPARED BY A CURRICULUM COORDINATING UNIT, SUPPLEMENTS A CURRICULUM GUIDE IN CAREER EDUCATION. EIGHT OCCUPATIONAL CATEGORIES, A MISCELLANEOUS CATEGORY, AND A LIST OF OCCUPATIONAL ORIENTATION KITS ARE INTENDED TO SIMPLIFY THE TASK OF SELECTING CAREER EDUCATION MATERIALS FOR THE CLASSROOM. THE FIRST NINE CATEGORIES ARE BROKEN DOWN INTO: (1) BOOKS, (2) BRIEFS AND PAMPHLETS, (3) FILMS, AND (4) FILMSTRIPS. AN INTRODUCTION, A LIST OF REFERENCES FOR CAREER EDUCATORS, AND AN EXTENSIVE DIRECTORY OF PUBLISHERS' ADDRESSES COMPLETE THE BIBLIOGRAPHY. COSTS ARE INCLUDED FOR THE REFERENCE MATERIALS. (AG)

VT 015 614
THOMAS, DICK
ELECTRICITY--ELECTRONICS COURSE OF STUDY. GRADES 9-12.

DAVID DOUGLAS PUBLIC SCHOOLS, PORTLAND, OREG.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00466
PUB DATE - ND 38P.PAES COLLECTION

DESCRIPTORS - *CURRICULUM GUIDES; *ELECTRONICS; *TRADE AND INDUSTRIAL EDUCATION; *SECONDARY GRADES; *COURSE DESCRIPTIONS; REFERENCE MATERIALS; EDUCATIONAL OBJECTIVES; INSTRUCTIONAL AIDS; TESTING; REVIEW (REEXAMINATION); INSTRUCTIONAL MATERIALS
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS CURRICULUM GUIDE FOR VOCATIONAL EDUCATION COURSES IN ELECTRONICS FOR GRADES 9 THROUGH 12 PROVIDES GENERAL DESCRIPTIONS AND SPECIFIC OUTLINES OF FOUR HIGH SCHOOL ELECTRONICS COURSES. REFERENCE LISTS, COURSE OBJECTIVES, UNIT SUBDIVISIONS, AND TIME SPANS ARE GIVEN FOR EACH COURSE. EACH COURSE CONTAINS A SECTION FOR REVIEW AND TESTING. WRITTEN BY TWO ELECTRONICS INSTRUCTORS WITH THE HELP OF A VOCATIONAL ELECTRONICS ADVISORY COMMITTEE AND THE OREGON STATE BOARD OF EDUCATION, THE GUIDE INCLUDES AN INTRODUCTION AND GENERAL CONSIDERATIONS. THIS UNIT MAKES UP PART OF PROJECT VIGOR, OREGON'S FEDERAL EXEMPLARY PROGRAM IN CAREER EDUCATION. (AG)

VT 015 622
THE GREGG/MCGRAW-HILL CURRICULUM GUIDE FOR OFFICE EDUCATION.

GREGG/MCGRAW-HILL ADVISORY COMMITTEE FOR OFFICE EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 66P.PAES COLLECTION

DESCRIPTORS - *CURRICULUM GUIDES; *OFFICE OCCUPATIONS EDUCATION; *CURRICULUM PLANNING; *INSTRUCTIONAL PROGRAMS; POST SECONDARY EDUCATION; SECONDARY EDUCATION; OFFICE OCCUPATIONS; TRAINING OBJECTIVES; *RESOURCE MATERIALS; CURRICULUM ENRICHMENT; STUDENT NEEDS; ADULT EDUCATION; TEXTBOOK SELECTION; UNITS OF STUDY (SUBJECT FIELDS); BUSINESS SUBJECTS; TEACHING GUIDES; COURSE

DESCRIPTIONS
IDENTIFIERS - EDUCATIONAL AWARENESS; CAREER AWARENESS

ABSTRACT - THIS GUIDE TO CURRICULUMS IN OFFICE OCCUPATIONS EDUCATION, INTENDED TO ACCOMPANY THE "GREGG/MCGRAW-HILL PROGRAM PLANNING GUIDE FOR OFFICE EDUCATION," WILL BE USEFUL FOR EDUCATORS PLANNING TRAINING PROGRAMS IN BUSINESS EDUCATION ON THE SECONDARY, POST-SECONDARY, AND ADULT LEVELS. A LIST OF 50 JOB TITLES USING BASIC BUSINESS SKILLS IS KEYED TO AN INDEX OF 59 INSTRUCTIONAL MODULES FOR OFFICE OCCUPATIONS CURRICULUMS. DETAILED DESCRIPTIONS OF THE MODULES PROVIDE THE TIME SPAN, ACADEMIC LEVEL, COURSE OUTLINE, OBJECTIVES, COURSE PREREQUISITES, PRIMARY SOURCE MATERIALS, AND ENRICHMENT MATERIALS FOR EACH COURSE. THE PRIMARY MATERIALS LIST TEXTBOOKS, WORKBOOKS, TESTS, AND TEACHING GUIDES ACCORDING TO GRADE LEVEL AND SPECIAL INSTRUCTIONAL NEEDS. AN IMPORTANT FEATURE IS THE INCLUSION OF CURRENT NET PRICES FOR ALL INSTRUCTIONAL MATERIALS. TEACHER-DIRECTED MATERIALS WILL BE PROVIDED FREE TO TEACHERS USING THE CORRESPONDING CLASSROOM TEXTS. THE GUIDE, PREPARED BY THE EDITORS OF GREGG/MCGRAW-HILL, CONCLUDES WITH A MODEL FOR A PROGRAM PLANNING WORKSHEET. (AG)

VT 015 626
JENSEN, A.K., AND OTHERS
WORLD OF WORK. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

CLEMSON UNIV., S.C. VOCATIONAL EDUCATION MEDIA CENTER.;SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 260P.PAES COLLECTION

DESCRIPTORS - GRADE 9; GRADE 10; *LEARNING ACTIVITIES; BEHAVIORAL OBJECTIVES; UNITS OF STUDY (SUBJECT FIELDS); TEACHING PROCEDURES; RESOURCE MATERIALS; *CAREER PLANNING; WORKSHEETS; VISUAL AIDS; TEACHING TECHNIQUES; MONEY MANAGEMENT; VOCATIONAL DEVELOPMENT; *OCCUPATIONAL CHOICE; INSTRUCTIONAL MATERIALS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS ROUGH DRAFT OF A VOCATIONAL ORIENTATION UNIT FOR GRADES 9 AND 10 CONTAINS 20 LEARNING ACTIVITIES WITH BEHAVIORAL OBJECTIVES, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. A RATIONALE, RESOURCE LISTS, STUDENT WORKSHEETS, AND VISUAL AIDS COMPLETE THE UNIT. PREPARED BY SIX TEACHERS, THIS TEACHING GUIDE INCLUDES A FIELD TRIP, A STUDENT JOB INTERVIEW, IDEAS FOR CAREER PLANNING, AND MONEY MANAGEMENT SUGGESTIONS. (AG)

VT 015 627
SUGGESTIONS FOR IMPLEMENTING AND ORGANIZING PREVOCATIONAL EDUCATION PROGRAMS FOR SOUTH CAROLINA. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - 71 52P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *PROGRAM PLANNING; GRADE 9; GRADE 10; EDUCATIONAL FACILITIES; *RESOURCE GUIDES; PROGRAM ADMINISTRATION; PROGRAM DEVELOPMENT; RESOURCE MATERIALS; *INSTRUCTIONAL MATERIALS; SECONDARY GRADES; OCCUPATIONAL CHOICE; EDUCATIONAL EQUIPMENT; *ADMINISTRATOR GUIDES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS RESOURCE GUIDE IS A ROUGH DRAFT FOR THE USE OF SCHOOL ADMINISTRATORS AND VOCATIONAL COORDINATORS IN DEVELOPING CAREER EDUCATION PROGRAMS FOR GRADES 9 AND 10

IN SOUTH CAROLINA. IT INCLUDES A 6-PAGE INTRODUCTORY RATIONALE AND RESOURCE LISTS OF FACILITIES, EQUIPMENT, AND SUPPLIES. THESE LISTS OF MULTI-MEDIA MATERIALS AND COSTS COVER A VOCATIONAL ORIENTATION UNIT AND 16 OCCUPATIONAL UNITS DEVELOPED BY 16 TEACHERS. THE 16 6-WEEK CAREER EDUCATION UNITS, INTENDED TO FACILITATE OCCUPATIONAL CHOICES, COVER A WIDE RANGE OF AREAS, FROM AGRICULTURE TO SEWING. (AG)

VT 015 628
REENSTJERNA, SWANNEE
OFFICE OCCUPATIONS. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

WILSON AREA VOCATIONAL CENTER, COLUMBIA, S.C.;SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 48P.PAES COLLECTION

DESCRIPTORS - *OFFICE OCCUPATIONS EDUCATION; VISUAL AIDS; BEHAVIORAL OBJECTIVES; RESOURCE MATERIALS; TEACHING PROCEDURES; SECONDARY GRADES; *TEACHING GUIDES; UNIT PLAN; *UNITS OF STUDY (SUBJECT FIELDS); *LEARNING ACTIVITIES; FIELD TRIPS; TEACHING TECHNIQUES; CAREER OPPORTUNITIES; OFFICE MACHINES; *OFFICE PRACTICE; INSTRUCTIONAL MATERIALS; OCCUPATIONAL INFORMATION
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS DRAFT FOR A 6-WEEK COURSE IN OFFICE OCCUPATIONS FOR THE SECONDARY GRADES PROVIDES A GUIDE TO 21 LEARNING ACTIVITIES AND AN INTRODUCTORY RATIONALE. EACH ACTIVITY CONTAINS A BEHAVIORAL OBJECTIVE, MATERIALS LISTS, AND TEACHING PROCEDURES. TRANSPARENCIES AND CHARTS ILLUSTRATE THE TEXT. THE LEARNING EXPERIENCES INCLUDE WRITING A CHECK, FILING, USING THE TELEPHONE, AN INTRODUCTION TO BUSINESS MACHINES AND SHORTHAND, AND A FIELD TRIP. TEACHING TECHNIQUES INCLUDE DISCUSSION, DEMONSTRATION, AND STUDENT PARTICIPATION. AN EQUIPMENT AND MATERIALS LIST COMPLETES THE UNIT, WRITTEN BY A VOCATIONAL CENTER TEACHER TO INCREASE STUDENT AWARENESS OF CAREER OPPORTUNITIES IN BUSINESS. (AG)

VT 015 629
METALWORKING. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 47P.PAES COLLECTION

DESCRIPTORS - UNIT PLAN; *UNITS OF STUDY (SUBJECT FIELDS); *LESSON PLANS; BEHAVIORAL OBJECTIVES; *METAL WORKING OCCUPATIONS; SHEET METAL WORK; WELDERS; SECONDARY GRADES; OCCUPATIONAL INFORMATION; TEACHING PROCEDURES; WORKSHEETS; *TEACHING GUIDES; INSTRUCTIONAL MATERIALS; FIELD TRIPS; EDUCATIONAL EQUIPMENT; *LEARNING ACTIVITIES
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE ON METALWORKING OCCUPATIONS CONTAINS AN INTRODUCTORY RATIONALE AND 21 "HANDS-ON" LEARNING ACTIVITIES INVOLVING MACHINE SHOP, SHEET METAL, AND WELDING. WORKSHEETS AND LISTS OF EQUIPMENT WITH COSTS ARE PROVIDED. TWO FIELD TRIPS ARE INCLUDED. STUDENTS WILL LEARN HOW TO READ SIMPLE BLUEPRINTS AND HOW TO USE BASIC TOOLS. EACH ACTIVITY CONTAINS AN OBJECTIVE, MATERIALS LISTS, AND TEACHING PROCEDURES. (AG)

VT 015 630
EPTING, HELEN
CHILD CARE. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

COLUMBIA AREA VOCATIONAL CENTER, S.C.;SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 44P.PAES COLLECTION

DESCRIPTORS - *LESSON PLANS; *CHILD CARE OCCUPATIONS; BEHAVIORAL OBJECTIVES; TEACHING PROCEDURES; *DAY CARE SERVICES; LEARNING ACTIVITIES; *UNITS OF STUDY (SUBJECT FIELDS); NURSERY SCHOOLS; KINDERGARTEN; *TEACHING GUIDES; REFERENCE MATERIALS; VISUAL AIDS; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; EDUCATIONAL EQUIPMENT
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE ON CHILD CARE, WRITTEN BY A TEACHER, CONTAINS AN INTRODUCTORY RATIONALE, 10 LEARNING ACTIVITIES, REFERENCE AND MATERIALS LISTS, AND VISUAL AIDS. EACH ACTIVITY CONTAINS BEHAVIORAL OBJECTIVES, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. CHILD-CARE CENTERS, ART, MUSIC, LITERATURE, AND SCIENCE ACTIVITIES ARE DISCUSSED. (AG)

VT 015 631
WRIGHT, JAMES E.
BUILDING CONSTRUCTION. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.;CLEMSON UNIV., S.C. VOCATIONAL EDUCATION MEDIA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 57P.PAES COLLECTION

DESCRIPTORS - *UNITS OF STUDY (SUBJECT FIELDS); *LESSON PLANS; *TEACHING GUIDES; *BUILDING TRADES; CONSTRUCTION INDUSTRY; OCCUPATIONAL INFORMATION; BEHAVIORAL OBJECTIVES; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; REFERENCE MATERIALS; LEARNING ACTIVITIES; JOB SKILLS; TEACHING PROCEDURES; EDUCATIONAL EQUIPMENT; VISUAL AIDS; TEACHING TECHNIQUES
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT FOR A TEACHING GUIDE ON BUILDING CONSTRUCTION, WRITTEN BY A TEACHER, CONTAINS AN INTRODUCTORY RATIONALE AND 16 LEARNING ACTIVITIES FOCUSING ON CARPENTRY, PLUMBING, HOUSEWIRING, AND BRICKLAYING. EACH ACTIVITY CONTAINS A BEHAVIORAL OBJECTIVE, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. TRANSPARENCIES AND DIAGRAMS ILLUSTRATE THE TEXT. TEACHING TECHNIQUES INCLUDE THE USE OF AUDIOVISUAL AIDS, DISCUSSIONS, DEMONSTRATIONS, AND "HANDS-ON" PROJECTS. RESOURCE AND REFERENCES LISTS COMPLETE THE UNIT. (AG)

VT 015 632
SANDERS, HARRY E.
POWER MECHANICS. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

TRI-COUNTY TECH SCHOOL, COPE, S.C.;SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 98P.PAES COLLECTION

DESCRIPTORS - *UNITS OF STUDY (SUBJECT FIELDS); *LESSON PLANS; *AUTO MECHANICS (OCCUPATION); *POWER MECHANICS; *TEACHING GUIDES; OCCUPATIONAL INFORMATION; BEHAVIORAL OBJECTIVES; TEACHING PROCEDURES; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; REFERENCE MATERIALS; VISUAL AIDS; EQUIPMENT; TRADE AND INDUSTRIAL EDUCATION
IDENTIFIERS - CAREER AWARENESS; BEGINNING

COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE ON POWER MECHANICS, WRITTEN BY A MECHANICS INSTRUCTOR, FOCUSES ON AUTO MECHANICS BY MEANS OF 12 LEARNING ACTIVITIES. A WIDE VARIETY OF DIAGRAMS ILLUSTRATE THE TEXT. EACH ACTIVITY INCLUDES A BEHAVIORAL OBJECTIVE, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. TEACHING TECHNIQUES INCLUDE FIELD TRIPS, RESEARCH, USE OF AUDIOVISUAL AIDS, DISCUSSIONS, AND "HANDS-ON" LEARNING EXPERIENCES. THE INTRODUCTORY RATIONALE BRIEFLY DESCRIBES CAREER OPPORTUNITIES IN POWER MECHANICS. RESOURCE AND REFERENCE LISTS COMPLETE THE UNIT. (AG)

VT 015 633
SMITH, NELLE C.
HEALTH OCCUPATIONS. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 28P.PAES COLLECTION

DESCRIPTORS - *UNITS OF STUDY (SUBJECT FIELDS); *LESSON PLANS; *HEALTH OCCUPATIONS EDUCATION; *HEALTH SERVICES; FIRST AID; BEHAVIORAL OBJECTIVES; OCCUPATIONAL INFORMATION; RESOURCE MATERIALS; TEACHING PROCEDURES; *TEACHING GUIDES; REFERENCE MATERIALS; LEARNING ACTIVITIES; TEACHING TECHNIQUES; INSTRUCTIONAL MATERIALS
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE ON HEALTH OCCUPATIONS CONTAINS AN INTRODUCTORY RATIONALE, 20 LEARNING ACTIVITIES, AND ADDITIONAL TEACHING SUGGESTIONS. REFERENCE AND MATERIALS LISTS ARE ALSO INCLUDED IN THIS UNIT, WHICH WAS WRITTEN BY A NURSE. EACH ACTIVITY INCLUDES A BEHAVIORAL OBJECTIVE, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. TEACHING TECHNIQUES INCLUDE DISCUSSION, DEMONSTRATION, "HANDS-ON" FIRST AID EXPERIENCES, AND THE USE OF AUDIOVISUAL AIDS. RESOURCE SPEAKERS DISCUSS CAREER OPPORTUNITIES, GUIDING STUDENTS TO SELECT A PARTICULAR HEALTH OCCUPATIONAL AREA TO OBSERVE. (AG)

VT 015 635
STABLER,NICK
GRAPHIC ARTS. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 38P.PAES COLLECTION

DESCRIPTORS - *UNITS OF STUDY (SUBJECT FIELDS); *LESSON PLANS; *LEARNING ACTIVITIES; *TEACHING GUIDES; BEHAVIORAL OBJECTIVES; TEACHING TECHNIQUES; TEACHING PROCEDURES; VISUAL AIDS; COMMUNICATIONS; RESOURCE MATERIALS; BUSINESS EDUCATION; *GRAPHIC ARTS; PRINTING; INSTRUCTIONAL MATERIALS; COSTS; FIELD TRIPS
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE WRITTEN BY A TEACHER ON GRAPHIC ARTS WILL DIRECT THE STUDENT TOWARD ADVANCED WORK IN VOCATIONAL EDUCATION AND ALLOW EXPLORATION OF CAREER OPPORTUNITIES IN GRAPHIC ARTS. THE UNIT INCLUDES 20 LEARNING ACTIVITIES WITH BEHAVIORAL OBJECTIVES, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. DIAGRAMS ILLUSTRATE THE TEXT. RESOURCE LISTS WITH COSTS COMPLETE THE GUIDE. TEACHING TECHNIQUES INCLUDE DISCUSSION, A FIELD TRIP, "HANDS-ON" EXPERIENCES, AND THE USE OF AUDIOVISUAL AIDS. (AG)

VT 015 636
MORGAN, BOBBY
AIR CONDITIONING AND REFRIGERATION. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

DILLON AREA VOCATIONAL CENTER, S.C.;SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 71P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; EDUCATIONAL EQUIPMENT; *TEACHING GUIDES; LEARNING ACTIVITIES; PROGRAM COSTS; VISUAL AIDS; FIELD TRIPS; TEACHING PROCEDURES; EDUCATIONAL OBJECTIVES; *CAREER OPPORTUNITIES; REFERENCE MATERIALS; SECONDARY GRADES; RESOURCE MATERIALS; *UNITS OF STUDY (SUBJECT FIELDS); *AIR CONDITIONING; REFRIGERATION; INSTRUCTIONAL AIDS; OCCUPATIONAL INFORMATION
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF AN INSTRUCTIONAL UNIT ON AIR CONDITIONING AND REFRIGERATION INCLUDES AN INTRODUCTORY RATIONALE AND 27 LEARNING ACTIVITIES. DIAGRAMS AND DRAWINGS ILLUSTRATE THE TEXT, WRITTEN BY A TEACHER. EACH ACTIVITY CONTAINS AN OBJECTIVE, EQUIPMENT AND MATERIALS LISTS, TEACHING PROCEDURES, AND REFERENCE MATERIALS. VOCATIONAL OPPORTUNITIES ARE DISCUSSED, AND FOUR INSTRUCTIONAL TRIPS ARE INCLUDED IN THE ACTIVITIES. A LIST OF COURSE COSTS COMPLETES THE UNIT. (AG)

VT 015 637
HASTY, LISWA
FOOD SERVICE. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 34P.PAES COLLECTION

DESCRIPTORS - *LEARNING ACTIVITIES; *CAREER EDUCATION; *CAREER OPPORTUNITIES; *UNITS OF STUDY (SUBJECT FIELDS); *FOOD SERVICE OCCUPATIONS; RESOURCE MATERIALS; *REFERENCE MATERIALS; STUDENT EVALUATION; FOOD SERVICE

WORKERS; TEACHING TECHNIQUES; AUDIOVISUAL AIDS; INSTRUCTIONAL AIDS; SECONDARY GRADES
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A 30-HOUR INSTRUCTIONAL UNIT ON FOOD SERVICE INCLUDES 21 LEARNING ACTIVITIES, A RESOURCE LIST, AND A STUDENT EVALUATION WORKSHEET. THE ACTIVITIES FOCUS ON VOCATIONAL AWARENESS, APTITUDE TESTING FOR FOOD SERVICE, AND THE TECHNIQUES OF FOOD SERVICE. EACH ACTIVITY CONTAINS AN OBJECTIVE, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. THE UNIT, WRITTEN BY A TEACHER, USES AUDIOVISUAL AIDS, DISCUSSIONS, RESOURCE SPEAKERS, AND FIELD TRIPS AS TEACHING TECHNIQUES, TOGETHER WITH LABORATORY WORK. AN INTRODUCTORY RATIONALE, AN OBSERVATION WORKSHEET FOR FOOD SERVICE ESTABLISHMENTS, AND REFERENCE MATERIALS COMPLETE THE UNIT. (AG)

VT 015 638
STEADMAN, JERRY
MECHANICAL DRAWING. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 17P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; INDUSTRIAL EDUCATION; *DRAFTING; PREVOCATIONAL EDUCATION; VISUAL AIDS; TEACHING GUIDES; TEACHING PROCEDURES; EDUCATIONAL OBJECTIVES; RESOURCE MATERIALS; INSTRUCTIONAL MATERIALS; *EDUCATIONAL EQUIPMENT; *ENGINEERING DRAWING; CONSTRUCTION (PROCESS); WORKSHEETS; UNIT PLAN; REFERENCE MATERIALS; *LEARNING ACTIVITIES
IDENTIFIERS - BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT FOR AN INSTRUCTIONAL UNIT ON BASIC MECHANICAL DRAWING PROVIDES A BASIS FOR LEARNING DRAFTING. TEN CLASS ACTIVITIES GIVE TIME SPANS, OBJECTIVES, MATERIALS, AND TEACHING PROCEDURES. AN INTRODUCTORY RATIONALE DESCRIBES VOCATIONAL OPPORTUNITIES IN DRAFTING. AN EQUIPMENT LIST AND FIVE WORKSHEETS COMPLETE THE UNIT, WRITTEN BY A TEACHER. (AG)

VT 015 639
HICKS, BILL
ELECTRICITY. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 49P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *LEARNING ACTIVITIES; CAREER OPPORTUNITIES; FIELD TRIPS; OBJECTIVES; *ELECTRIC CIRCUITS; INSTRUCTIONAL AIDS; ELECTRICITY; *UNITS OF STUDY (SUBJECT FIELDS); TEACHING PROCEDURES; EQUIPMENT; COSTS; RESOURCE MATERIALS; *INDUSTRIAL ARTS; SECONDARY GRADES
IDENTIFIERS - BEGINNING COMPETENCE; CAREER AWARENESS

ABSTRACT - THIS ROUGH DRAFT OF A 30-HOUR BEGINNING INSTRUCTIONAL UNIT ON ELECTRICITY PRESENTS CAREER INFORMATION AND 25 LEARNING ACTIVITIES INVOLVING THE ASSEMBLY OF ELECTRIC CIRCUITS. EACH "HANDS-ON" ACTIVITY INCLUDES A PERFORMANCE OBJECTIVE, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. DIAGRAMS AND DRAWINGS ILLUSTRATE THE TEXT, WHICH WAS WRITTEN BY A TEACHER. FIELD TRIPS AND RESOURCE SPEAKERS PROVIDE OPPORTUNITIES FOR VOCATIONAL ORIENTATION. A LIST OF TOOLS AND EQUIPMENT WITH COSTS COMPLETES THE UNIT. (AG)

VT 015 640
ANDERSON, MIRIAM
DISTRIBUTIVE EDUCATION. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-CC0415
PUB DATE - JUN71 17P.PAES COLLECTION

DESCRIPTORS - BEHAVIORAL OBJECTIVES; TEACHING PROCEDURES; *TEACHING GUIDES; COMMUNITY RESOURCES; *DISTRIBUTIVE EDUCATION; LESSON PLANS; LEARNING ACTIVITIES; *COOPERATIVE EDUCATION; COSTS; OCCUPATIONAL INFORMATION; RESOURCE MATERIALS; MARKETING; RETAILING; EDUCATIONAL EQUIPMENT; ON THE JOB TRAINING
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE WRITTEN BY A TEACHER ON DISTRIBUTIVE EDUCATION PROVIDES 12 COOPERATIVE LEARNING ACTIVITIES, AN INTRODUCTORY RATIONALE, AND A MATERIALS LIST WITH COSTS. DESIGNED FOR CLASSROOM INSTRUCTION AND ON-THE-JOB TRAINING, THE UNIT WILL BE DIRECTED BY A VOCATIONAL EDUCATION COORDINATOR WITH THE COOPERATION OF THE BUSINESSMEN IN THE COMMUNITY. EACH ACTIVITY INCLUDES BEHAVIORAL OBJECTIVES, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. TEACHING TECHNIQUES INCLUDE THE USE OF INTERVIEWS AND "HANDS-ON" EXPERIENCES INVOLVING SELLING, MARKETING, AND LAYOUT, AND STORE SERVICES. (AG)

VT 015 641
FINLEY, JUNE C.
COSMETOLOGY. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-CC0415
PUB DATE - JUN71 52P.PAES COLLECTION

DESCRIPTORS - VOCATIONAL EDUCATION; OCCUPATIONAL INFORMATION; TEACHING PROCEDURES; BEHAVIORAL OBJECTIVES; *COSMETOLOGY; *TEACHING GUIDES; LESSON PLANS; FIELD TRIPS; HUMAN SERVICES; *RESOURCE MATERIALS; TEXTBOOKS; *UNITS OF STUDY (SUBJECT FIELDS); LEARNING ACTIVITIES; VISUAL AIDS; COSTS
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE WRITTEN BY A TEACHER FOR A 30-DAY CAREER EXPLORATION UNIT ON COSMETOLOGY PRESENTS 29 LEARNING ACTIVITIES, AN INTRODUCTORY RATIONALE, AND A MATERIALS LIST WITH COSTS. TWO FIELD TRIPS AND TRANSPARENCIES ARE INCLUDED IN ADDITION TO THE "HANDS-ON" ACTIVITIES. EACH ACTIVITY CONTAINS BEHAVIORAL OBJECTIVES, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. THE TEACHING TECHNIQUES INCLUDE THE USE OF VISUAL AIDS, DISCUSSION, EXPLANATION, AND DEMONSTRATION OF INSTRUCTIONAL AIDS. CHAPTERS FROM A TEXTBOOK ON COSMETOLOGY ARE REVIEWED IN THE LESSONS. (AG)

VT 015 642
COLLINS, CONNIE M.
SEWING. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

GREENWOOD AREA VOCATIONAL CENTER, S.C.;SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-CC0415
PUB DATE - JUN71 40P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *SEWING INSTRUCTION; COMMUNITY RESOURCES; FIELD TRIPS; INTERVIEWS; EDUCATIONAL OBJECTIVES;

BIBLIOGRAPHIES; HUMAN SERVICES; MANUFACTURING; *LEARNING ACTIVITIES; *CLOTHING INSTRUCTION; NEEDLE TRADES; INSTRUCTIONAL MATERIALS; *TEACHING GUIDES; RESOURCE MATERIALS; TEACHING PROCEDURES; VOCATIONAL DEVELOPMENT; *PREVOCATIONAL EDUCATION
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS 1971 DRAFT OF AN INSTRUCTIONAL UNIT ON SEWING DESCRIBES 24 LEARNING ACTIVITIES AND FOUR SUPPLEMENTARY ACTIVITIES, EACH GIVING OBJECTIVES, EQUIPMENT, MATERIALS, AND TEACHING PROCEDURES. THE INTRODUCTION BRIEFLY DESCRIBES VOCATIONAL OPPORTUNITIES IN SEWING. EQUIPMENT COSTS AND A BIBLIOGRAPHY COMPLETE THE UNIT WHICH WAS WRITTEN BY A TEACHER AT A VOCATIONAL CENTER. THE CLASS ACTIVITIES FOCUS ON FIELD TRIPS, AN INTERVIEW, A RESOURCE SPEAKER, SIMPLE SEWING, AND USE OF A SEWING MACHINE. (AG)

VT 015 643
TAYLOR, W.C.
TEXTILES. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 33P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *TEACHING GUIDES; INSTRUCTIONAL MATERIALS; *PREVOCATIONAL EDUCATION; RESOURCE MATERIALS; REFERENCE MATERIALS; TEACHING PROCEDURES; EDUCATIONAL OBJECTIVES; EDUCATIONAL EQUIPMENT; *VISUAL AIDS; *LEARNING ACTIVITIES; UNITS OF STUDY (SUBJECT FIELDS) UNIT PLAN; VOCABULARY; *TEXTILES INSTRUCTION; MANUFACTURING
IDENTIFIERS - BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A BEGINNING INSTRUCTIONAL UNIT ON TEXTILES PROVIDES 10 LEARNING ACTIVITIES WITH DIAGRAMS AND ILLUSTRATIONS OF KNOT TYING. A VOCABULARY LIST, TRANSPARENCY LIST, AND STUDENT READING MATERIALS ARE INCLUDED. A LIST OF RESOURCE AND REFERENCE MATERIALS COMPLETES THE UNIT, WRITTEN BY A VOCATIONAL SCHOOL TEXTILES INSTRUCTOR. AN INTRODUCTORY RATIONALE DISCUSSES VOCATIONAL OPPORTUNITIES IN THE TEXTILE INDUSTRY. EACH ACTIVITY CONTAINS OBJECTIVES, MATERIALS AND EQUIPMENT LISTS, AND TEACHING PROCEDURES. (AG)

VT 015 694 ED (S EE
HEALTH. AN INSTRUCTIONAL GUIDE.

LOS ANGELES CITY SCHOOLS, CALIF.
EDRS PRICE MF-$0.65 HC-$26.31.
CVTE-N-118-X-LEA
PUB DATE - ND 753P.PAES COLLECTION

DESCRIPTORS - *HEALTH EDUCATION; *CURRICULUM GUIDES; TEACHING GUIDES; *SECONDARY GRADES; GRADE 11; GRADE 12; EDUCATIONAL OBJECTIVES; LEARNING ACTIVITIES; BIBLIOGRAPHIES; RESOURCE MATERIALS; EVALUATION TECHNIQUES; COURSE CONTENT; INSTRUCTIONAL MATERIALS

ABSTRACT - THIS CURRICULUM GUIDE HAS BEEN PREPARED TO ASSIST SENIOR HIGH SCHOOL TEACHERS IN PROVIDING A 1-SEMESTER COURSE IN HEALTH FOR GRADE 11 OR 12. DEVELOPED BY TEACHERS, HEALTH COORDINATORS, SCHOOL HEALTH SERVICES PERSONNEL, AND REPRESENTATIVES OF 23 COMMUNITY HEALTH ORGANIZATIONS AND AGENCIES, THE GUIDE FIRST PRESENTS AN OVERVIEW OF THE BASIC CONCEPTS AND UNDERSTANDINGS TO BE DEVELOPED IN EACH OF THE SEVEN UNITS, WHICH COVER SUCH TOPICS AS NUTRITION, NARCOTICS, ALCOHOL, FIRST AID, AND CONSUMER PROTECTION. CONTAINED IN EACH UNIT ARE: (1) A DISCUSSION OF THE SCOPE OF THE UNIT, INCLUDING UNIT OBJECTIVES AND SUGGESTED TIME ALLOTMENTS WHICH RANGE FROM 1 TO 4 WEEKS, (2) AN OUTLINE

OF THE CONTENT WHICH IS CORRELATED TO LEARNING ACTIVITIES AND RESOURCES, AND (3) AN EXPLANATION OF SUGGESTED EVALUATION PROCEDURES, INCLUDING TESTS AND INVENTORIES, CLASSWORK PERFORMANCE, SELF-APPRAISAL, AND TEACHER OBSERVATIONS. A BIBLIOGRAPHY OF BOOKS FOR EACH UNIT IS PROVIDED. (SB)

VT 015 741
SEMANTICS.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-145-X-LEA
PUB DATE - ND 39P.PAES COLLECTION

DESCRIPTORS - *RESOURCE UNITS; RESOURCE MATERIALS; BEHAVIORAL OBJECTIVES; GENERALIZATIONS; *UNITS OF STUDY (SUBJECT FIELDS); GRADE 5; *LESSON PLANS; EVALUATION TECHNIQUES; VISUAL AIDS; PRETESTS; POST TESTING; ANSWER KEYS; TEACHING PROCEDURES; ENRICHMENT ACTIVITIES; *SEMANTICS; *COMMUNICATION (THOUGHT TRANSFER); FEEDBACK
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS 3- OR 5-WEEK RESOURCE UNIT ON SEMANTICS FOR GRADE 5 DEALS WITH THE PROCESS OF COMMUNICATION BY MEANS OF PHASE I LEARNING EXPERIENCES WITH CONCEPTS AND BEHAVIORAL OBJECTIVES, CORRELATED ASSIGNMENTS SELECTED FROM 13 PHASE II ACTIVITIES, AND 11 SUPPLEMENTARY PHASE III PROJECTS. THE APPENDED MATERIALS INCLUDE A TRANSPARENCY, A PRETEST AND A POSTTEST WITH ANSWER KEYS, A BIBLIOGRAPHY, AND A TEACHER DIRECTED FEEDBACK QUESTIONNAIRE. A BRIEF SOURCE LIST AND A CHECKLIST FOR THE PRETEST, INTENDED TO AID THE TEACHER IN STUDENT PLACEMENT FOR THE UNIT ACTIVITIES, COMPLETE THE RESOURCE MATERIALS. AN EXPLANATION OF THE UNIT STRUCTURE AND IDEAS FOR INTRODUCTORY ACTIVITIES ARE PROVIDED. EACH LESSON PLAN INCLUDES TEACHING PROCEDURES, A RESOURCE LIST, AND SUGGESTIONS FOR STUDENT EVALUATION. ADDITIONAL TEACHING IDEAS ENRICH THE UNIT. (AG)

VT 015 742
LANGUAGE AND THE DICTIONARY. SUGGESTED GRADE 3.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-147-X-LEA
PUB DATE - ND 73P.PAES COLLECTION

DESCRIPTORS - *RESOURCE UNITS; RESOURCE MATERIALS; TEXTBOOKS; *LANGUAGE SKILLS; GENERALIZATIONS; BEHAVIORAL OBJECTIVES; *LESSON PLANS; GRADE 3; *DICTIONARIES; EVALUATION TECHNIQUES; TEACHING PROCEDURES; *ENRICHMENT ACTIVITIES; WORKSHEETS; TRANSPARENCIES; BIBLIOGRAPHIES; FEEDBACK; PRETESTS; POST TESTING
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS RESOURCE UNIT SUGGESTED FOR GRADE 3 WITHOUT A SPECIFIC TIME ALLOTMENT FOCUSES ON LANGUAGE CONCEPTS AS A BASIS FOR BUILDING NEEDED DICTIONARY SKILLS. STUDENT PLACEMENT WITHIN THE UNIT FRAMEWORK IS DETERMINED BY ACHIEVEMENT ON THE INCLUDED PRETEST. THE 15 PHASE I LESSON PLANS PRESENT CONCEPTS WITH BEHAVIORAL OBJECTIVES, TEACHING PROCEDURES, TEXTBOOK REFERENCES, IDEAS FOR STUDENT EVALUATION, AND ADDITIONAL ACTIVITIES. THE 16 PHASE II ASSIGNMENTS, EXTENDING THE PHASE I CONCEPTS, INCLUDE THREE STUDENT WORKSHEETS. FOUR PHASE III ENRICHMENT PROJECTS COMPLETE THE LEARNING ACTIVITIES. THE EXTENSIVE APPENDED MATERIALS INCLUDE ACTIVITY WORKSHEETS, TRANSPARENCIES, THE PRE- OR POST-TEST, AND A BRIEF RESOURCE LIST. A BIBLIOGRAPHY AND A TEACHER DIRECTED FEEDBACK SHEET ARE ALSO PROVIDED. AN EXPLANATION OF THE UNIT STRUCTURE INTRODUCES THE RESOURCE MATERIALS. (AG)

VT 015 788
INVESTIGATING CAREER OPPORTUNITIES FOR THE FUTURE. CURRICULUM GUIDE (TENTATIVE).

LITTLE ROCK PUBLIC SCHOOLS, ARK.
ARKANSAS STATE BOARD OF VOCATIONAL EDUCATION, LITTLE ROCK.
MF AVAILABLE IN VT-ERIC SET.
CVTE-CCC385-X-CCEM
PUB DATE - ND 29CP.PAES COLLECTION

DESCRIPTORS - *CURRICULUM GUIDES; *VOCATIONAL DEVELOPMENT; *SECONDARY GRADES; LEARNING LABORATORIES; *SIMULATION; *OCCUPATIONAL CLUSTERS; TEACHING PROCEDURES; VISUAL AIDS; BEHAVIORAL OBJECTIVES; RESOURCE MATERIALS; INDUSTRIAL ARTS; HOME ECONOMICS; BUSINESS; OCCUPATIONAL INFORMATION; TESTS; ANSWER KEYS; INSTRUCTIONAL AIDS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS TENTATIVE CURRICULUM GUIDE ON CAREER EXPLORATION FOR THE JUNIOR HIGH SCHOOL GRADES CONTAINS SIMULATED WORK EXPERIENCES IN LABORATORIES FOR OCCUPATIONAL CLUSTERS IN INDUSTRIAL ARTS, HOME ECONOMICS, AND BUSINESS EDUCATION. DEVELOPED BY A CURRICULUM COMMITTEE OF EDUCATORS IN THESE SUBJECT AREAS, THE UNIT INCLUDES TEACHING PROCEDURES CORRELATED TO RESOURCE MATERIALS SUCH AS HANDOUTS AND TRANSPARENCIES. BEHAVIORAL OBJECTIVES, OCCUPATIONAL INFORMATION, PRE- AND POST-TESTS, AND OTHER EVALUATION METHODS ARE ALSO PROVIDED. ANSWER KEYS ARE GIVEN FOR THE TESTS AND WORKSHEETS. FIVE SUPPLEMENTARY FORMS COMPLETE THE INSTRUCTIONAL MATERIALS. (AG)

VT 015 803
SUGGESTED SCIENCE EXPERIENCES FOR THE STUDY OF OCEANOGRAPHY. TEXT AND PUPIL MATERIAL.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-137-X-LEA
PUB DATE - 68 140P.PAES COLLECTION

DESCRIPTORS - *OCEANOLOGY; *SCIENCE ACTIVITIES; VISUAL AIDS; WORKSHEETS; BEHAVIORAL OBJECTIVES; *HIGH ACHIEVERS; *CURRICULUM GUIDES; *INTERMEDIATE GRADES; INSTRUCTIONAL MATERIALS; TEACHING PROCEDURES; BIBLIOGRAPHIES; HUMANITIES; FINE ARTS; RESOURCE MATERIALS; NATURAL RESOURCES; CAREER EDUCATION
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE INTENDS TO DEVELOP SCIENTIFIC CONCEPTS RELATED TO OCEANOGRAPHY FOR HIGH ACHIEVERS IN GRADES 3 THROUGH 6, AND TO DEVELOP STUDENT ACTIVITIES IN RELATED AREAS. DEVELOPED BY A COMMITTEE OF PARENTS AND TEACHERS, THE GUIDE IS SUPPLEMENTED BY STUDENT WORKSHEETS AND STUDY PRINTS. PART I OF THE TEACHING MATERIALS PRESENTS STUDENT LEARNING EXPERIENCES WITH BEHAVIORAL OBJECTIVES, TEACHING PROCEDURES, RESOURCE MATERIALS, BACKGROUND INFORMATION, AND RELATED ACTIVITIES IN OTHER SUBJECT AREAS. CHARTS AND DRAWINGS ILLUSTRATE THE TEXT. PART II INCLUDES ACTIVITIES IN THE FINE ARTS AND HUMANITIES RELATED TO OCEANOGRAPHY, BIBLIOGRAPHIES, AND TEACHING SUGGESTIONS. (AG)

VT 015 808
AUTO MECHANICS. PREVOCATIONAL FEEDER PROGRAM FOR GRADES 7 AND 8.

EASTON PUBLIC SCHOOLS, SOUTH EASTON, MASS.
MF AVAILABLE IN VT-ERIC SET.
CVTE-CC0046-X-CCEM
PUB DATE - ND 59P.PAES COLLECTION

DESCRIPTORS - GRADE 7; GRADE 8; *AUTO MECHANICS (OCCUPATION); *TRADE AND INDUSTRIAL EDUCATION; *OCCUPATIONAL INFORMATION; *TEACHING GUIDES; RESOURCE MATERIALS; BEHAVIORAL OBJECTIVES; *PERFORMANCE

CONTRACTS; BIBLIOGRAPHIES; CAREER CHOICE; LEARNING ACTIVITIES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS GUIDE FOR AN ORIENTATION COURSE ON AUTO MECHANICS FOR GRADES 7 AND 8, DEVELOPED BY THREE INDUSTRIAL OCCUPATIONS TEACHERS AND TWO ADMINISTRATORS, PROVIDES A RATIONALE AND OCCUPATIONAL INFORMATION ENABLING THE STUDENT TO DECIDE IF HE WANTS TO PURSUE THIS VOCATIONAL AREA FURTHER. A BIBLIOGRAPHY AND RESOURCE LISTS ARE INCLUDED, AS WELL AS INFORMATION ON JOB CATEGORIES AND WORKING CONDITIONS. LISTS OF BEHAVIORAL OBJECTIVES CORRELATED TO PERFORMANCE CONTRACTS SUPPLEMENT THE UNIT. LEARNING ACTIVITIES ARE GIVEN FOR EACH CONTRACT. (AG)

VT 015 818
HEALTH CAREERS IN GREATER KANSAS CITY. A REFERENCE MANUAL FOR COUNSELORS.

KANSAS CITY AREA HOSPITAL ASSOCIATION, MO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000068-X-CCEM
PUB DATE - 71 6CP.PAES COLLECTION

DESCRIPTORS - *REFERENCE MATERIALS; *MANUALS; *OCCUPATIONAL GUIDANCE; OCCUPATIONAL INFORMATION; *HEALTH OCCUPATIONS EDUCATION; VOCATIONAL COUNSELING; EDUCATIONAL FACILITIES; *CAREER OPPORTUNITIES; SALARIES; INSTRUCTIONAL AIDS
IDENTIFIERS - CAREER AWARENESS; ECONOMIC AWARENESS

ABSTRACT - THIS REFERENCE MANUAL FOR COUNSELORS DESCRIBES 43 HEALTH CAREER OPPORTUNITIES IN KANSAS CITY, GIVING JOB OUTLOOKS, PREREQUISITE EXPERIENCE, AND TRAINING FACILITIES. INTRODUCTORY LISTS OF HEALTH CAREERS ARE ARRANGED BY EDUCATIONAL REQUIREMENTS AND BY CAREER CATEGORY. GROUPED INTO SEVEN SECTIONS, THE VOCATIONS COVER THE AREAS OF HOSPITAL ADMINISTRATION, NURSING SERVICES, MEDICAL CARE, REHABILITATION AND THERAPY, TECHNOLOGY, PERSONAL AND COMMUNITY HEALTH, AND OTHER FIELDS. A LIST OF SALARY RANGES COMPLETES THE UNIT. (AG)

VT 015 820 ED (S EE
JOLLY, WILLIAM W., ED.
HANDS ON. A COMPREHENSIVE PROGRAM OF CAREER ORIENTATION FOR HIGH SCHOOL STUDENTS.

KNOX COUNTY DEPT. OF PUBLIC INSTRUCTION, KNOXVILLE. DEPT. OF VOCATIONAL EDUCATION.
EDRS PRICE MF-$0.65 HC-$9.87.
CVTE-000094-X-CCEM
PUB DATE - 71 246P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; *OCCUPATIONAL INFORMATION; CAREER PLANNING; SECONDARY GRADES; SKILL DEVELOPMENT; EDUCATIONAL PHILOSOPHY; EDUCATIONAL OBJECTIVES; *LEARNING ACTIVITIES; *INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *MANUALS; VOCATIONAL DEVELOPMENT; WORK ATTITUDES; DEVELOPMENTAL PROGRAMS
IDENTIFIERS - *OCCUPATIONAL EXPLORATION; SELF AWARENESS; CAREER AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS PUBLICATION IS THE COMPLETED PORTION OF THE HIGH SCHOOL SEGMENT OF A COMPREHENSIVE PROGRAM FOR CONTEMPORARY CURRICULUM DESIGN IN VOCATIONAL EDUCATION. THE ENTIRE PROGRAM EMBRACES CAREER DEVELOPMENT CURRICULUM FOR KINDERGARTEN THROUGH GRADE 12 AND UTILIZES EXTENSIVE TEACHER-STUDENT PARTICIPATION IN THE DEVELOPMENT OF INSTRUCTIONAL MATERIALS. THIS DOCUMENT PRESENTS COMPLETED MATERIALS OF THE PLANNED FOUR MAJOR UNITS OF: (1) SELF-AWARENESS, (2) OCCUPATIONAL INFORMATION, (3) WORK ATTITUDES, AND (4) JOB EXPLORATION WITH HANDS-ON EXPERIENCES. THE FIRST CHAPTER IS DEVOTED TO A DISCUSSION OF CAREER ORIENTATION INCLUDING STATEMENTS OF PHILOSOPHY AND OBJECTIVES. THE SECOND CHAPTER INCLUDES

INSTRUCTIONAL MATERIAL FOR THE UNIT ON JOB EXPLORATION WITH HANDS-ON EXPERIENCES. SPECIFIC TOPICS INCLUDE: (1) APPLIANCE SERVICE, (2) AUTO INDUSTRIES, (3) COMMERCIAL FOODS, (4) HEALTH OCCUPATIONS, (5) ORNAMENTAL HORTICULTURE, AND (6) WELDING. PERTINENT QUESTIONS AND ANSWERS REGARDING GENERAL OCCUPATION INFORMATION, AND ILLUSTRATED ACTIVITIES ARE PRESENTED FOR EACH TOPIC. (GEB)

VT 015 853
FACING FACTS ABOUT PREPARING FOR YOUR FUTURE.

PRUDENTIAL INSURANCE CO. OF AMERICA, NEWARK, N.J.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000203-X-CCEM
PRUDENTIAL, BOX 36, NEWARK, N.J., 07101
PUB DATE - ND 34P.PAES COLLECTION

DESCRIPTORS - *PAMPHLETS; *COLLEGE ADMISSION; *CAREER PLANNING; SECONDARY GRADES; *OCCUPATIONAL GUIDANCE; *SELF CONCEPT; VOCATIONAL DEVELOPMENT; REFERENCE MATERIALS; CAREER EDUCATION
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS PAMPHLET ON VOCATIONAL GUIDANCE FOR SENIOR HIGH STUDENTS, COUNSELORS, AND PARENTS PROVIDES SPECIFIC INFORMATION ON POST-GRADUATE TRAINING WITH AN EMPHASIS ON COLLEGE SELECTION AND SELF ASSESSMENT. PREPARED BY THE PRUDENTIAL INSURANCE COMPANY OF AMERICA, NEWARK, NEW JERSEY, THIS PAMPHLET INCLUDES A LIST OF REFERENCE MATERIALS. (AG)

VT 015 864
CAREER EDUCATION K-6.

SEATTLE PUBLIC SCHOOLS, WASH.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000265-X-CCEM
PUB DATE - SEP71 196P.PAES COLLECTION

DESCRIPTORS - BOOKLISTS; AUDIOVISUAL AIDS; *ELEMENTARY GRADES; *EDUCATIONAL OBJECTIVES; *CURRICULUM GUIDES; LEARNING ACTIVITIES; STUDENT EVALUATION; SELF CONCEPT; *CAREER EDUCATION; *DEVELOPMENTAL PROGRAMS; VOCATIONAL DEVELOPMENT
IDENTIFIERS - EDUCATIONAL AWARENESS; CAREER AWARENESS

ABSTRACT - THIS TENTATIVE CURRICULUM GUIDE FOR A DEVELOPMENTAL CAREER ORIENTATION PROGRAM FOR THE ELEMENTARY GRADES PROVIDES AT EACH GRADE LEVEL GENERAL GOALS CORRELATED TO SPECIFIC CONCEPTS, BEHAVIORAL OBJECTIVES, LEARNING ACTIVITIES, AND SOURCE LISTS. DEVELOPED BY A TEAM OF TEACHERS AND CONSULTANTS IN A WORKSHOP, THE UNIT INCLUDES EXTENSIVE LISTS OF BOOKS AND AUDIOVISUAL AIDS. SPACE FOR THE TEACHER'S NOTES ON CLASS EVALUATION AND PROGRAM REVISION IS GIVEN. SELF APPRAISAL AND VOCATIONAL AWARENESS ARE STRESSED. (AG)

VT 015 881
GUIDE FOR OCCUPATIONAL INFORMATION. JUNIOR HIGH SPECIAL CURRICULUM, GRADES 7-8-9.

BALTIMORE CITY PUBLIC SCHOOLS, MD. DIV. OF SPECIAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000326-X-CCEM
PUB DATE - 69 211P.PAES COLLECTION

DESCRIPTORS - GRADE 7; GRADE 8; GRADE 9; *OCCUPATIONAL INFORMATION; *PREVOCATIONAL EDUCATION; *SPECIAL EDUCATION; *TEACHING GUIDES; *VOCATIONAL DEVELOPMENT; JOB APPLICATION; EDUCABLE MENTALLY HANDICAPPED; GENERALIZATIONS; RESOURCE MATERIALS; LEARNING ACTIVITIES; VISUAL AIDS; JOB PLACEMENT
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS TRIAL TEACHING GUIDE FOR SPECIAL CLASSES IN GRADES 7, 8, AND 9

PROVIDES OCCUPATIONAL INFORMATION ON UNSKILLED AND SEMISKILLED VOCATIONS BY MEANS OF GENERALIZATIONS CORRELATED WITH SUBJECT CONTENT AND LEARNING ACTIVITIES. RESOURCE MATERIALS ARE LISTED, TOGETHER WITH A TABLE FOR PLACEMENT OF UNITS AT EACH GRADE LEVEL. THE EXTENSIVE APPENDIXES COVER SAMPLE JOB APPLICATION FORMS AND VOCATIONAL REQUIREMENTS TO AID IN JOB PLACEMENT. DEVELOPED BY A SPECIAL CURRICULUM WRITING TEAM, THIS UNIT WILL HELP PREPARE THE SPECIAL STUDENT FOR THE WORKING WORLD. (AG)

VT 015 931
HUCKABEE, MARY, AND OTHERS
HANDBOOK FOR OCCUPATIONAL AWARENESS, K-2.

HOUSTON INDEPENDENT SCHOOL DISTRICT, TEX.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000519-X-CCEM
PUB DATE - 71 107P.PAES COLLECTION

DESCRIPTORS - KINDERGARTEN; SERVICES; GRADE 1; GRADE 2; *DEVELOPMENTAL PROGRAMS; VOCATIONAL DEVELOPMENT; *CURRICULUM GUIDES; *LANGUAGE ARTS; *INTEGRATED ACTIVITIES; RESOURCE MATERIALS; BEHAVIORAL OBJECTIVES; EVALUATION TECHNIQUES; AUDIOVISUAL AIDS; *CAREER EDUCATION; SELF CONCEPT; VOCAL MUSIC; LITERATURE
IDENTIFIERS - SELF AWARENESS; CAREER AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE FOR A DEVELOPMENTAL PROGRAM IN VOCATIONAL AWARENESS FOR KINDERGARTEN, GRADE 1, AND GRADE 2 PROVIDES AT EACH GRADE LEVEL INTEGRATED LEARNING ACTIVITIES CORRELATED TO SPECIFIC BEHAVIORAL OBJECTIVES AND RESOURCE MATERIALS. THE GENERAL OBJECTIVE OF THE UNIT IS TO DEVELOP SELF-AWARENESS IN RELATIONSHIP TO CAREER POSSIBILITIES. EVALUATION TECHNIQUES AT EACH GRADE LEVEL, CORRELATED WITH BEHAVIORAL OBJECTIVES ARE INCLUDED. EXAMPLES OF RESOURCE MATERIALS INCLUDE SONGS, POEMS, BOOKS, AND AUDIOVISUAL AIDS. THE UNIT, PREPARED BY A COORDINATOR AND CONSULTANTS, FOCUSES ON LANGUAGE ARTS. (AG)

VT 015 932
HUCKABEE, MARY
HANDBOOK FOR OCCUPATIONAL AWARENESS 3-4.

HOUSTON INDEPENDENT SCHOOL DISTRICT, TEX.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000519-X-CCEM
PUB DATE - 71 59P.PAES COLLECTION

DESCRIPTORS - *EDUCATIONAL OBJECTIVES; WORKSHEETS; LEARNING ACTIVITIES; RESOURCE MATERIALS; *CURRICULUM GUIDES; GRADE 3; GRADE 4; STUDENT EVALUATION; SELF CONCEPT; INTEGRATED CURRICULUM; TEACHING PROCEDURES; *WORK ATTITUDES; *CAREER EDUCATION; VOCATIONAL DEVELOPMENT; *DEVELOPMENTAL PROGRAMS
IDENTIFIERS - SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE ON OCCUPATIONAL AWARENESS FOR GRADES 3 AND 4 CONTAINS A RATIONALE, GENERAL AND SPECIFIC CAREER EDUCATION OBJECTIVES RELATED TO LEARNING ACTIVITIES AND RESOURCE LISTS, AND IDEAS FOR STUDENT EVALUATION. STUDENT WORKSHEETS SUPPLEMENT THE TEACHING PROCEDURES. PREPARED BY A COORDINATOR AND CONSULTANTS, THE UNIT CONSTITUTES PART OF A DEVELOPMENTAL CAREER EDUCATION PROGRAM FOR INTEGRATION INTO ELEMENTARY CURRICULUMS. SELF AWARENESS AND APPRECIATION FOR WORK, WORKERS, AND SCHOOL WILL BE DEVELOPED TO INSURE POSITIVE ATTITUDES TOWARDS CAREERS. (AG)

VT 015 933
HUCKABEE, MARY, AND OTHERS
HANDBOOK FOR OCCUPATIONAL AWARENESS, 5-6.

HOUSTON INDEPENDENT SCHOOL DISTRICT, TEX.
MF AVAILABLE IN VT-ERIC SET.

CVTE-000519-X-CCEM
PUB DATE - 71 73P.PAES COLLECTION

DESCRIPTORS - *CURRICULUM GUIDES; GRADE 5; GRADE 6; *DEVELOPMENTAL PROGRAMS; *INTEGRATED ACTIVITIES; VOCATIONAL DEVELOPMENT; *CAREER EDUCATION; BEHAVIORAL OBJECTIVES; RESOURCE MATERIALS; *SOCIAL STUDIES; SELF CONCEPT; VISUAL AIDS; EVALUATION TECHNIQUES; SOCIAL SCIENCES
IDENTIFIERS - SELF AWARENESS; CAREER AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE FOR A DEVELOPMENTAL PROGRAM IN GRADES 5 AND 6 ON VOCATIONAL AWARENESS PROVIDES INTEGRATED LEARNING ACTIVITIES CORRELATED WITH SPECIFIC BEHAVIORAL OBJECTIVES AND RESOURCE MATERIALS. DEVELOPED BY A COORDINATOR AND CONSULTANTS, THE UNIT FOCUSES ON SOCIAL STUDIES. THE GENERAL PROGRAM OBJECTIVE CONSISTS OF DEVELOPING SELF-AWARENESS IN RELATIONSHIP TO CAREER POSSIBILITIES. CIRCLE GRAPHS AND DIAGRAMS ILLUSTRATE THE TEXT. EVALUATION TECHNIQUES FOR EACH GRADE LEVEL, CORRELATED WITH BEHAVIORAL OBJECTIVES, CONCLUDE THE UNIT. (AG)

VT 015 941
VOCATIONAL EDUCATION PROGRAM OF STUDIES. TRANSPORTATION CLUSTER, VOLUME I-VII.

PENNSYLVANIA STATE DEPT. OF JUSTICE, HARRISBURG. BUREAU OF CORRECTION.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000557-X-CCEM
PUB DATE - 01JAN71 768P.PAES COLLECTION

DESCRIPTORS - *OCCUPATIONAL CLUSTERS; *TRANSPORTATION; *TRADE AND INDUSTRIAL EDUCATION; BASIC SKILLS; TECHNICAL OCCUPATIONS; *TEACHING GUIDES; INTEGRATED CURRICULUM; CONCEPTUAL SCHEMES; RESOURCE MATERIALS; *MECHANICAL EQUIPMENT; BIBLIOGRAPHIES; TEACHING PROCEDURES; INDIVIDUALIZED INSTRUCTION; BEHAVIORAL OBJECTIVES; PERFORMANCE CRITERIA; TIME BLOCKS; SECONDARY GRADES
IDENTIFIERS - ELEMENTARY AND SECONDARY EDUCATION ACT TITLE I; CAREER AWARENESS; ESEA TITLE I; BEGINNING COMPETENCE; EMPLOYMENT SKILLS

ABSTRACT - THIS INSTRUCTIONAL UNIT CONSISTS OF SEVEN TEACHING GUIDES COVERING OCCUPATIONAL CLUSTERS IN TRANSPORTATION INDUSTRIES, SUCH AS AUTOMOTIVE SERVICES AND FARM EQUIPMENT. THESE PRIMARILY TECHNICAL MATERIALS FOR AN INTEGRATED CURRICULUM ARE INTENDED TO PROVIDE STUDENTS WITH ENTRY LEVEL SKILLS IN THE TRANSPORTATION AREAS. EACH SEPARATE GUIDE, GEARED FOR INDIVIDUALIZED INSTRUCTION, IS BROKEN DOWN INTO 20 UNITS WITH LESSON PLANS, GIVING 120 CLASSROOM HOURS OF INSTRUCTION. EACH LESSON STATES THE SUBJECT AREA, A BEHAVIORAL OBJECTIVE, LISTS OF RESOURCES, REFERENCES, AND EQUIPMENT, TOGETHER WITH TEACHING PROCEDURES AND GENERALIZATIONS. TECHNICAL CONCEPTS AND DEVELOPMENTAL IDEAS IN RELATED AREAS SUCH AS SCIENCE, MATH, COMMUNICATIONS, AND SOCIAL STUDIES ARE PRESENTED IN THREE-COLUMN FORMAT. LEARNING ACTIVITIES, QUESTIONS TO USE AS EVALUATION GUIDELINES, AND SUGGESTED TIME BLOCKS ARE PROVIDED. A BIBLIOGRAPHY COMPLETES EACH GUIDE. (AG)

VT 015 959
PILUSO, GENEVIEVE
SECRETARIAL CLUSTER PROGRAM.

LEBANON UNION HIGH SCHOOL, ORE.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 72 33P.PAES COLLECTION

DESCRIPTORS - *OCCUPATIONAL CLUSTERS; *SECRETARIES; EDUCATIONAL OBJECTIVES; *RESOURCE MATERIALS; VISUAL AIDS; *OFFICE OCCUPATIONS EDUCATION; *PROGRAM DESCRIPTIONS;

CURRICULUM GUIDES; COMMUNICATIONS; COOPERATIVE PROGRAMS; ON THE JOB TRAINING; JOB APPLICATION; SIMULATION
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE; EMPLOYMENT SKILLS

ABSTRACT - THIS SPIRAL BOUND RESOURCE GUIDE, WRITTEN BY A HIGH SCHOOL TEACHER FOR A SECRETARIAL CLUSTER PROGRAM, PRESENTS GENERAL AND SPECIFIC COURSE AND BEHAVIORAL OBJECTIVES, A LIST OF SECRETARIAL OCCUPATIONS, STUDENT APPLICATION FORMS, AND EMPLOYER WORK EXPERIENCE FORMS. VOCATIONAL COURSES IN THE SECRETARIAL FIELD ARE DESCRIBED, FOCUSING ON A COURSE IN SECRETARIAL PRACTICE. THIS CURRICULUM OUTLINES BUSINESS MACHINES NEEDED, TEACHING PROCEDURES, AND COURSE REQUIREMENTS. STUDENTS WILL COMPILE A HANDBOOK, WORK IN A SIMULATED MODEL OFFICE, AND ACQUIRE COOPERATIVE ON-THE-JOB WORK EXPERIENCE. PROCEDURES FOR FIELD TRIPS AND DETAILS OF OFFICE SIMULATION ARE DISCUSSED. DIAGRAMS ILLUSTRATE THE TEXT. (AG)

VT 015 962
CAREER DEVELOPMENT CURRICULUM GUIDE.

EAU CLAIRE PUBLIC SCHOOLS, WIS.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000636-X-CCEM
PUB DATE - JUL71 176P.PAES COLLECTION

DESCRIPTORS - INTEGRATED CURRICULUM; DEVELOPMENTAL PROGRAMS; *VOCATIONAL DEVELOPMENT; *CAREER EDUCATION; ELEMENTARY GRADES; SECONDARY GRADES; *CURRICULUM GUIDES; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; RESOURCE MATERIALS; STUDENT EVALUATION; VISUAL AIDS; INDEXES (LOCATERS); GLOSSARIES; WORKSHEETS
IDENTIFIERS - CAREER AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS WORKING COPY OF A CURRICULUM GUIDE FOR AN INTEGRATED CAREER DEVELOPMENT PROGRAM IN THE ELEMENTARY AND SECONDARY GRADES PRESENTS SEPARATELY FOR THE PRIMARY, INTERMEDIATE, JUNIOR HIGH, AND HIGH SCHOOL GRADES GENERALIZATIONS CORRELATED WITH BEHAVIORAL OBJECTIVES AND LEARNING ACTIVITIES. THE DEVELOPMENTAL PROGRAM INCLUDES, RESOURCES KEYED TO GOALS AND STUDENT EVALUATION PROCEDURES. SPACE FOR THE TEACHER'S NOTES IS PROVIDED IN THIS GUIDE, DEVELOPED BY A WORKSHOP OF 25 TEACHERS, COUNSELORS, AND ADMINISTRATORS. DIAGRAMS AND A CONCEPT INDEX BY GRADE LEVEL ARE GIVEN. A WIDE RANGE OF APPENDIXES INCLUDES A GLOSSARY, A STATE CAREER DEVELOPMENT MODEL, STUDENT WORKSHEETS, AND A RATIONALE FOR CAREER EDUCATION. (AG)

VT 015 977
GUIDE FOR INTEGRATION OF CAREER DEVELOPMENT, GRADES K-5.

UNION GROVE HIGH SCHOOL, WIS.
WISCONSIN STATE DEPT. OF PUBLIC INSTRUCTION, MADISON
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - AUG71 169P.PAES COLLECTION

DESCRIPTORS - ELEMENTARY GRADES; SECONDARY GRADES; *CURRICULUM GUIDES; *VOCATIONAL DEVELOPMENT; *SELF CONCEPT; *INTEGRATED ACTIVITIES; OCCUPATIONAL INFORMATION; CAREER PLANNING; RESOURCE MATERIALS; BEHAVIORAL OBJECTIVES; STUDENT EVALUATION; *CAREER EDUCATION
IDENTIFIERS - ESEA TITLE III; SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS; ELEMENTARY AND SECONDARY EDUCATION ACT TITLE III

ABSTRACT - THIS SPIRAL BOUND CURRICULUM GUIDE FOR THE ELEMENTARY AND SECONDARY GRADES PRESENTS SEPARATELY FOR THE PRIMARY GRADES, GRADES 4 AND 5, GRADES 6 THROUGH 8, AND GRADES 9 THROUGH 12 A VARIETY OF INTEGRATED CAREER DEVELOPMENT ACTIVITIES. WRITTEN BY

EDUCATORS IN A CAREER DEVELOPMENT WORKSHOP, THE UNIT IS INTENDED AS A FIRST STEP, FOR LOCAL USE ONLY, IN INCREASING SELF AWARENESS, KNOWLEDGE OF THE WORKING WORLD, AND CAREER PLANNING. GENERALIZATIONS ARE CORRELATED WITH BROAD BEHAVIORAL OBJECTIVES AND LEARNING ACTIVITIES. RESOURCES, SPECIFIC GOALS, AND SUGGESTIONS FOR STUDENT EVALUATION ARE INCLUDED, AS WELL AS AN INTRODUCTORY RATIONALE. (AG)

VT 015 980
FOCUS ON CAREER DEVELOPMENT. K-12 CURRICULUM GUIDE.

GUIDANCE AND COUNSELING CAREER RESOURCE CENTER, CUMBERLAND, WIS.
MF AVAILABLE IN VT-ERIC SET.
CVTE-002014-X-CCEM
PUB DATE - 71 186P.PAES COLLECTION

DESCRIPTORS - INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; *CURRICULUM GUIDES; *VOCATIONAL DEVELOPMENT; *CAREER EDUCATION; *DEVELOPMENTAL PROGRAMS; *INTEGRATED ACTIVITIES; VISUAL AIDS; GENERALIZATIONS; BEHAVIORAL OBJECTIVES; EVALUATION TECHNIQUES; VOCABULARY; ELEMENTARY GRADES; SECONDARY GRADES; CAREER PLANNING; SELF CONCEPT
IDENTIFIERS - CAREER AWARENESS; SELF AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS TENTATIVE DEVELOPMENTAL CURRICULUM GUIDE FOR AN INTEGRATED PROGRAM IN CAREER EDUCATION FOR THE ELEMENTARY AND SECONDARY GRADES STRESSES INTERACTION BETWEEN SELF-AWARENESS, THE WORKING WORLD, AND CAREER PLANNING TO ENABLE STUDENTS TO IDENTIFY THEIR GOALS. SUGGESTED LEARNING ACTIVITIES CODED TO RESOURCE MATERIALS, BEHAVIORAL OBJECTIVES, AND EVALUATION TECHNIQUES ARE PROVIDED FOR EACH OF 16 GENERALIZATIONS INCLUDED SEPARATELY AT EACH GRADE LEVEL. A CAREER DEVELOPMENT MODEL AND A CONCEPT INDEX BY GRADE LEVEL ARE INCLUDED. TERM DEFINITIONS FOR CAREER DEVELOPMENT AND MULTI-MEDIA RESOURCE LISTS ARE INCLUDED. DEVELOPED BY EDUCATORS AT A CAREER DEVELOPMENT WORKSHIP, THIS GUIDE WILL BE REVISED YEARLY, ADDING A MORE COMPLETE RESOURCE SECTION. (AG)

VT 016 001
HOW TO INITIATE AND ADMINISTER A COMMUNITY RESOURCE VOLUNTEER PROGRAM.

MINNEAPOLIS PUBLIC SCHOOLS, MINN.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000222-X-PAES
PUB DATE - 71 162P.PAES COLLECTION

DESCRIPTORS - *ELEMENTARY GRADES; *INSTRUCTIONAL MATERIALS; *PROGRAM ADMINISTRATION; *COMMUNITY RESOURCES; VOLUNTEER TRAINING; *VOLUNTEERS; PROGRAM DEVELOPMENT; CURRICULUM ENRICHMENT; EVALUATION TECHNIQUES; QUESTIONNAIRES; ANSWER KEYS; PROGRAM GUIDES; EDUCATIONAL FINANCE
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS BOOKLET ON THE INITIATION AND ADMINISTRATION OF A COMMUNITY RESOURCE VOLUNTEER PROGRAM FOR CURRICULUM ENRICHMENT IN THE ELEMENTARY GRADES, PATTERNED AFTER THE MINNEAPOLIS PROGRAM, CONTAINS AN INTRODUCTION AND CHAPTERS ON INITIATION, ADMINISTRATION, PROGRAM EVALUATION, STAFFING, AND FINANCING. A CONCLUDING SUMMARY PRESENTS GUIDELINES FOR TEACHERS AND VOLUNTEERS AND SPECIFIC INFORMATION ON VOLUNTEERS IN THE PROGRAM. EXAMPLES OF QUESTIONNAIRES USED IN THE PROGRAM AND SUMMARIES OF QUESTIONNAIRE RESPONSES CONSTITUTE MOST OF THE INSTRUCTIONAL AIDS. PROCEDURES INVOLVED IN USING VOLUNTEERS ARE DESCRIBED. (AG)

VT 016 032
CAREER EXPLORATION AND EDUCATION, A SELECTED BIBLIOGRAPHY.

ATLANTA PUBLIC SCHOOLS, GA.

MF AVAILABLE IN VT-ERIC SET.
CVTE-A00588-X-PAES
PUB DATE - JUL71 20P.PAES COLLECTION

DESCRIPTORS - *BIBLIOGRAPHIES; *CAREER EDUCATION; *BOOKS; *AUDIOVISUAL AIDS; *REFERENCE MATERIALS; OCCUPATIONAL GUIDANCE; RESOURCE MATERIALS; LIBRARY COLLECTIONS; VOCATIONAL DEVELOPMENT
IDENTIFIERS - CAREER AWARENESS; EDUCATIONAL AWARENESS

ABSTRACT - THIS BIBLIOGRAPHY OF CAREER EXPLORATION AND EDUCATION MATERIALS LISTS BOOKS, REFERENCE BOOKS, AND AUDIOVISUAL AIDS. GRADE LEVELS ARE GIVEN FOR THE AUDIOVISUAL AIDS. ITEMS MARKED WITH AN ASTERISK ARE AVAILABLE FOR CIRCULATION FROM THE PROFESSIONAL LIBRARY OF THE LEARNING RESOURCES CENTER IN ATLANTA. (AG)

VT 016 039
RESOURCE BIBLIOGRAPHY OF COMMERCIALLY PRODUCED CAREER EDUCATION MATERIALS.

LINCOLN COUNTY SCHOOLS, HAMLIN, W.VA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00425-X-PAES
PUB DATE - NOV71 73P.PAES COLLECTION

DESCRIPTORS - *ANNOTATED BIBLIOGRAPHIES; RESOURCE UNITS; *INSTRUCTIONAL MATERIALS; *CAREER EDUCATION; *INSERVICE EDUCATION; DEVELOPMENTAL PROGRAMS; VOCATIONAL DEVELOPMENT; *ELEMENTARY GRADES; TESTS; QUESTIONNAIRES; AUDIOVISUAL AIDS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS ANNOTATED RESOURCE BIBLIOGRAPHY OF COMMERCIALLY PRODUCED CURRICULUM AND INSTRUCTIONAL MATERIALS IN CAREER EDUCATION FOR THE ELEMENTARY GRADES INCLUDES MULTI-MEDIA OCCUPATIONAL RESOURCES SUCH AS BOOKS AND AUDIOVISUAL AIDS WITH SUGGESTED GRADE LEVELS AND OCCUPATIONAL FOCUSES. AN ADDITIONAL RESOURCE BIBLIOGRAPHY LISTS AND DESCRIBES ALL RESOURCE UNITS, TESTS, QUESTIONNAIRES, INSERVICE TRAINING METHODS, AND OTHER INSTRUCTIONAL MATERIALS DEVELOPED BY THE LINCOLN COUNTY EXEMPLARY PROJECT STAFF. SUGGESTED GRADE LEVELS AND THE EXTENT OF DEVELOPMENT ARE GIVEN FOR THESE MATERIALS. DISCRIPTIVE FOREWORDS WITH RATIONALES PRECEDE EACH BIBLIOGRAPHY USED IN THE LINCOLN COUNTY CAREER EDUCATION PROJECT. THESE RESOURCE MATERIALS ARE INTENDED TO IMPLEMENT CAREER EDUCATION NATIONWIDE AND WILL BE UNDER CONTINUAL REVISION. (AG)

VT 016 115
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN INSTRUCTOR'S HANDBOOK.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($.50)
PUB DATE - 70 33P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *TEACHING GUIDES; *PROGRAMED INSTRUCTION; *TEACHING PROCEDURES; *BEHAVIORAL OBJECTIVES; SECONDARY GRADES; MARKETING; MANUALS; CONSUMER ECONOMICS
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS TEACHING MANUAL IS FOR USE WITH A SERIES OF CONSUMER EDUCATION PROGRAMED INSTRUCTION UNITS, AVAILABLE AS VT 016 116 THROUGH VT 016 129 IN THIS ISSUE. IT PROVIDES SUGGESTIONS FOR THE TEACHER ON PROCEDURES FOR USING THE PROGRAMED STUDY MATERIALS AND BEHAVIORAL OBJECTIVES FOR EACH UNIT. BEHAVIORAL GOALS IN THE FORM OF GENERAL PRINCIPLES OF CONSUMER PURCHASING ARE DETAILED. THESE UNITS, DEVELOPED BY AN HONORARY BUSINESS FRATERNITY, WERE FIELD

TESTED IN GRADES 9 THROUGH 12. (AG)

VT 016 116
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN GENERAL PRINCIPLES OF CONSUMER PURCHASING. UNIT I.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($.50)
PUB DATE - 70 25P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; VISUAL AIDS; MARKETING; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS FIRST UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH GENERAL PRINCIPLES OF CONSUMER PURCHASING. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 127 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 117
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUDGETING AND MANAGING MONEY. UNIT II.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($.50)
PUB DATE - 70 20P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; *BUDGETING; MARKETING; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS SECOND UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH BUDGETING AND MONEY MANAGEMENT. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 87 RESPONSES, FOR WHICH AN ANSWER KEY IS PROVIDED. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 118
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN USING CONSUMER CREDIT WISELY. UNIT III.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($.50)
PUB DATE - 70 19P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; *CREDIT (FINANCE); MARKETING; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS THIRD UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH USING CONSUMER CREDIT WISELY. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT

REQUIRES THE STUDENT TO FILL IN 71 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 119
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING GOODS (FOOD). UNIT IV, PART I.

NORTHERN ILLINCIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($1.00)
PUB DATE - 70 39P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *FOOD; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS FOURTH UNIT (PART I) IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH BUYING FOOD. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 140 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 120
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING GOODS (CLOTHING). UNIT IV, PART II.

NORTHERN ILLINCIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($.50)
PUB DATE - 70 31P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *CLOTHING; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS FOURTH UNIT (PART II) IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH BUYING CLOTHING. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 182 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 121
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING GOODS (HOUSEHOLD FURNISHINGS AND APPLIANCES). UNIT IV, PART III.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($.50)
PUB DATE - 70 36P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *HOME FURNISHINGS; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS FOURTH UNIT (PART III) IN A

SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH BUYING HOUSEHOLD FURNISHINGS AND APPLIANCES. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 125 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 122
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING SERVICES. UNIT V.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($.50)
PUB DATE - 70 23P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; HUMAN SERVICES; *SERVICES; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS FIFTH UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH BUYING SERVICES. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 115 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 123
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN PURCHASING AND MAINTAINING AUTOMOTIVE PRODUCTS AND SERVICES. UNIT VI.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($.50)
PUB DATE - 70 30P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *MOTOR VEHICLES; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS SIXTH UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH AUTOMOTIVE PURCHASING AND UPKEEP. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 178 RESPONSES FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 124
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN USING LEISURE TIME, ENERGY, AND MONEY. UNIT VII.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($.50)
PUB DATE - 70 15P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *LEISURE TIME; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS SEVENTH UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH USING LEISURE TIME WISELY. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 46 RESPONSES FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS, WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 125
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN HOUSING. UNIT VIII.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($.50)
PUB DATE - 70 31P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *HOUSING; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS EIGHTH UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH HOUSING. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 133 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 126
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN MAKING USE OF INSURANCE. UNIT IX.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($1.00)
PUB DATE - 70 68P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *INSURANCE PROGRAMS; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS NINTH UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH USING INSURANCE. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 360 RESPONSES FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 127
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN SAVINGS AND INVESTMENTS. UNIT X.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($1.00)
PUB DATE - 70 53P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *INVESTMENT; SECONDARY GRADES

IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS 10TH UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH SAVINGS AND INVESTMENTS. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 227 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 128
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN CONSUMER TAXES. UNIT XI.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
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VT 016 129
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN CONSUMER RIGHTS AND RESPONSIBILITIES. UNIT XII.

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PUB DATE - 70 23P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; SECONDARY GRADES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS LAST UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH CONSUMER RIGHTS AND RESPONSIBILITIES. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 70 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY FRATERNITY. (AG)

INDEX

PAGE

ADULT EDUCATION
VT 014 371 6
INDUSTRIAL ARTS, K-12+.
VT 015 508 73
FOLLETT BOOKS IN PRINT, 1971.
VT 015 622 80
THE GREGG/MCGRAW-HILL CURRICULUM GUIDE FOR OFFICE EDUCATION.

ELEMENTARY EDUCATION
VT 014 389 7
AN ACCELERATED PROJECT FOR A SYSTEMS PROGRAM APPROACHING NON-UNEMPLOYMENT OF VOCATIONAL STUDENTS (SPAN). EVALUATION REPORT, 1970-71. APPENDIX W TO ANNUAL INTERIM REPORT.
VT 015 106 27
HOW WE SECURE OUR FOOD--POULTRY FARMS. TEACHER RESOURCE MATERIAL AND EXPERIMENTAL MATERIALS.

ELEMENTARY GRADES
VT 006 323 2
INDUSTRIAL ARTS INSTRUCTIONAL GUIDE FOR GRADES K-6. ELEMENTARY SCHOOL PRACTICAL ARTS . PUBLICATION EC-150.
VT 014 371 6
INDUSTRIAL ARTS, K-12+.
VT 014 519 12
THE WORLD OF WORK. GUIDED OCCUPATIONAL ORIENTATION.

PAGE

VT 014 553 14
HOSPITAL CAREERS. GUIDED OCCUPATIONAL ORIENTATION.
VT 014 554 15
HEALTH CAREERS. GUIDED OCCUPATIONAL ORIENTATION.
VT 014 555 15
CAREERS IN CONSERVATION. GUIDED OCCUPATIONAL ORIENTATION.
VT 014 556 15
TRANSPORTATION CAREERS. GUIDED OCCUPATIONAL ORIENTATION.
VT 014 557 16
PEOPLE WHO WORK WITH ANIMALS. GUIDED OCCUPATIONAL ORIENTATION.
VT 014 558 16
FASHION AND CLOTHING CAREERS. GUIDED OCCUPATIONAL ORIENTATION.
VT 014 559 16
TELEPHONE CAREERS. GUIDED OCCUPATIONAL ORIENTATION.
VT 014 560 17
SCHOOL WORKERS. GUIDED OCCUPATIONAL ORIENTATION.
VT 014 561 17
RESTAURANT CAREERS. GUIDED OCCUPATIONAL ORIENTATION.
VT 014 562 17
FIREFIGHTERS. GUIDED OCCUPATIONAL ORIENTATION.
VT 014 563 18
STORE WORKERS. GUIDED OCCUPATIONAL ORIENTATION.

GRADE LEVEL INDEX

	PAGE
VT 014 566 AUTO WORKERS. GUIDED OCCUPATIONAL ORIENTATION.	19
VT 014 567 NEWSPAPER CAREERS. GUIDED OCCUPATIONAL ORIENTATION.	19
VT 014 569 ELEMENTARY GUIDE FOR CAREER DEVELOPMENT.	20
VT 015 094 ECONOMIC EDUCATION IN THE SOCIAL STUDIES. AN INSTRUCTIONAL GUIDE, KINDERGARTEN THROUGH GRADE 6.	22
VT 015 206 SELF AWARENESS THROUGH BLACK STUDIES.	38
VT 015 209 OCCUPATIONAL INFORMATION VIA TV. OCCUPATIONAL INFORMATION MATERIALS PROJECT.	38
VT 015 340 ART PROGRAM GUIDE, K-12.	60
VT 015 347 CAREER DEVELOPMENT GUIDE, GRADES K-12.	61
VT 015 351 K-9 LEARNERS AND THE OCCUPAC APPROACH.	62
VT 015 352 CAREER DEVELOPMENT ACTIVITIES TO ACCOMPANY OCCUPACS (K-6).	62
VT 015 365 CAREER EDUCATION. ELEMENTARY SCHOOL TEACHERS' GUIDE TO IDEAS. CAREER AWARENESS, GRADES 1-6.	65
VT 015 962 CAREER DEVELOPMENT CURRICULUM GUIDE.	95
VT 015 980 FOCUS ON CAREER DEVELOPMENT. K-12 CURRICULUM GUIDE.	96
GRADE 1	
VT 015 169 I'M IMPORTANT--TO OTHERS TOO.	34
VT 015 203 OFFICER FRIENDLY--FIRST GRADE, SECOND GRADE, AND TEACHER'S MANUAL.	37
VT 015 283 GROOMING SERVICES. ELEMENTARY UNIT FOR GRADES 1 AND 2. COBB COUNTY OCCUPATIONAL AND CAREER DEVELOPMENT PROGRAM.	50
VT 015 306 LET'S PRETEND.	55
VT 015 314 JUST ME.	58
VT 015 358 SOCIAL STUDIES, GRADE ONE. UNIT I: WE ALL GO TO SCHOOL.	63
VT 015 451 SOCIAL STUDIES, GRADE ONE. UNIT II: FAMILY LIVING AT HOME.	71
VT 015 931 HANDBOOK FOR OCCUPATIONAL AWARENESS, K-2.	93
GRADE 2	
VT 015 103 THE POST OFFICE POSTAL SYSTEM. PUPIL MATERIALS--SOCIAL STUDIES.	25

GRADE LEVEL INDEX

PAGE

VT 015 105 26
SMALL FARMS SOCIAL STUDIES INSTRUCTIONAL GUIDE, GRADE A2. PART I: TRUCK FARMS.

VT 015 107 27
AMERICA'S BREAD BASKET. PUPIL MATERIALS, SOCIAL STUDIES GRADE TWO.

VT 015 186 35
COMMUNITY HELPERS. A WORLD OF WORK UNIT, SECOND GRADE. ELEMENTARY CAREER GUIDANCE PROJECT.

VT 015 203 37
OFFICER FRIENDLY--FIRST GRADE, SECOND GRADE, AND TEACHER'S MANUAL.

VT 015 221 42
OUTDOOR CAREERS--CAREERS IN AGRICULTURE. A RESOURCE UNIT FOR GRADES ONE AND TWO.

VT 015 261 48
LETTER WRITING.

VT 015 283 50
GROOMING SERVICES. ELEMENTARY UNIT FOR GRADES 1 AND 2. COBB COUNTY OCCUPATIONAL AND CAREER DEVELOPMENT PROGRAM.

VT 015 302 52
COURTESY--A BOOK PARTY.

VT 015 452 71
SOCIAL STUDIES, GRADE TWO. UNIT I: WHERE WE LIVE AND UNIT II: SERVICES IN THE COMMUNITY.

VT 015 931 93
HANDBOOK FOR OCCUPATIONAL AWARENESS, K-2.

PAGE

GRADE 3

VT 015 103 25
THE POST OFFICE POSTAL SYSTEM. PUPIL MATERIALS--SOCIAL STUDIES.

VT 015 305 54
LIBRARY.

VT 015 742 89
LANGUAGE AND THE DICTIONARY. SUGGESTED GRADE 3.

VT 015 932 93
HANDBOOK FOR OCCUPATIONAL AWARENESS 3-4.

GRADE 4

VT 015 222 42
OUTDOOR CAREERS (PLANT LIFE). A RESOURCE UNIT FOR GRADES THREE AND FOUR.

VT 015 226 44
HEALTH OCCUPATIONS.

VT 015 303 53
LETTERS TO THE AUTHORS.

VT 015 932 93
HANDBOOK FOR OCCUPATIONAL AWARENESS 3-4.

GRADE 5

VT 015 225 43
EMPLOYMENT BUREAU, 5TH GRADE.

VT 015 308 55
MAKING A REPORT.

VT 015 741 89
SEMANTICS.

VT 015 933 93
HANDBOOK FOR OCCUPATIONAL AWARENESS, 5-6.

GRADE LEVEL INDEX

PAGE

GRADE 6

VT 015 098 24
MAN AND HIS RESOURCES. PUPIL MATERIAL, SOCIAL STUDIES-GRADE SIX.

VT 015 099 24
MAN AND HIS FOOD SUPPLY. PUPIL MATERIAL, SOCIAL STUDIES-GRADE SIX.

VT 015 188 35
ADDENDUM 12--PROUD EMPLOYMENT AGENCY.

VT 015 421 69
OVT EXPLORATORY PROGRAM. PHASE I, II, AND III. GRADES 6-8. COURSE OF STUDY.

VT 015 933 93
HANDBOOK FOR OCCUPATIONAL AWARENESS, 5-6.

GRADE 7

VT 014 501 8
LESSON PLANS, GRADES 7 AND 8.

VT 015 141 34
BANKING AND MONEY.

VT 015 285 51
LANGUAGE ARTS WORKS IN THE TELEVISION INDUSTRY. MIDDLE SCHOOL UNIT FOR GRADE 7. COBB COUNTY OCCUPATIONAL AND CAREER DEVELOPMENT PROGRAM.

VT 015 296 52
CONSUMER EDUCATION, GRADE 7. CONCEPTUAL OUTLINE.

VT 015 309 56
LANGUAGE AND ATTITUDES. LANGUAGE ARTS RESOURCE UNIT, LEVEL 7.

PAGE

VT 015 393 66
CHOICE OR CHANCE. CAREER PLANNING AND DEVELOPMENT, GRADES SEVEN, EIGHT AND NINE.

VT 015 421 69
OVT EXPLORATORY PROGRAM. PHASE I, II, AND III. GRADES 6-8. COURSE OF STUDY.

VT 015 433 70
CAREER ORIENTATION 7-8.

VT 015 488 73
OCCUPATIONAL INFORMATION IN THE CURRICULUM: KINDERGARTEN THROUGH SEVENTH GRADES. A SUMMARY REPORT.

VT 015 528 74
INDUSTRIAL ARTS EDUCATION, ELEMENTARY SCHOOL GRADES 4-8. INSTRUCTIONAL MATERIALS FOR BEGINNING TEACHERS.

VT 015 561 76
CAREERS UNLIMITED...TEACHER RESOURCE BOOK--ENGLISH, SOCIAL STUDIES, MATHEMATICS, AND SCIENCE.

VT 015 575 78
CAREER DEVELOPMENT.

VT 015 595 79
HOME ECONOMICS JUNIOR HIGH SCHOOL CURRICULUM. CONCEPTS AND GENERALIZATIONS.

GRADE 8

VT 014 501 8
LESSON PLANS, GRADES 7 AND 8.

VT 015 111 28
A8 ENGLISH EDUCATIONAL DECISIONS UNIT. AN INSTRUCTIONAL BULLETIN.

GRADE LEVEL INDEX

	PAGE
VT 015 141 BANKING AND MONEY.	34
VT 015 262 LANGUAGE, WORK AND YOU PART I. LANGUAGE ARTS RESOURCE UNIT, LEVEL 8.	48
VT 015 311 COMING OF AGE. LANGUAGE ARTS RESOURCE UNIT, LEVEL 8.	56
VT 015 313 MASS MEDIA: A STUDY OF RADIO AND T.V. LANGUAGE ARTS RESOURCE UNIT, LEVEL 8.	57
VT 015 393 CHOICE OR CHANCE. CAREER PLANNING AND DEVELOPMENT, GRADES SEVEN, EIGHT AND NINE.	66
VT 015 411 PITT COUNTY MIDDLE GRADES PROJECT, I-III.	67
VT 015 413 PITT COUNTY MIDDLE GRADES PROJECT: CONSTRUCTION INDUSTRIES, MANUFACTURING INDUSTRIES AND AGRICULTURAL OCCUPATIONS.	68
VT 015 421 OVT EXPLORATORY PROGRAM. PHASE I, II, AND III. GRADES 6-8. COURSE OF STUDY.	69
VT 015 433 CAREER ORIENTATION 7-8.	70
VT 015 528 INDUSTRIAL ARTS EDUCATION, ELEMENTARY SCHOOL GRADES 4-8. INSTRUCTIONAL MATERIALS FOR BEGINNING TEACHERS.	74
VT 015 561 CAREERS UNLIMITED...TEACHER RESOURCE BOOK--ENGLISH, SOCIAL STUDIES, MATHEMATICS, AND SCIENCE.	76
VT 015 575 CAREER DEVELOPMENT.	78
VT 015 595 HOME ECONOMICS JUNIOR HIGH SCHOOL CURRICULUM. CONCEPTS AND GENERALIZATIONS.	79
VT 015 808 AUTO MECHANICS. PREVOCATIONAL FEEDER PROGRAM FOR GRADES 7 AND 8.	90
VT 015 881 GUIDE FOR OCCUPATIONAL INFORMATION. JUNIOR HIGH SPECIAL CURRICULUM, GRADES 7-8-9.	92

GRADE 9

VT 015 119 FAMILY AND PERSONAL ARTS 89-A9. AN INSTRUCTIONAL GUIDE AND SUPPLEMENT.	30
VT 015 141 BANKING AND MONEY.	34
VT 015 263 LANGUAGE, WORK AND YOU PART II. LANGUAGE ARTS RESOURCE UNIT, LEVEL 9.	49
VT 015 312 THE NEWSPAPER. LANGUAGE ARTS RESOURCE UNIT, LEVEL 9.	57
VT 015 393 CHOICE OR CHANCE. CAREER PLANNING AND DEVELOPMENT, GRADES SEVEN, EIGHT AND NINE.	66

GRADE LEVEL INDEX

PAGE

VT 015 561 76
CAREERS UNLIMITED...TEACHER RESOURCE BOOK--ENGLISH, SOCIAL STUDIES, MATHEMATICS, AND SCIENCE.

VT 015 575 78
CAREER DEVELOPMENT.

VT 015 595 79
HOME ECONOMICS JUNIOR HIGH SCHOOL CURRICULUM. CONCEPTS AND GENERALIZATIONS.

VT 015 627 81
SUGGESTIONS FOR IMPLEMENTING AND ORGANIZING PREVOCATIONAL EDUCATION PROGRAMS FOR SOUTH CAROLINA. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

VT 015 881 92
GUIDE FOR OCCUPATIONAL INFORMATION. JUNIOR HIGH SPECIAL CURRICULUM, GRADES 7-8-9.

GRADE 10

VT 015 113 28
PURPOSES AND FUNCTION OF TENTH GRADE GUIDANCE.

VT 015 115 29
BASIC EMPLOYMENT INFORMATION. A HANDBOOK FOR STUDENTS IN OCCUPATIONAL PREPARATION CLASSES. SENIOR HIGH SCHOOL EDITION.

VT 015 196 36
SYSTEM-WIDE CAREER DEVELOPMENT PROGRAM (SECONDARY SCHOOL SECTION). INTRODUCTION OF CAREER DEVELOPMENT IN 10TH GRADE ENGLISH COURSE.

PAGE

VT 015 212 40
RESERVE OFFICERS TRAINING CORPS JUNIOR DIVISION, U.S. ARMY CADET REGULATIONS.

VT 015 227 44
INDUSTRIAL PREP, VOLUME ONE, SOPHOMORE YEAR--INTRODUCTION MATHEMATICS.

VT 015 228 45
INDUSTRIAL PREP, VOLUME TWO, SOPHOMORE YEAR--BIOLOGY, ENGLISH, ARCHITECTURE, OCCUPATIONS.

VT 015 626 81
WORLD OF WORK. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

VT 015 627 81
SUGGESTIONS FOR IMPLEMENTING AND ORGANIZING PREVOCATIONAL EDUCATION PROGRAMS FOR SOUTH CAROLINA. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

GRADE 11

VT 015 115 29
BASIC EMPLOYMENT INFORMATION. A HANDBOOK FOR STUDENTS IN OCCUPATIONAL PREPARATION CLASSES. SENIOR HIGH SCHOOL EDITION.

VT 015 117 30
SOCIOLOGY--AN OUTLINE OF CONTENT FOR AN ELECTIVE COURSE IN GRADES 11-12. AN INSTRUCTIONAL BULLETIN.

VT 015 212 40
RESERVE OFFICERS TRAINING CORPS JUNIOR DIVISION, U.S. ARMY CADET REGULATIONS.

GRADE LEVEL INDEX

PAGE

VT 015 214 41
HEALTH CAREERS 301.
VT 015 229 45
INDUSTRIAL PREP, VOLUME THREE, JUNIOR YEAR--CONTENTS: PHYSICS AND ENGLISH.
VT 015 230 46
INDUSTRIAL PREP, VOLUME FOUR, JUNIOR YEAR--CONTENTS: MATHEMATICS AND GUIDANCE.
VT 015 289 51
YOU AND YOUR WORLD OF WORK. GENERAL PSYCHOLOGY APPLIED TO OCCUPATIONAL ADJUSTMENT. SECONDARY UNIT FOR GRADES 10 AND 11. COBB COUNTY OCCUPATIONAL AND CAREER DEVELOPMENT PROGRAM.
VT 015 694 88
HEALTH. AN INSTRUCTIONAL GUIDE.

GRADE 12
VT 015 097 23
ECONOMICS AND GOVERNMENT COURSE, GRADE 12. EXPERIMENTAL INSTRUCTIONAL GUIDE.
VT 015 114 29
THAT'S LIFE. A SENIOR ENGLISH WORKBOOK.
VT 015 115 29
BASIC EMPLOYMENT INFORMATION. A HANDBOOK FOR STUDENTS IN OCCUPATIONAL PREPARATION CLASSES. SENIOR HIGH SCHOOL EDITION.
VT 015 117 30
SOCIOLOGY--AN OUTLINE OF CONTENT FOR AN ELECTIVE COURSE IN GRADES 11-12. AN INSTRUCTIONAL BULLETIN.

PAGE

VT 015 121 31
CHILD DEVELOPMENT AND FAMILY HEALTH, ALL-A12. AN INSTRUCTIONAL GUIDE--EXPERIMENTAL AND SUPPLEMENT.
VT 015 212 40
RESERVE OFFICERS TRAINING CORPS JUNIOR DIVISION, U.S. ARMY CADET REGULATIONS.
VT 015 213 40
PHYSICAL EDUCATION 305.
VT 015 214 41
HEALTH CAREERS 301.
VT 015 289 51
YOU AND YOUR WORLD OF WORK. GENERAL PSYCHOLOGY APPLIED TO OCCUPATIONAL ADJUSTMENT. SECONDARY UNIT FOR GRADES 10 AND 11. COBB COUNTY OCCUPATIONAL AND CAREER DEVELOPMENT PROGRAM.
VT 015 694 88
HEALTH. AN INSTRUCTIONAL GUIDE.

HIGH SCHOOLS
VT 010 764 2
COMPUTERIZED VOCATIONAL INFORMATION SYSTEM (CVIS).
VT 014 389 7
AN ACCELERATED PROJECT FOR A SYSTEMS PROGRAM APPROACHING NON-UNEMPLOYMENT OF VOCATIONAL STUDENTS (SPAN). EVALUATION REPORT, 1970-71. APPENDIX W TO ANNUAL INTERIM REPORT.

GRADE LEVEL INDEX

PAGE

VT 014 391 7
A CURRICULUM GUIDE FOR OCCUPATIONAL ORIENTATION AND EXPLORATION IN JUNIOR HIGH SCHOOL HOME ECONOMICS AND INDUSTRIAL ARTS. APPENDIX X TO ANNUAL INTERIM REPORT.

VT 015 092 21
JUNIOR HIGH SCHOOL DRAMA--TO IMPROVE SPEECH IS TO HELP IMPROVE THE QUALITY OF A HUMAN BEING. TENTATIVE OUTLINE COURSE OF STUDY.

VT 015 340 60
ART PROGRAM GUIDE, K-12.

INTERMEDIATE GRADES

VT 015 201 36
TRANSPORTATION. UNIT FOR UPPER ELEMENTARY STUDENTS.

VT 015 225 43
EMPLOYMENT BUREAU, 5TH GRADE.

VT 015 233 47
THE FACTORY: A ROLE-PLAYING UNIT IN VOCATIONAL DEVELOPMENT FOR PRIMARY AND INTERMEDIATE SCHOOL STUDENTS.

VT 015 325 59
GUIDE FOR THE DEVELOPMENT OF RESPECT FOR SELF AND OTHERS: A SOURCE FOR EDUCATORS IN TEACHING WHOLESOME ATTITUDES TOWARD DAILY LIFE AND WORK. PRIMARY-INTERMEDIATE GRADES.

VT 015 392 66
A GUIDE FOR OCCUPATIONAL ORIENTATION--"THE WORLD OF WORK." GRADES 5-7.

PAGE

VT 015 528 74
INDUSTRIAL ARTS EDUCATION, ELEMENTARY SCHOOL GRADES 4-8. INSTRUCTIONAL MATERIALS FOR BEGINNING TEACHERS.

JUNIOR HIGH SCHOOLS

VT 014 389 7
AN ACCELERATED PROJECT FOR A SYSTEMS PROGRAM APPROACHING NON-UNEMPLOYMENT OF VOCATIONAL STUDENTS (SPAN). EVALUATION REPORT, 1970-71. APPENDIX W TO ANNUAL INTERIM REPORT.

VT 014 391 7
A CURRICULUM GUIDE FOR OCCUPATIONAL ORIENTATION AND EXPLORATION IN JUNIOR HIGH SCHOOL HOME ECONOMICS AND INDUSTRIAL ARTS. APPENDIX X TO ANNUAL INTERIM REPORT.

VT 015 092 21
JUNIOR HIGH SCHOOL DRAMA--TO IMPROVE SPEECH IS TO HELP IMPROVE THE QUALITY OF A HUMAN BEING. TENTATIVE OUTLINE COURSE OF STUDY.

VT 015 340 60
ART PROGRAM GUIDE, K-12.

KINDERGARTEN

VT 014 389 7
AN ACCELERATED PROJECT FOR A SYSTEMS PROGRAM APPROACHING NON-UNEMPLOYMENT OF VOCATIONAL STUDENTS (SPAN). EVALUATION REPORT, 1970-71. APPENDIX W TO ANNUAL INTERIM REPORT.

GRADE LEVEL INDEX

PAGE

VT 015 203 37
OFFICER FRIENDLY--FIRST GRADE, SECOND GRADE, AND TEACHER'S MANUAL.

VT 015 488 73
OCCUPATIONAL INFORMATION IN THE CURRICULUM: KINDERGARTEN THROUGH SEVENTH GRADES. A SUMMARY REPORT.

VT 015 630 82
CHILD CARE. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

MIDDLE SCHOOLS

VT 015 412 68
PITT COUNTY MIDDLE GRADES PROJECT. GUIDANCE.

POST SECONDARY EDUCATION

VT 015 115 29
BASIC EMPLOYMENT INFORMATION. A HANDBOOK FOR STUDENTS IN OCCUPATIONAL PREPARATION CLASSES. SENIOR HIGH SCHOOL EDITION.

VT 015 622 80
THE GREGG/MCGRAW-HILL CURRICULUM GUIDE FOR OFFICE EDUCATION.

PRIMARY GRADES

VT 015 206 38
SELF AWARENESS THROUGH BLACK STUDIES.

VT 015 233 47
THE FACTORY: A ROLE-PLAYING UNIT IN VOCATIONAL DEVELOPMENT FOR PRIMARY AND INTERMEDIATE SCHOOL STUDENTS.

PAGE

VT 015 325 59
GUIDE FOR THE DEVELOPMENT OF RESPECT FOR SELF AND OTHERS: A SOURCE FOR EDUCATORS IN TEACHING WHOLESOME ATTITUDES TOWARD DAILY LIFE AND WORK. PRIMARY-INTERMEDIATE GRADES.

SECONDARY EDUCATION

VT 014 389 7
AN ACCELERATED PROJECT FOR A SYSTEMS PROGRAM APPROACHING NON-UNEMPLOYMENT OF VOCATIONAL STUDENTS (SPAN). EVALUATION REPORT, 1970-71. APPENDIX W TO ANNUAL INTERIM REPORT.

VT 015 115 29
BASIC EMPLOYMENT INFORMATION. A HANDBOOK FOR STUDENTS IN OCCUPATIONAL PREPARATION CLASSES. SENIOR HIGH SCHOOL EDITION.

VT 015 209 38
OCCUPATIONAL INFORMATION VIA TV. OCCUPATIONAL INFORMATION MATERIALS PROJECT.

VT 015 346 60
HEALTH CAREER OPPORTUNITIES IN THE GEORGIA DEPARTMENT OF PUBLIC HEALTH.

VT 015 347 61
CAREER DEVELOPMENT GUIDE, GRADES K-12.

VT 015 622 80
THE GREGG/MCGRAW-HILL CURRICULUM GUIDE FOR OFFICE EDUCATION.

GRADE LEVEL INDEX

PAGE

VT 015 941 94
VOCATIONAL EDUCATION PROGRAM OF STUDIES. TRANSPORTATION CLUSTER, VOLUME I-VII.

VT 015 977 95
GUIDE FOR INTEGRATION OF CAREER DEVELOPMENT, GRADES K-5.

SECONDARY GRADES

VT 011 339 3
INDUSTRIAL MECHANICS, CURRICULUM GUIDE.

VT 014 371 6
INDUSTRIAL ARTS, K-12+.

VT 014 526 13
GENERAL CONSTRUCTION TRADES. A CURRICULUM GUIDE.

VT 014 565 19
POST OFFICE WORKERS. GUIDED OCCUPATIONAL ORIENTATION.

VT 014 713 20
CURRICULUM GUIDE FOR AGRI-BUSINESS OCCUPATIONS IN MINNESOTA.

VT 015 093 22
SENIOR HIGH SCHOOL DRAMA 1 AND DRAMA 2--PLAY PRODUCTION. INSTRUCTIONAL GUIDE.

VT 015 122 32
MEXICAN AMERICAN STUDIES, GRADES 10-12. OUTLINE OF CONTENT.

VT 015 204 37
COORDINATORS' GUIDE FOR PROGRAMS FOR EDUCATIONAL AND CAREER EXPLORATION (P.E.C.E.).

PAGE

VT 015 209 38
OCCUPATIONAL INFORMATION VIA TV. OCCUPATIONAL INFORMATION MATERIALS PROJECT.

VT 015 211 39
A SECONDARY PRE-VOCATIONAL CURRICULUM GUIDE FOR TEACHERS OF THE EDUCABLE MENTALLY RETARDED.

VT 015 264 50
COMMUNICATION AND THE WORLD OF WORK. LANGUAGE ARTS RESOURCE UNIT.

VT 015 322 58
CHARGE CARDS, CREDIT COUNSELING, AND DATA PROCESSING.

VT 015 332 59
JOURNALISTIC WRITING--AN EXPERIENCE IN WRITTEN COMMUNICATION.

VT 015 340 60
ART PROGRAM GUIDE, K-12.

VT 015 346 60
HEALTH CAREER OPPORTUNITIES IN THE GEORGIA DEPARTMENT OF PUBLIC HEALTH.

VT 015 347 61
CAREER DEVELOPMENT GUIDE, GRADES K-12.

VT 015 351 62
K-9 LEARNERS AND THE OCCUPAC APPROACH.

VT 015 392 66
A GUIDE FOR OCCUPATIONAL ORIENTATION--"THE WORLD OF WORK." GRADES 5-7.

VT 015 412 68
PITT COUNTY MIDDLE GRADES PROJECT. GUIDANCE.

GRADE LEVEL INDEX

	PAGE
VT 015 432 ARKANSAS GENERAL COOPERATIVE EDUCATION COURSE OF STUDY--FIRST YEAR, UNITS I-IV.	70
VT 015 536 WORKERS IN HOUSE CONSTRUCTION.	75
VT 015 550 POLICE CAREERS.	75
VT 015 552 OFFICE CAREERS.	76
VT 015 574 GETTING IT TOGETHER. TEACHER'S MANUAL. TEN CAREER ORIENTATION UNITS DESIGNED FOR JUNIOR HIGH SCHOOL STUDENTS.	77
VT 015 596 CAREER RELATED MATH UNITS. CLUSTER INFORMATION.	79
VT 015 627 SUGGESTIONS FOR IMPLEMENTING AND ORGANIZING PREVOCATIONAL EDUCATION PROGRAMS FOR SOUTH CAROLINA. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.	81
VT 015 628 OFFICE OCCUPATIONS. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.	82
VT 015 629 METALWORKING. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.	82
VT 015 636 AIR CONDITIONING AND REFRIGERATION. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.	85
VT 015 637 FOOD SERVICE. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.	85
VT 015 639 ELECTRICITY. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.	86
VT 015 820 HANDS ON. A COMPREHENSIVE PROGRAM OF CAREER ORIENTATION FOR HIGH SCHOOL STUDENTS.	91
VT 015 853 FACING FACTS ABOUT PREPARING FOR YOUR FUTURE.	92
VT 015 941 VOCATIONAL EDUCATION PROGRAM OF STUDIES. TRANSPORTATION CLUSTER, VOLUME I-VII.	94
VT 015 962 CAREER DEVELOPMENT CURRICULUM GUIDE.	95
VT 015 977 GUIDE FOR INTEGRATION OF CAREER DEVELOPMENT, GRADES K-5.	95
VT 015 980 FOCUS ON CAREER DEVELOPMENT. K-12 CURRICULUM GUIDE.	96
VT 016 115 CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN INSTRUCTOR'S HANDBOOK.	97
VT 016 116 CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN GENERAL PRINCIPLES OF CONSUMER PURCHASING. UNIT I.	98

GRADE LEVEL INDEX

PAGE

VT 016 117 98
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUDGETING AND MANAGING MONEY. UNIT II.

VT 016 118 98
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN USING CONSUMER CREDIT WISELY. UNIT III.

VT 016 119 99
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING GOODS (FOOD). UNIT IV, PART I.

VT 016 120 99
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING GOODS (CLOTHING). UNIT IV, PART II.

VT 016 121 99
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING GOODS (HOUSEHOLD FURNISHINGS AND APPLIANCES). UNIT IV, PART III.

VT 016 122 100
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING SERVICES. UNIT V.

VT 016 123 100
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN PURCHASING AND MAINTAINING AUTOMOTIVE PRODUCTS AND SERVICES. UNIT VI.

VT 016 124 100
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN USING LEISURE TIME, ENERGY, AND MONEY. UNIT VII.

PAGE

VT 016 125 101
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN HOUSING. UNIT VIII.

VT 016 126 101
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN MAKING USE OF INSURANCE. UNIT IX.

VT 016 127 101
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN SAVINGS AND INVESTMENTS. UNIT X.

VT 016 128 102
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN CONSUMER TAXES. UNIT XI.

VT 016 129 102
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN CONSUMER RIGHTS AND RESPONSIBILITIES. UNIT XII.